

# Mesa Cortina Water & Sanitation District

## Board of Directors Meeting

Tuesday, June 1, 4:30PM

36 Spring Beauty Drive

**Attendance**    **Board:** Randy Rehn, Stan Wagon, Greg O’Neill, Jon Whinston  
**Public:** None present  
**Staff:** Jeff Leigh, Manager; Kelsey Andersen, Assist Manager; Michael Kurth, Bookkeeper

**Meeting was called to order at 4:45PM**

**Minutes:**        ***A motion was made to approve the minutes of the May 13, 2021 meeting. Motion approved.***

**Financials:**    Financial reports through the end of April 30, 2021, were emailed to the Board. Year to date income is at \$99,600 and is \$7,150 below budget. Operating expenses are \$110,979 and is \$20,222 below budget. Operating year to date net income is \$13,072. YTD interest expense for the Alpine Bank Capital Loan is \$280.

**Business:**        -Jeff outlined the loan commitment letter receive from Alpine Bank for the potential water line replacement project. The basic loan terms are: Loan amount \$600,000, 10 year term, amortization 15 year, 3% for 1<sup>st</sup> 60 months and thereafter adjusted to JP Morgan Chase Bank Prime rate less .25%. There are some additional documents that Alpine Bank will require to move forward with the preparation of the loan documents including an opinion letter from legal counsel, minutes of meeting with motion to proceed with the project among other items.  
-Jeff reminded the Board that in order to proceed with current bid proposal from RKR, The District needs make a decision by tomorrow June 2<sup>nd</sup>. Tim Flynn expressed some reservations concerning the awarding a contract without closing the Alpine Bank Loan.

-At 5:14 the Board voted to move into Executive session

-The Board came out of Executive session at 5:56

***-Randy Rehn moved to award the contract for the 2021 water line replacement project per the bid documents and proposal as submitted by RKR. Greg O’Neill seconded the motion. Motion approved. Stan Wagon abstained.***

-Jeff completed the notice proceeded. Document was signed by Randy Rehn and will deliver to RKR before the deadline.

-There was some discussion around removing the replacement of fire hydrants and PRV replacement from the scope of work. The Board agreed that this scope of work can be removed at this point and added back in at a future time if needed.

-The Board authorized Kelsey to make arrangement to have a representative from McLaughlin/Merrick present at the pre-construction meeting and on an ongoing basis for periodic inspection of work performance of RKR.

-The contract with Robb Berghammer for the proposal of the Scada system upgrade will be reviewed at the next meeting.

-There was discussion of action to take when there is discrepancy in the Bed and Bath Count as recorded at the County and by the District. It was agreed that whenever a discrepancy surfaces the Board should make every effort to insure the billed EQR number is correct. Perhaps a policy should be created to address the processes to insure consistency in the processes. Jon Whinston informed the Board that there appears to be a discrepancy with regard to the EQR account for his home. The Board will discuss further at the next meeting.

**Next Meeting:** The next meeting is scheduled for July 6th, location to be determined.

**Adjourned at 7:30 PM**