

Nov. 2016

Village at McCoy Jenson Homeowners Association (HOA)

Architectural Review Request Form

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

Mailing address if different than proposed improvement(s): \_\_\_\_\_  
\_\_\_\_\_

My request involves the following type of improvement(s):

Deck/Patio       Landscaping       Garage door       Air Conditioner       Patio Cover

Satellite Dish      Other \_\_\_\_\_

Describe improvements: (Include paint chips, building materials, landscape plans, and brochures or other plans for patios or decks, etc.) Please submit all proper documentation for review. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Planned start date: \_\_\_\_\_ Planned completion date: \_\_\_\_\_

I understand that, if applicable, I must obtain approval of the local building department which may require a building permit. I also understand I must maintain proper drainage away from my foundation and not impede proper drainage swales on my lot when installing landscape or building improvements.

I agree to complete improvements promptly after receiving approval. Upon the completion of my improvement(s), I hereby authorize the Architectural Review Committee and/or the current management company to enter onto my property for exterior inspection at a mutually agreed upon date and time.

I understand that I must receive written approval before any work begins. I also understand if any changes to the improvements previously approved is desired, those changes must also be submitted for review/approval before any changes are implemented. Failure to comply may result in retraction of approval.

Date: \_\_\_\_\_ Homeowner's Signature \_\_\_\_\_  
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◆ Architectural Review Committee action: \_\_\_\_\_ Date: \_\_\_\_\_

Approved as submitted: \_\_\_\_\_

Approved, subject to the following requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Disapproved/Reason: \_\_\_\_\_  
\_\_\_\_\_