

RECORD OF PROCEEDINGS

TOWN OF KREMMLING REGULAR TOWN BOARD MEETING December 19, 2018

The Board of Trustees, for the Town of Kremmling, met in the boardroom located at 200 Eagle Avenue. Mayor Grover Pryor called the meeting to order at 6:30 p.m. Trustees present: Holly Martinson, Gina Schroeder, Jason Wikberg, Leo Pesch, Dave Sammons, and Erik Woog. Staff present: Police Chief Jamie Lucas, Public Works Director Jason Bock and Interim Manager/Town Clerk Rhonda Shearer.

SAMMONS MOVED TO APPROVE THE REGULAR TOWN BOARD MEETING MINUTES OF DECEMBER 5, 2018. SCHROEDER SECONDED. ALL "AYE" VOTES.

WOOG MOVED TO APPROVE THE EXPENDITURES IN THE TOTAL AMOUNT OF \$108,992.51 FROM DECEMBER 6 THROUGH DECEMBER 19, 2018. SAMMONS SECONDED. ALL "AYE" VOTES.

SCHROEDER MOVED TO APPROVE THE AGENDA AS PRESENTED. MARTINSON SECONDED. ALL "AYE" VOTES.

There was no Mayor report.

There was no Police Chief report.

The Public Works Director reported:

- The water plant repairs were completed today, and so far everything seems to be running well.
- They are working on servicing some equipment.

There was no manager report.

The board had previously asked for some salary survey information, and Clerk Shearer reported to them what she had found. It was hard to find other municipalities that had the same job duties. She noted that the budget for 2019 has already been passed, and recommended that more research be done prior the 2020 budget if any salaries need to be increased.

Police Chief Jamie Lucas had a few items he wanted to discuss with the board. When he received the bid proposal for the new ipads, the quote was only good for a certain timeframe, and the cost appears to have gone up a total of \$1155.00. The board asked him to shop around and see if he could get them at a cheaper cost somewhere else, but if the cost has gone up, they still felt the purchase needed to be made. He also talked to the board about the way that uniform allowance is given to the board. Shearer noted that typically each officer is given \$50 per month to pay for uniforms. If they are hired in the middle of year, they don't get the full \$600 that they normally would, it is still only \$50 per month. Lucas and officer Minhas have both spent more than the current policy allows, and asked the board to approve the expenditure and have the town cover the costs, rather than the officers have to reimburse the town. The board agreed to incur the costs of the extra uniforms.

Shearer noted that when Chief Lucas presented her with his budget requests, she misunderstood his salary requests. Sergeant Willson's salary increase only included the increase to Lieutenant, and didn't include his cost of living increase. He was also requesting a three percent raise for Officer Minhas, promoting him to Patrolman First Class. Since the budget has been approved, the salaries line item will more than likely just go over budget a little.

Clerk Shearer brought the new paid time off (PTO) policy to the board. There were a few small changes to the employee handbook, but otherwise the PTO policy was the major change. The transition will take place on January 21, and employees will receive all of the vacation time they have earned on that date, plus half of their sick leave will convert over to PTO.

WOOG MOVED TO APPROVE THE EMPLOYEE HANDBOOK CHANGES AS PRESENTED. SCHROEDER SECONDED. ALL "AYE" VOTES.

Trustee Schroeder asked that information regarding time clocks be brought to the next meeting.

SCHROEDER MOVED TO GO INTO EXECUTIVE SESSION FOR THE CONSIDERATION OF DOCUMENTS PROTECTED BY MANDATORY NONDISCLOSURE PROVISION OF THE COLORADO OPEN RECORDS ACT UNDER C.R.S. SECTION 24-6-402(4)(G), TOWN MANAGER SEARCH. SAMMONS SECONDED. ALL "AYE" VOTES. Roll call vote was taken. Motion passed 6-0.

Mayor Pryor stated that the time is now 7:49 p.m. The participants in executive session were: Gina Schroeder, Rhonda Shearer, Holly Martinson, Jason Wikberg, Leo Pesch, Dave Sammons, Erik Woog, and Jamie Lucas. If any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, please state your concerns for the record. There being none, is there any further discussion?

SCHROEDER MOVED TO ADJOURN AT 7:49 PM. MARTINSON SECONDED. ALL "AYE" VOTES.

Rhonda J. Shearer, Town Clerk

Grover Pryor, Mayor