

Friends of Cedar Hill Park Society Board Meeting  
Tuesday, January 24th, 10:30 – 12:00  
3515 James Heights

FINAL DRAFT MINUTES

Attending:  
Susan Haddon  
Luis Netter  
Patricia Houston  
Peter Haddon  
Hugh Fraser  
Paul Bishop  
John Schmuck  
Barb Latham

Regrets:  
Lana Burns  
Andy Ruszel

Minutes: Peter Haddon

1. **The agenda** was adopted as circulated. Moved: Susan; Seconded: John
2. **Minutes:** Minutes from November 22<sup>nd</sup> 2016 were approved. Moved: Peter; Seconded: Patricia
3. **Financial Report:** Hugh presented the financial report covering period April 1<sup>st</sup> 2016 to January 19<sup>th</sup> 2017. Cash in bank is \$1807.97. The detail is attached. Approval Moved: Hugh; Seconded: Luis. We will review our use of GoDaddy as our website provider in November 2017 – Peter and Luis. We will apply for a small sparks grant for tools with Friends of Playfair Park. – Peter/John
4. **Membership:** Barb submitted her report. Campaign to renew starts in March 2017. Promotion through eNewsletter including our progress through and opportunities related to the 50<sup>th</sup> Anniversary – Susan and Barb. Check the use of eTransfer for members to pay FCHP – Peter.
5. **Cedar Hill Park management plan process:** After years of effort by QCHCA and FCHP the process starts on Jan. 26<sup>th</sup> with the first meeting of the working committee. An update will be posted from the meeting. John said that he would volunteer as QCHCA's back-up representative at our next QCHCA executive meeting. John recommended that we communicate with Kelly-Ann Armstrong as Manager of Saanich Parks Recreation Division to establish a working relationship and that we present to Healthy Saanich and Parks and Trails Advisory Committee – Peter to investigate. Peter presented the draft CHP park inventory of natural and open areas and the draft FCHP position paper. Andrew Singh has offered to conduct bird inventory of CHP for inclusion in our inventory document. Drafts attached for your review and comment.
6. **Bowker Creek Clean-up:** Possible Saturday dates discussed for next Spring clean-up: April 1<sup>st</sup>, April 8<sup>th</sup>, May 13<sup>th</sup>. Susan to contact Amanda at the Green Team to finalize.

7. **Monday Pulling Together:** Team continues work around the park. Now working on the East side clearing very intensive Holly and Blackberry growth. Good turn-out. Many positive comments from the walkers. Continue to move south to the area around McRae and Maintenance Building. Second sign board suggested by Luis and Peter to contact Jenny Eastman.
8. **50<sup>th</sup> CHP Anniversary:** John said that we should consider a May 2017 date for a combined QCHCA and FCHP event. Volunteer leaders to plan Susan, John, Peter, Patricia, Chris Bartlett (?); Could involve Green Team, Saanich Youth Council, Saanich Parks and Rec., etc. Susan would like a time capsule for 2117. Vicki Sanders is planning for Saanich Council and Municipality and we should discuss with her – Susan. Grant application from CHP and FCHP – Peter/Susan/John
9. **AGM Planning:** Susan to prepare an agenda including succession planning, possible approval of revisions for FCHP constitution required by changes to the Societies Act. We should canvas our membership for those that might be interested in a board position – Susan. AGM may follow our 50<sup>th</sup> Anniversary event followed by a party per 2016. Barb said that she would discuss with Dennis. Date and time TBD - Susan
10. **New Societies Act:** See AGM Planning item above.
11. **Website and Communications:** Luis said that he would circulate the stats for the number of visitors to our site. Susan will update our Facebook page. Peter and Luis looking at the means to post the inventory of CHP and related pictures.
12. **Next meeting: March 28th at 10:00am - 3515 James Heights Please mark your calendars!!**
13. **The meeting adjourned** at 12:10 pm