

BOARD OF TRUSTEES

December 7, 2021

Members Present: Terry Brungardt, Bruce Wallace, Kelly Stewart, Ken Schmidt.

Members Absent: Daniel Tatro.

Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Margaret Stratton – Treasurer; Joseph Thornton – CPWA supervisor.

Others present: Joe Weaver; Attorney, Michael Taylor; Cowen Engineering.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday December 6, 2021 @ 12:00 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held November 4, 2021, with action as necessary. Trustee Schmidt made a motion to approve the minutes for the Regular meeting held November 4, 2021, with the amendment on agenda item #13 to re-letter accordingly to begin A-G instead of B-H. Seconded by Trustee Brungardt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, abstain (did not attend meeting). Mayor Wallace declared the motion carried.**
- 4. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special meeting held November 16, 2021, with action as necessary. Trustee Brungardt made a motion to approve the Minutes for the Special meeting held November 16, 2021. Seconded by Trustee Schmidt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, abstain (did not attend meeting). Mayor Wallace declared the motion carried.**
- 5. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of November 2021, with action as necessary. Trustee Schmidt made a motion to approve the claims, checks and warrants for the month of November 2021 with the addition of claim #838647 for Emblem Enterprises INC. in the amount of \$440.60. Seconded by Trustee Brungardt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary. No Action.**

9. Consideration of approval, rejection, amendment and/or postponement of the addition of members on the Parks Committee, with action as necessary. Trustee Stewart made a motion to add Taylor Hunter to the Parks Committee. Seconded by Trustee Brungardt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.
10. Consideration of approval, rejection, amendment and/or postponement of the addition of Jazmine Mayo as a volunteer firefighter for the Calumet Volunteer Fire Department, with action as necessary. Trustee Schmidt made a motion to approve Jazmine Mayo as a volunteer firefighter for the Calumet Volunteer Fire Department. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.
11. Consideration of approval, rejection, amendment and/or postponement of purchasing equipment and radios for the new patrol cars for the Calumet Police Department, with action as necessary. Trustee Brungardt made a motion to approve the purchase of equipment and radios for the new patrol cars in the amount of \$12,375.10. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.
12. Consideration of approval, rejection, amendment and/or postponement of the bid from Code 3 Tech to install equipment in the new patrol cars, with action as necessary. Trustee Stewart made a motion to approve the bid from Code 3 Tech in the amount of \$3455.70 to install equipment in the new patrol cars. Seconded by Trustee Schmidt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.
13. Consideration of approval, rejection, amendment and/or postponement of choosing an option for the current OKMRF retirement plan forfeiture balance to be used, with action as necessary. Trustee Schmidt made a motion to approve option #1 to use the forfeiture balance with OKMRF to pay the Town of Calumets 4% matched portion of the employees' retirement until balance is depleted. Seconded by Trustee Brungardt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.
14. Consideration of approval, rejection, amendment and/or postponement of the approval of mandatory online payments of the OPPRS payments and give authority to Jill Ray to make these changes on this account, with action as necessary. Trustee Stewart made a motion to approve the mandatory online payments of the OPPRS payments and give Jill Ray the authority to make these changes on the bank account. Seconded by Trustee Brungardt. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.

15. Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:

Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)

- A. Discussion concerning hiring Jerry Goodwin full-time for the Calumet Police Department pending approval from OPPRS, with action as necessary.**
- B. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.**

Trustee Brungardt made a motion to enter into executive session. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.

16. Consideration of approval, rejection, amendment and/or postponement of reconvening into open session. Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.

17. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)

- a. Discussion concerning hiring Jerry Goodwin full-time at \$18.65 plus benefits for the Calumet Police Department pending approval from OPPRS, with action as necessary.**
 - b. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.**
- a. Trustee Schmidt made a motion to hire Jerry Goodwin as a full-time police officer for the Calumet Police Department pending approval from OPPRS at \$18.65 per hour with the normal employee benefits. Seconded by Trustee**

Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.

b. No Action.

- 18. Consideration of approval, rejection, amendment and/or postponement of the approval to move forward with proposal from Municode to bring our Town code of ordinance book up to date, with action as necessary. No Action.
- 19. Remarks and inquiries of the governing body members. Trustee Brungardt spoke to council about the forestry 80/20 grant that he will be receiving and the plans on spending the grant money. No Action.
- 20. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.
- 21. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye, Trustee Stewart, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk