



# GLOUCESTER TOWNSHIP DAY 2020 VENDOR APPLICATION

Name of Applicant: \_\_\_\_\_

Name of Business/Organization \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Preferred Phone: (\_\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Have you participated in previous years? Yes \_\_\_\_ No \_\_\_\_

### Specify Items to be Sold, Played, Displayed, or Given away

Below, please list choices of items to be sold, given away, or displayed in order of preference. Please be very specific. For example, if you are selling hoagies, specify types.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

### Will you be using any of the following? (Check all that apply)

Tent \_\_\_\_\_ Open flame cooking \_\_\_\_\_  
 Vehicle on field all day \_\_\_\_\_ Generator \_\_\_\_\_

### Which permits will you need and provide? (Check all that apply)

\_\_\_\_\_ Board of Health Permit (Required for all food sales)  
 \_\_\_\_\_ Game of Chance Permit (State ID required & raffle license from Township Clerk's Office)  
 \_\_\_\_\_ Certificate of Insurance (Required from all businesses/organizations)  
 \_\_\_\_\_ Fire District #2 Permit for use of Propane (Required for use by food vendors)

**\*\*\*All propane users must have an inspected "ABC" fire extinguisher per state law\*\*\***

### Please check off your Vendor Category

Listed below are the types of vendors and the base fee associated with each type. Vendor sites measure **10' WIDE by 15' DEEP** for all equipment, tents, storage, tables, etc. Additional width can be purchased (see next section)

- \_\_\_\_\_ **\$275.00** - Business/Corporate with sales or displays (Ex: Banks, Food, Solar, etc)
- \_\_\_\_\_ **\$100.00** - Independent Consultant (Ex: Avon, Mary Kay, Lularue)
- \_\_\_\_\_ **\$60.00** - Craft Merchant (Hand-crafted Items)
- \_\_\_\_\_ **\$50.00** - Nonprofits with sales or games (Ex. Civic, School, & Church groups)
- \_\_\_\_\_ **\$25.00** - Nonprofits with giveaways or displays (Ex. Civic, School, & Church groups)

**\*\*\*Nonprofits can only purchase one spot per organization. See below for extra footage\*\*\***

**NOTE:** You must be sure you fit in the space you are requesting. We cannot adjust your space on Gloucester Township Day. The Scholarship Committee reserves the right to relocate you if you do not fit. Be sure to include tent strings, anchors, vehicles, tables, etc., in your space.

### Additional width (if needed)

Additional width is available for \$25.00 per 5 foot increments (check off one)

5' (\$25.00) \_\_\_\_\_ 10' (\$50.00) \_\_\_\_\_ 15' (\$75.00) \_\_\_\_\_

**Vendor Information**

- A. All Vendors - You must list ALL types of items you are selling so we can protect you from more than two similar vendors.
- B. Food Vendor – Limited to three types per registration fee. Must have County Board of Health approval. If you have a business or organization, you must provide us with a Certificate of Insurance AND Health Department permit by May 14, 2020. Also, a price list/sign of items being sold must be displayed at all times.
- C. Crafter – No limit to types of handcrafted items. Homemade food items prohibited.
- D. Games & Raffles – Games of chance and raffles where money exchanges hands must have the State games of chance license permit number printed on tickets or license posted. A photocopy of your license should be sent in with this application.
- E. Display or Giveaways – Information or display vendors, if conducted by a non-profit organization are \$25.00 per spot, plus additional width fee if necessary. Businesses and independent contractors must pay a business vendor fee, even if they are not selling anything.
- F. Walking Vendors – Walking vendors are prohibited. You may only sell and/or advertise in your purchased site.
- G. Tents/Table/Chairs – These items are not provided. If you are renting any items for G.T. Day, they **cannot be delivered to the field the morning of the event.**

TOTAL AMOUNT ENCLOSED (Make checks payable to “G.T.D.S.C”)

\$ \_\_\_\_\_

**Please Read the Agreement and Sign Below:**

I have read the attached vendor’s cover letter and agree to abide by all the rules and regulations set forth therein. I understand that I may be asked to leave the premises if I am in violation of any of these rules and a refund will not be given. I further certify that I/we are insured for liability and injury through a business, organization, or homeowners insurance policy, and I/we agree to indemnify and hold harmless the Gloucester Township Day Scholarship Committee and the Township of Gloucester and its agents from any theft, accident, or injury.

In the event your payment is delinquent, there is a \$25.00 fee for any returned check and all bank fees are the responsibility of the vendor. **Refunds will not be given** if you decide to cancel *after the application deadline or decide not to participate on Sunday, June 7<sup>th</sup> (rain date).*

I further understand if my tables, chairs, stands, canopy strings, tent stakes, vehicles, goods and/or services do not fit in the space that I have requested, the Scholarship Committee Vendor Representative reserves the right to relocate me elsewhere in the park.

I also understand that walking vendors are prohibited and I/we are limited to sell or display only in the vendor space assigned.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date Signed

**Please return your application and payment by May 14, 2020:**

**By Mail:**

Gloucester Township Recreation Dept.  
G.T. Day  
P.O. Box 8  
Blackwood, NJ 08012

**In Person:**

G.T. Recreation Center  
80 Broadacres Drive  
Clementon, NJ 08021