

Bexar County
Emergency Services District No. 10
Meeting Minutes
May 8, 2020
7:00 P.M.

Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This Meeting of the Bexar County Emergency Services District No. 10 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of the Corona Virus (COVID19).

Note: The board meeting will be held via Zoom. Members of the public may access this meeting by the going to <https://us02web.zoom.us/j/89496495251> You can utilize your computer audio for free or may dial in (346) 248-7799 the Meeting ID is : 894 9649 5251.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on May 8, 2020 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order with Commissioner Yates and Lazar present and Commissioner Kelley was remote via Zoom.
2. **Citizens to be heard. (3-minute time limit per person)** Firefighter Johnie Osburn thanked the board for the recent appreciate disbursement.
3. **Updates from Chris Herrera, BCOEM.** Unable to attend due to COVID work.
4. **Approval of the meeting minutes from the April 10, 2020 meeting.** Commissioner Lazar made a motion to approve the minutes, second by Commissioner Yates. Motion carried 3/0.
5. **Discussion and appropriate action on extending the Emergency Order Number 1, Public Health Emergency related to COVID, issued by President Kelley on March 3rd 2020.** Commissioner Yates made a motion to extend the declaration thru June 12, 2020, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion and appropriate action to sign a 1-year contract for continuing education software from Career Cert.** Chief Hogan requested to switch from CE Solutions to Carrer Cert due to reduced employee rate and ability to purchase slots verse pay per individual. Commissioner Lazar made a motion to approve the contract, second by Commissioner Yates. Motion carried 3/0.
7. **Discussion regarding 1 additional full-time position.** Chief Hogan advised that during the last hiring process, an additional firefighter was hired and would be used to supplement till the new station hiring. No action was required due to the emergency order referenced in number 5.
8. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Run report.** No questions were asked.
 - **Update on the Elmendorf station.** Chief Hogan provide an update that we should be pouring concrete in the next month.
 - **Update on the pending litigation with the City of San Antonio** No updates as all courts have been postponed due to COVID.
 - **Update on the purchase of the ladder truck.** Chief Hogan advised the contract was signed for the ladder truck and it should be delivered in August 2021.

9. **Financial Report.**
 - a. **Review of Tax Revenues received to date.** No questions were asked.
 - b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills, second by Commissioner Yates. Motion carried 3/0.
 - c. **Appropriate action on transferring funds as required between accounts.** Commissioner Yates made a motion to transfer \$70,000 from the Truck & Equipment MMA to the Truck & Equipment checking, second by Commissioner Lazar. Motion carried 3/0.
 - d. **Action to approve the payroll for the district** Commissioner Lazar made a motion to approve the payroll, second by Commissioner Yates. Motion carried 3/0.

10. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on June 12, 2020.** No concerns were raised with this date.

11. **Adjourn** Commissioner Lazar made a motion to adjourn at 7:37 P.M, second by Commissioner Yates. Motion carried 3/0.

Attest