



**NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXECUTIVES  
NORTH FLORIDA CHAPTER  
SCHOLARSHIP GUIDELINES AND PROCEDURES**

	<b>SUBJECT:</b> Scholarship <b>SECTION:</b> Scholarship Guidelines, Selection Process and Application	
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**KEY WORD INDEX**

- Procedure I:       General Guidelines
- Procedure II:     Scholarship Guidelines
- Procedure III:    Student Eligibility
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- Procedure V:      Application

**POLICY**

The North Florida Chapter of the National Organization of Black Law Enforcement Executives (NOBLE) shall follow established guidelines and procedures implemented for the Scholarship to ensure assistance is provided to applicants in a fair and equitable manner.

**MISSION STATEMENT**

The mission of the North Florida Chapter of NOBLE is to provide assistance and monetary awards to students who have excelled in the classroom and served in the community who are seeking to further their education.

**DEFINITIONS**

**Cumulative Grade Point Average:** The overall Grade Point Average (GPA) earned by a student, which is based on the number of credits received divided by the number of credits attempted.

**First Time Freshman:** A First Time Freshman will be defined as a student who is enrolled at a college or university for the first time.

**Transcript:** A written documentation from a high school, college or university detailing a student's classes and the grades received in those classes along with the number of credits earned toward a degree.

**Registration:** A schedule of selected classes a student intends to take for an upcoming semester or school term.

**Recommendation or character letter:** A letter from another person that endorses the applicant's character or worthiness; a letter that praises or commends one's performance and personal character.

## **I. GENERAL GUIDELINES**

- A. The applicant must be a First Time Freshman or a current Senior attending high school in the following counties: Leon, Gadsden, Wakulla, Jefferson, Duval, Taylor, Madison, Walton, Baker, Clay and Franklin.
- B. The applicant must be in good standing with his or her respective college or high school.
- C. The applicant must have at least a 2.75 G.P.A
- D. The applicant must be able to show documentation of some type of volunteer service to the community.
- E. The applicant must submit a 500 word essay on the challenges facing law enforcement in today's society.
- F. The applicant must complete a scholarship application along with the following documentation:
  - 1. Official sealed transcript from his or her high school.
  - 2. Three character or recommendation letters from each of the following or combinations of each:
    - a. Academic Achievement (teacher or guidance counselor)
    - b. Evidence of Community or Volunteer Service
    - c. Character Reference (family or church friend, employer)
- G. The applicant must plan to work in one of the law enforcement disciplines: criminal justice or corrections.
- H. First Time Freshmen must be admitted or currently enrolled in a four-year accredited institution, community college or vocational-technical school.
- I. The applicant shall submit required information for scholarship consideration based on specific guidelines in application.
- J. This scholarship is intended for graduating Seniors and First Time Freshmen College Students.

## **II. SCHOLARSHIP SELECTION GUIDELINES**

- A. The NOBLE Scholarship Committee shall review each applicant's application for verification that each requirement has been met.
- B. The NOBLE Scholarship Committee shall make the final selection of the applicants who will receive a scholarship based on the chapter's guidelines and application requirements.
- C. The Scholarship Committee shall award scholarships based on available funds.
- D. The Scholarship check shall be made payable to the applicant.

### III. STUDENT ELIGIBILITY

The student's eligibility is determined by the established guidelines for each prospective applicant. Students who apply for assistance **MUST** meet all applicable guidelines as stated in the scholarship guidelines and procedures.

#### A. First-Time Freshman and High School Seniors must:

1. Have a GPA of at least 2.75
2. Provide a high school transcript
3. Provide a copy of admittance notification from the intended institution
4. Provide three letters of recommendation
  - a. Academic Achievement
  - b. Evidence of Community or Volunteer Service
  - c. Character Reference

#### B. Currently Enrolled First Time Freshmen must:

1. Have a GPA of at least 2.75
2. Provide a college transcript
3. Provide a copy of registration or schedule of intended classes for upcoming semester
4. Provide a letter of recommendation

### IV. DEADLINES

#### A. Obtaining an Application

1. Applications can be received from any NOBLE member.
2. Applications can be mailed to the applicant by request if they supply self-addressed stamped envelope (SASE)

#### B. Application Submission

1. Applications can be submitted by any **NOBLE Member or via mail to NOBLE President Tonja Bryant-Smith at: PO Box 4255, Tallahassee, Florida 32315.**
2. Applications submitted after **August 15, 2020**, will not be considered for the current year's scholarship.

C. Completed Applications

1. The completed application and all supporting documentation must be dated or postmarked and received by **August 15, 2020**.
2. There will be no extensions. Applications received after the deadline dates for submission will be held over until the next award period.
3. All Scholarship Applications that are not selected will be shredded.

D. Scholarship Payments

1. Awards to high school students may be given in conjunction with high school graduations.
2. The NOBLE Scholarship Committee shall submit a scholarship check made payable to the student by the beginning of the semester.
3. Scholarship payments will be made based on the funds allocated in the budget.

**V. APPLICATION**

**NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXECUTIVES (NOBLE)  
NORTH FLORIDA CHAPTER**

Semester: \_\_\_\_\_ (Month and Year)

\_\_\_\_\_  
Name (Last, First, Middle Initial)

\_\_\_\_\_  
Nickname (*if any*)

\_\_\_\_\_  
Permanent Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Permanent Telephone

\_\_\_\_\_  
Alternate Phone Number

\_\_\_\_\_  
High School from Which You Graduated

\_\_\_\_\_  
Secondary School Address

\_\_\_\_\_  
Cumulative Grade Point Average (GPA)

\_\_\_\_\_  
Name of College/University/Vocational-Technical School You Plan to Attend/Currently Attending

\_\_\_\_\_  
Current Cumulative GPA

\_\_\_\_\_  
Anticipated Major and Career Goals (Attach Additional Pages If Necessary)

\_\_\_\_\_  
Please list any other scholarships or monetary awards you are receiving (or will be receiving)

Applicant Status:

High School Senior \_\_\_\_\_

First Time Freshman \_\_\_\_\_

Full Time \_\_\_\_\_

Part Time \_\_\_\_\_

**I certify that the above cumulative grade point average (GPA), submitted documentation and information indicated on this application are true and correct.**

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**Applicant's Signature**

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**Date**

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**Notary's Signature**

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**Date**

*Please impress Notary's Seal or Stamp here:*

**Please return the completed application and all required documentation to a North Florida Chapter NOBLE Member or mail to:**

**North Florida Chapter of NOBLE  
President Tonja Bryant-Smith  
Post Office Box 4255  
Tallahassee, Florida 32315**