

## **Megan Renee Smith**

San Francisco Bay Area

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### Statement of Purpose

Make the world a better place. Work hard helping others. Go home proud every day.

### Experience

**QuesGen Systems Inc.** | Burlingame, California, 2017 - 2018

**Database Quality Manager and Client Services Specialist**

- Led creation of user interface (UX) forms. Excel and SQL database management, data quality improvement and back end analytics support including report generation
- Client support and new customer on-boarding including requirement gathering and project planning

**Stitch Fix** | San Francisco Bay Area, California, 2016 - 2017

**Outfit Artist and Brand Ambassador** (while pursuing a Masters of Arts degree)

- Online fashion stylist and outfit artist serving over fifty customers weekly. Achieved the highest ratings for achieving customer satisfaction and sales growth goals

**Crave Creations** | San Francisco Bay Area, California, 2013 - 2016

**Founder, Designer, and Business Manager** (while completing my Bachelor's of Science degree)

- Grew this online retail business to over 3000 customers, generating over \$30,000 a year in sales

**Meridian Asset Services** | St. Petersburg, Florida, 2004 - 2013

**Collateral Analyst, 2011-2013**

- Led account executive support to ensure data and documents for all new debtors were accounted for and maintained. Monitored, researched, and corrected collateral errors and exceptions

**Data Quality Analyst, 2010-2011**

- Analyzed and inspected data to ensure quality. Loaded quality assured data into SQL database and performed database testing in Microsoft SQL environment

**Reporting Assistant, 2006-2008**

- Created and analyzed reports and summarized and posted findings. Assisted analyst team. Developed performance metrics in Excel and delivered ad hoc reports.

**Accountant and Assistant Asset Manager, 2004-2006**

- Provided financial information to management by researching and analyzing accounting data; prepared accounting reports. Documented financial transactions by entering account information. Analyzed properties under management

### Education

Graduate Program, Product Development and Merchandising, 2016 – 2017 | Academy of Art University, San Francisco

Bachelor's of Science, Business Management, Minor in Entrepreneurship, 2015, GPA 3.4/4.0 | University of South Florida, Tampa

### Skills: Leadership

Energetic, passionate, positive, dependable, and self-motivated. Detail-oriented, and analytical. Quick learner with an ability to easily grasp new ideas, concepts, methods, and technologies.

### Skills: Business

Google Analytics certified. Experienced in data analytics and reporting. Expert in Excel, Word, QuickBooks, PowerPoint, Publisher, and Access. Some SQL database experience. Web marketing, advertising, and branding

### Interests

Consulting and mentor volunteer for Dress for Success Foundation San Francisco