

**UNION VALE TOWN BOARD MINUTES**

**MARCH 17, 2016**

**TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY**

**7:30 PM**

Members present: Supervisor Patricia Tompkins  
Town Council: John Welsh, Steven Frazier, David  
McMorris, Corrina Kelley

The meeting was opened with the Flag salute and a moment of silence for Nancy Reagan who passed away earlier this month.

*Carol Ryan* of the New York State Department of Transportation and *Matthew Katkocin* representing the Halmar Company gave a presentation on the proposed repairs to the bridges over Jackson Creek on Route 55 Sprout Creek in Verbank. Route 55 will be closed the end of March until August. The work will begin as soon as the permits from DEC are in place. The Halmar company was hired to design and construct these projects.

Several residents expressed concerns regarding local traffic and the effect on school bus routes.

**OPEN MEETING TO COMMENT ON AGENDA ITEMS**

*Elfriede Tillman* asked Mr. Mattes if he stated that he had money in his budget to cover his attendance at the upcoming conference in St. Louis, MO and he told her yes. Ms. Tillman also asked Highway Superintendent Richard Wisseman why the County plowed Clove Road instead of the Union Vale Highway Department and he told her that Michael Billen had always plowed that route and after his death he didn't think that he should have an inexperienced person do that route and the County had taken over County Route 9 to Beekman so they are doing all of Route 9. She also asked about the leak in the salt shed and he said it was a minor leak

*Jean Moore* spoke about the cost of lifeguards when the park is rented out for picnics.

As there were no further comments from the audience the regular order of business began.

**SUPERVISOR'S COMMENTS**

Supervisor Tompkins mentioned that the park staff were busy taking down dead trees in the Park and she thanked Tom St. Onge, Tom Tierney and Jake Gosnell for their hard work. Ms. Tompkins stated that she met with New York State Police and mentioned to them that she had received complaints from residents regarding speeding on Waterbury Hill, Walsh and Wisseman Roads and she was told that they would increase patrols on those roads. Mr. Wisseman also met with a resident who thanked him for improvements to his road. Ms. Tompkins also met with Owen McCain the Town's Insurance Representative. Ms. Tompkins congratulated Councilman Welsh for receiving an award from the Fire Company for twenty years of service.

**Councilman Welsh** spoke about solar energy, that it is getting more efficient and the safety issues for fireman are being addressed. The Town Board is going to look into it further and it has to be addressed in the Town Building Code.

**Councilwoman Kelley** spoke regarding the Library steering Committee that will be meeting on the second Thursday of the month at 7:15 p.m. She has reached out to the Mid - Hudson Library System but they haven't responded yet. Councilwoman Kelly offered a motion that the Library Steering Committee be advertised in the Poughkeepsie Journal seeking residents to serve on this committee. The motion was seconded by Councilman Welsh and passed with a unanimous vote of the Town Board.

**Councilman McMorris** mentioned that he will be attending a meeting on Solar Power in Pleasant Valley on March 31<sup>st</sup>. He will also be attending a NYMIR on Parks on April 12<sup>th</sup>. On March 30<sup>th</sup> he will attend a Parks meeting with Rob Mattes.

**Councilman Frazier** reported that he brought a company through the Town Buildings regarding LED conversion a couple of months ago. They are working out the final details on the report and he should have it in a week or so. Central Hudson will be offsetting approximately seventy percent of the cost of the conversion and will project what the energy saving costs will be.

**HIGHWAY REPORT** Repaired and patched 2 catch basins in Brookside Lane. Burned the brush pile on two different dates. Built a wall for a designated brush dumping area using the concrete blocks from the old silo. Went out for snow and ice removal on 15 different days with a total of 30 different times. Cold patched numerous pot holes. Installed detour signs on Parlman and Wisseman Roads along with a few other signs that needed to be replaced throughout the town. Did storm clean up along with opening pipes, blowing leaves and debris off the roads and cleaning ditch lines. Removed a large oak tree from Flint Road. Road. Cleaned ditches on Bloomer, Walsh, Quinlan, Verbank, Verbank Village, Milewood, North Smith, South Smith, Ricks, Tompkins, O'Brian Hill, Hoof Print and Barmore Roads. Removed a shale knob from the intersection of Hoof Print and Verbank Road for better sight visibility when exiting Hoof Print Road. Boom mowed on Verbank, Verbank Village, Verbank Club and Tompkins. Started doing overhead tree work and dead tree removal on Cooper Drive. Did the 1000-hour service on the loader. Fixed the 4-wheel drive as well as the fuel pump and a fuel pressure kit on truck #2. Replaced fuel pressure kit on truck #9 and adjusted the bed chain and spinner. Towed truck 5 to Audias for service. Replaced the transmission dip stick and installed a new main air line on truck 3. Rebuilt the carburetor on the TS 60 demolition saw. Replaced the battery on the John Deere 5520. Serviced both tractors. Got estimates and quotes together for Meadow Ridge Road for this year's 284 agreement.

**TOWN CLERK REPORT**

Conservation Licenses - \$92.62, New York State Neutering Fund - \$90.00, Marriage Licenses - \$0, Recycle/Compact Fees - \$15,318.00, Recreation Fees - \$33,697.00, Town Fees - \$627.38 for a total for February of \$45,661.10.

**TAX COLLECTOR**

Edna Bonk, Tax Collector submitted a report stating that she collected \$4,303,538.34 during the month of February 2016. Distribution as follows: \$1,145,688.00 - General Fund; \$828,153.00 - Highway Fund; \$860,301.00 - Fire District.

**RECYCLE**

Thomas St. Onge thanked Thomas Tripp who recently retired, for his eighteen years of service at the Recycling Center. Mr. St. Onge reported that in the future the Recycling Center will be single streaming everything into one compactor. The Center will be closed on Easter Sunday. Bags are available for roadside cleanup from the Recycling Center, the Highway Garage and the Town Clerk's office.

**CODE ENFORCEMENT REPORT**

Report for the month of February: Inspections performed: 45, Violation Notices issued: 3, Violation abated: 4; Building Permits Issued: 11, Old Permit C/O's issued: 9, Municipal Searches: 5, Complaints received: 4, Complaints acted on: 4; Residents meetings: 9; Certificate of Occupancy/Compliance: 25; Appearance tickets issued: 0; Fire call outs: 2; Plan review hours: 11. Income \$625.00

**ZONING BOARD REPORT**

No money was collected for the month of February, 2016.

**PARKS AND RECREATION**

Mr. Mattes thanked the Highway Department for the use of their chipper. Daily custodial duties were performed around the parks. Cleared the hedgerow by the baseball field at Tymor Park. Put away the Ice Rinks. Refurbished and Painted the closets in the Large Room Kitchen at Tymor. Rescued the Park's rowboat from below the dam. Trail and tree work near the dam was performed. Roof repair on roof above Senior Room and Gym. Built a table for the office hallway. Replaced a ballast in the Court Clerk's office. Replaced the astragal on the double doors in the Large Room. Repaired insect screens for all of the windows in the Large Hall Serviced both gators. Serviced the newer Toro mower Brought the pick-up truck to the transmission shop for an estimate and repairs. (repairs pending) Brought excessed vehicles to the Parking Lot to be assessed for the equipment auction that Supervisor Tompkins is setting up. Took down a dead Elm tree behind the Senior Room. Started repairs on Supervisor Tompkins office ceiling. Installed motion detectors for the lights in the Town Hall bathrooms. Painted the table and chair storage area of the Large Room. Building a cabinet to house phone and internet system equipment for Tymor Park. Fixed old vacuum cleaner for Town Hall. Fixed electric gate at the upper entrance of Tymor Park. Began opening Godfrey Park daily. Took measurements and began designing parking lot fencing for Tymor Park. Updated LOTO Program to be compliant with PESH Policies. Attended an archery program workshop to possible bring archery to Tymor or Godfrey Park. Responded to community inquiries regarding Parks and Recreation Programs. Met with the Highway Superintendent regarding possible Tymor Park bridge solutions. Gave a tour of Tymor Park facilities to Ryan the Town's Bookkeeper. Updated the Parks and Recreation Website. Attended Community Day planning meeting. Interviewed potential Summer Activity Coordinators. Attended a meeting sponsored by the Dutchess County Tourism related to marketing our agency. Went shopping for Senior Citizen St. Patrick's Day Lunch and this Saturday's Easter Egg Hunt (10 am sharp) Attended an informational meeting of the Winnakee Land Trust regarding building trails across Dutchess County. The Flag Pole in Tymor Park has been taken down to be repainted and restrung and will be back up ASAP. Mr. Mattes wrote and submitted an application and was awarded an Arbor Day Grant from the NYS Urban & Community Forestry Council. The Town Board will have to create a resolution accepting the money at the next meeting. They provided a template for the resolution which I will get to the Town Board. To date, the After School Program has deposited \$13,739. As of last week, the After School Program has served a total of 872 participant spots, The TOTT and Special Event Programs have seen approximately 153 participants. The Recreation Department has deposited (not including the After School Program) \$62,893 to date.

**PRESENTATION BY JESSICA DICKINSON**

Jessica thanked the Town Board for their support in allowing her to attend the Summer Camp conference. They will be offering a portion of the Zombie Camp for the children this summer.

**DOG CONTROL REPORT**

One dog was trapped and taken to the DCSPCA, owner could not be located. NYS Agriculture and Markets inspected Town Dog Control policies, procedures and equipment which were all found to be in compliance.

**CONSTABLE REPORT**

Councilman McMorris reported that the Constables have been securing Tymor and Godfrey Parks daily.

**MEDIA REPORT**

Andrea Casey reported that the Web site has been updated and there has been positive feedback regarding the improvements.

**REVIEW PARK /RECREATION REDUCED RATE POLICY**

Mr. Mattes presented a memo regarding Reduced Rates for facility rentals for the Town Boards review. After it has been accepted it will be written into the rental agreement.

**EQUESTRIAN MEMBERSHIP CAMPAIGN**

Mr. Mattes submitted a flyer to be sent out to increase membership and revenue for the Tymor Park Equestrian Center. Supervisor Tompkins offered a motion to approve the flyer and the awarding of prizes as submitted. The motion was seconded by Councilwoman Kelley and passed with a unanimous vote.

**TYMOR PARK TRUCK TRANSMISSION REPAIRS**

Councilman Frazier offered a motion to approve the repairs to the Park truck transmission. The motion was seconded by Councilwoman Kelley and passed with a unanimous vote of the Town Board.

**2016 TOWN ROAD IMPROVEMENTS**

Richard Wisseman, Highway Superintendent presented the 284 Agreement form to the Town Board for the roads improvements that he would like to make in 2016. After discussion Supervisor Tompkins offered a motion to table this item until the April 7<sup>th</sup> meeting. The motion was seconded by Councilman Welsh and passed with a unanimous vote of the Town Board.

**TYMOR PAVILION SHINGLE PURCHASE**

Mr. Mattes submitted two quotes for purchasing shingles to repair the roof of the large pavilion at Tymor Park as follows:

Home Depot	\$2,162.80
Lowes home Improvement	\$2,551.69

Supervisor Tompkins offered a motion to authorize Mr. Mattes to purchase the shingles from Home Depot. The motion was seconded by Councilman McMorris and passed with a unanimous vote of the Town Board.

**AUTHORIZE PAYMENT OF GENERAL AND HIGHWAY FUND VOUCHERS**

Councilman McMorris offered motion to pay the General Fund Claims and the Highway Fund Vouchers for Abstract #3 – 2016 which is available in the Town Clerk’s office. The motion was seconded by Supervisor Tompkins and passed with unanimous vote.

**DOG CONTROL BUDGET TRANSFER**

Councilwoman Kelley offered a motion to move \$329.00 from A3510.4 to A3510.2 to cover cost of replacing equipment for the Dog Control Officer. The motion was seconded by Councilman McMorris and passed with a unanimous vote of the Town Board.

**SURPLUS KUBOTA TRACTOR / 2006 GMC TRUCK**

Councilman Frazier offered a motion to declare the Kubota tractor and the 2006 GMC truck as excess equipment. The motion was seconded by Supervisor Tompkins and passed with a unanimous vote of the Town Board.

**REDUCED FEE CUB SCOUTS**

Councilwoman Kelley offered a motion to authorize Cub Scout Pack 77 to use the large pavilion on June 12, 2016 for approximately 75 Cub Scouts and their families for a picnic at a reduced rate. The motion was seconded by Supervisor Tompkins and passed with a unanimous vote of the Town Board.

**PARK REDUCED FEE / GIRL SCOUTS**

Councilman McMorris offered a motion to offer a reduced rate to the Sylvan Lake Girl Scout for their end of year picnic and pool party on June 17, 2016. The motion was seconded by Supervisor Tompkins and passed with a unanimous vote.

**PARK REDUCED FEE / VAIL FARM 5<sup>TH</sup> GRADE**

Mr. Mattes submitted a request from the Principal of Vail Fam Elementary School asking for a reduced rate for June 17, 2016 9:30 am to 2:00 pm for their 5<sup>th</sup> grade picnic. Motion made by Councilman McMorris and seconded by Supervisor Tompkins to approve the request. Motion passed with a unanimous vote.

**PARK REFUND REQUEST / KIM MIHANS**

Mr. Mattes submitted a request from Kim Mihans requesting a refund of \$375.00 which she paid to rent the large hall on October 29, 2016. She has changed her plans and is cancelling in advance of the 45-day cancellation policy. Councilman Welsh offered a motion to grant the refund which was seconded by Councilwoman Kelley and passed with a unanimous vote.

**CENTRAL HUDSON LED LIGHTING AUTHORITY ORDER**

Councilman Welsh offered a motion to allow Central Hudson to install LED street lighting at no expense to Union Vale throughout the Town. The motion was seconded by Councilman McMorris and passed with a unanimous vote.

**EMERGENCY PREPAREDNESS TRAINING**

There is an Emergency Preparedness Training session scheduled for Monday March 21<sup>st</sup> at 7:00 pm in the meeting room. If you wish to attend please sign up at the town Hall

The Ultra-violet system will be installed at the Town Hall next week.

Anyone interested in serving on an Ethics Committee or a Conservation Advisory Committee should call the Town Hall or send a letter of intent.

NYSERDA will be at the Town Board meeting on April 7<sup>th</sup> to give a presentation regarding

Councilman Frazier mentioned that part of Rob Mattes job description is maintain the vehicles and equipment in the Park and he used town equipment and labor to get the park vehicle in for service. Supervisor Tompkins stated that she wants all vehicles and equipment on maintenance schedules.

**DIGITAL RECORDING EQUIPMENT PURCHASE**

Councilman Frazier offered a motion to authorize the Town Clerk to purchase digital recording equipment for recording Town Board meeting for the minutes. The motion was seconded by Councilman McMorris and passed with a unanimous vote of the Town Board.

**OPEN MEETING TO NON-AGENDA ITEMS FOR DISCUSSION**

*Jean Moore* thanked Andrea Casey for the improvement to the web site. Ms. Moore stated that everyone should turn off cell phones during Town Board meetings. She also asked Mr. Mattes if he would consider submitting written summaries regarding the recreational seminars he attends.

*Carlos Mina* asked the Town Board to have the constables check anyone fishing in Tymor to make sure that they have New York State fishing licenses and Town fishing permits.

As there were no further comments from the public the regular order of business was resumed.

**MOTION TO ADJOURN**

Councilman Welsh offered a motion to adjourn at 9:30 p.m. The motion was seconded by Councilman McMorris and passed with a unanimous vote.

Respectfully submitted,

*Mary Lou DeForest*

Mary Lou DeForest, Town Clerk