

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
FEBRUARY 25, 2019**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2019, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 5, 2019.

Roll Call

Councilman Austin: Present
Councilman Pierpont: Absent
Councilwoman Rudley: Present
Mayor Johnson: Present
Clerk O'Donnell Present

Council President Blass: Present
Councilman Razzo: Present
Councilman Weng: Present
Borough Solicitor Scaffidi: Present

Approval of Minutes

Work Session and Formal Meeting Minutes of February 11, 2019

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Council Reports

Councilman Austin

Councilman Austin reported that the Board of Trustees of the McCowan Memorial Library will meet tomorrow night, February 26, 2019 at 7:00 pm. All are welcome to attend.

Council President Blass

Council President Blass reported that the Water and Sewer Department is working on replacing residential meters. This is an ongoing project, so please contact Public Works to make an appointment to have a representative from the department come out if you miss them when they stop by.

The Highway Department collected the following items over the last two weeks:

- Trash – 117 tons
- Recycling – 39.5 tons
- Brush - Eight yards
- Bulk trash – Three loads

Councilman Razzo read the following report:

Earlier today I was at the Joint Insurance Fund meeting. There was a discussion at the meeting about several towns who have not complied with some of the recent cyber training regulations that have been issued by the Municipal Excess Liability Fund, and those towns were mentioned by name at this meeting. Fortunately, Pitman's name was not one of the names called. Administrator O'Donnell had taken care of this for us.

Many of our Borough employees, and perhaps some of Council were receiving phishing emails as part of a test by Pivot Point. The good news is, to all municipalities in the TriCo JIF, there were 695 phishing emails sent out by this company, and only 33 were clicked on. This points out that people are not opening email they should not be opening, and they are alerting their Clerks and Administrators to make sure that the emails that they are getting are legitimate.

The Borough will be undergoing an appraisal process very shortly. This happens every so many years, and is an inventory and appraisal of all of our buildings.

The Borough has always had an Employment Practices Liability resource available to us. This is for any department that has an EPL, or employment practices issue. This is a free resource, and is available to us.

Just a reminder to all departments. Transitional duty and light duty for worker's comp cases should be used whenever possible.

The Pitman High School distance relay team ran at the Eastern Regionals, held at the New York Armory in New York. The team placed sixth overall.

Councilman Weng
No Report

Councilwoman Rudley

Councilwoman Rudley congratulated Patrolman Crystin Edwards for completing her waiver training on Friday, February 15th in Ocean County.

Recently, there has been a rash of vandalism in the Borough. The Police Department was able to fully investigate, and juveniles were identified and charged accordingly. The Pitman Police Department will not stand for any violations of this nature and the offenders will be identified and charged.

Patrolman Decker conducted a motor vehicle stop, and during this stop he located and confiscated a loaded gun and knives. Congratulations to him, and we commend him on this.

New Business

Resolution No. 37, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Miscellaneous Special Charges

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 38, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund/Cancellation of Real Estate Taxes and Other Miscellaneous Refunds

Motion: Austin
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 39, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Mayor and Borough Clerk/Administrator to Execute a Shared Service Agreement With the Township of Willingboro for Public Works Equipment and Personnel

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Austin
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 40 , 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Execution of an Assignment and Assumption Agreement Between the Borough of Pitman and 1852 NJOPCO, LLC

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Austin
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 41, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed at said meeting shall be:

- Personnel: Extension of Personal Leave**
- Real Estate Negotiations: Lease Contract for 106 S. Broadway**

Action may be taken upon returning to an open meeting.

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Austin
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Payment of Bills

Motion: Austin
Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Absent

Councilwoman Rudley: Yes

Mayor Johnson _____

Council President Blass: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Event Permit, Use of Facilities & Signage Applications

Event: Pitman Brews Cruise

Sponsor: Greater Pitman Chamber of Commerce

Contact Person: John Fitzpatrick

Date & Time: June 8, 2019, 1:00 p.m. – 6:00 p.m.

Location: West Jersey Ave. & Ballard Park

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Absent

Councilwoman Rudley: Yes

Mayor Johnson _____

Council President Blass: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Event Permit Application approved contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough as Additional Insured.

Event: JDRF Bicycle Ride

Sponsor: JDRF

Contact Person: Allie Tropea

Date & Time: Saturday, June 15, 2019, beginning at 7:00 a.m.

Location: Total Turf/Lambs Road at beginning and end of ride.

Motion to remove from agenda: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Absent

Councilwoman Rudley: Yes

Mayor Johnson _____

Council President Blass: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Event/Use: Summer Evening Church Services (Camp Meetings)

Sponsor: Pitman United Methodist Church

Contact Person: Thomas Bennett

Date & Time: Sunday Evenings from 7:00 p.m. – 9:00 p.m., beginning on June 30, 2019 – August 25, 2019

Location: Grove Auditorium

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Absent

Councilwoman Rudley: Yes

Mayor Johnson _____

Council President Blass: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Event Permit Application approved contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough as Additional Insured.

Signage: Spaghetti Dinner Fundraiser

Sponsor: Boy Scout Troop 55
Contact Person: Shirley Nolan
Date: March 1 – March 24
Location: Various Borough properties – see application

Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Public Portion

Motion to open to the public: Razze
Time: 8:15 p.m.

Second: Blass

No public comment.

Motion to close the public portion: Razze
Time: 8:15 p.m.

Second: Blass

Closed Meeting

Motion to enter into a closed meeting: Blass
Time: 8:16 p.m.

Second: Rudley

Motion to return to an open meeting: Austin
Time: 9:02 p.m.

Second: Blass

As a result of discussion in the Closed Meeting, the following action was taken by Council upon returning to an Open Meeting.

Ordinance No. 7, 2019 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Lease of Block 3, Lot 1, Also Known as 106 S. Broadway, Lying Within the Borough of Pitman, Pursuant to N.J.S.A. 40A:2A-8, Merryman’s Pub, LLC

First Reading
Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Austin
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Motion was made by Councilman Blass to extend the personal leave of Public Works, Water and Sewer Division employee Craig Kier until March 18, 2019.

Second: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Absent

Council President Blass: Yes
Councilman Razze: Yes

Councilwoman Rudley: Yes
Mayor Johnson _____

Councilman Weng: Yes

Adjournment

Motion: Razzo
Time: 9:05 p.m.

Second: Rudley

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator