

# Woods At Elm Creek Association: Website Contact Log

Updated 8/6/18

Date	Address	Issue	Action	Comments
1/2/18	Bluestem	CBU package deliver issue/concern	Advised to contact USPS and leave a note inside personal mail slot for carrier.	
1/21/18	Ironwood	Needing covenants book for real estate transactions	facilitated	
1/26/18	Coneflower	ACC: reviewing color selection /change for siding replacement	Approved by ACC	
1/27/18	Blazingstar	ACC: reviewing color selection /change for siding replacement	Approved by ACC	
1/13/18	Rosemill	Concerned about neighbors tree removal	ACC investigated: tree removal due to foundation issues and at the direction of Arborist. HOA followed up with concerned homeowner	

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2/13/18	Ironwood	Updating contact information with WECHA	Records updated	
2/14/18	Blazingstar	ACC: ACC: reviewing color selection /change for siding replacement	Approved by ACC	
2/24/18	Woodlawn	Community mailbox snow removal concerns discussed with HOA president.	Investigated and followed up with homeowner	
2/14/18	Trillium Lane	homeowners are leaving personal kid stuff /toys in the center island common area	Investigated and following up with homeowners.	
2/24/18	Blazingstar	ACC: reviewing color selection/change for siding replacement	Approved by ACC	

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2/24/18	Woodlawn Ct	Homeowner dispute about clearing snow from mailboxes	Reminder to all homeowners that this is shared responsibility	
2/24/18	Trillium	Concern received regarding kids toys and personal property being left in the center island	Directors to monitor and address as identified as ongoing issue	
3/19/18	Ironwood	New homeowner contact	Updated information for all statements and emails	
3/19/18	Ironwood	ACC notification of siding and roof replacement with same colors	Noted. No approval needed	
4/8/18	Coneflower	Continuing conversation regarding project for inground pool	ACC actively working with homeowner	

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4/17/18	Woods trail	Requesting e-documents for annual meeting	facillitated	
4/17/18	Ironwood	Requesting e-documents for annual meeting	facillitated	
4/18/18	Ironwood	ACC request: deck and screen porch	ACC managing/approved	
4/27/18	Rosemill ct	Requesting documents for real estate sale	facillitated	
4/28/18	Woods trail	Question received about numbering of amendment items in both letter and ballot	Facilitated reply for clarification	

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Date	Address	Issue	Action	Comments
5/1- 5/8/2018	Numerous absentee ballots and proxies received			
5/1/18	Rosemill Ct	Garbage cans left out	Facilitated communication to homeowner to relocate to garage	
5/1/18	Rosemill Ct	Garbage cans left out	Facilitated communication to homeowner to relocate to garage	
5/2/18	Woodlawn Ct	ACC notification of roof replacement	Noted. No approval needed	
5/4/18	Trillium	Inquiry about removal of trees from property	Facilitated Reply. No approval needed to remove trees, however notification of your plans to the board does help with communication when nearly 5 concerned	

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			homeowners inquire about scope of project.	
5/3/18	Trillium	Installing temporary barrier for a dog while family member is staying at the home to help with outdoor construction projects	Noted. Barrier to be removed once family member leaves.	
5/7/18	Rosemill	Volunteering skills to assist HOA with website management as needed	Will coordinate training between current volunteer website admin and homeowner	
5/7/18	Rosemill lane	Inquiry on roof, siding replacement post storm	Replacement will be of same colors. No ACC review needed	
5/10/18	Liberty Title	Requesting documents for closing	facillitated	

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5/14/18	Blazingstar	ACC: notification of updated siding colors and roof	Noted. No approval needed.	
5/14/18	Rosemill Circle	ACC notification of roof and deck updating	Noted updated colors. No approval needed	
5/16/18	Coneflower	ACC: appeal of driveway barrier denial	Special meeting scheduled with directors to review issue/scope.	
5/17/18	Rosemill circle	Concerned about bulk mulch pile near phase 1 entry	Mulch was for rear yard of home facing the street and dropped there for convenience. Homeowners completed project in 1-2 days. Issue self resolved.	
5/25/18	Trillium	Inquiry about placing signs directing to home for graduation party	Allowed. Signs will be removed by the homeowner after the party.	

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5/25/18	Ironwood	ACC: needing approval for roof, decking and outdoor improvements	ACC managing/approved	
5/25/18	City of Champlin	Working with WECHA directors on homeowner communication for upcoming Phase 1 resurfacing and drainage project	Email communication facilitated by Directors to Phase 1 residents on email list with pertinent project information	
5/25/18	Ironwood	Thanking board for well run meeting and solid follow up communication on voting results.		
5/25/18	Coneflower	Thanking board for working on covenants/proposed amendments. Expressed appreciation for all the work directors did the last year. Requesting a copy of detailed voting results	facillitated	



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5/25/18	Woodlawn Circle	Thanking board for all that's been accomplished recently. Enjoys living in WECHA.		
5/25/18	Trillium	Inquiry about placing temporary signs for graduation party	Allowed given event is short term and will be removed at conclusion of event.	
6/1/18	Liberty Title	Needing documents for closing	facillitated	
6/4/18	Woodlawn Ct	Found mailbox key by CBU stack 4	Directors determined owner and facilitated return of key to owner	
6/5/18	Woods Trail	Needs HOA documents for pending buyer/home sale	Facilitated.	

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Date	Address	Issue	Action	Comments
6/6/18	Woods trail	Inquiry about voting results not being on website	Facillitated reply. WECHA website is a public domain and therefore results not posted. Homeowners may request a copy of this information however at any time	
6/22/18	Wood trails	New homeowner providing contact information	Updated WECHA distribution and accounting information	
6/27/18	Ironwood	Inquiry on construction company	Facilitated	
6/28/18	Rosemill Circle	New roof and siding change due to storm damage	Facilitating to ACC for review of mild color changes	
6/29/18	Rosemill Lane	Title Company needing documents	Facilitated doc's and resale disclosures	

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Date	Address	Issue	Action	Comments
7/6/18	Rosemill	Homeowner received notice about leaving garbage cans out and is concerned that their home was unequitably provided notice since observing other homes in violation	WECHA is a member monitored HOA and directors have an obligation to members to respond to covenants concerns received. The HOA does not police members looking for violations. This said, it becomes difficult for the HOA to enforce violations of covenants when multiple members are not in compliance with our bylaws.	
7/9/18	Rosemill	Concern received about homeowners leaving garbage cans out	HOA provided reminder to these homes about need to keep cans inside/not visible.	
7/9/18	Rosemill	ACC: Installing new garage doors	Project noted. No approval needed as colors are neutral tones	

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Date	Address	Issue	Action	Comments
7/12/18	Coneflower	ACC: installing new siding . Same color but darker tone	Project noted. No approval needed as colors remain in neutral tones	
7/20/18	Woodlawn	ACC: installing new siding and gables. Also darkening color tone of garage doors	Project Noted. No approval needed as colors remain in neutral tones	
7/21/18	Woodlawn	Inquiry on scope of backyard project of another nearby member	ACC and board assessed the project underway and contacted homeowner to submit project plans and extent.	Plan received.
7/23/18	Coneflower	ACC: homeowner will be redoing patio and installing outdoor fireplace	Plans being reviewed by ACC for approval	
7/24/18	Woodlawn	Concern about neighbors outdoor project and scope .	ACC and board assessed the project underway and contacted homeowner to submit project plans and extent.	

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7/24/18	Rosemill	Noticed nearby homeowner installed above ground pool on a base. Inquiry if ACC approval was given for this project	Since no ACC plan was submitted for this outdoor project. ACC contacted homeowner since this type of project would need ACC review/approval. Homeowner indicates this is a seasonal structure which will be taken down every Fall. No additional construction or change to the current set up will be completed by the homeowner.	
7/27/18	Trillium	Concern about neighbors dead trees not being removed and potential for bugs and disease	Working with homeowner to identify their plan.	
7/30/18	Rosemill	HOA director communication updating Rosemill homeowners of the street project and entrance project		

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Date	Address	Issue	Action	Comments
7/30/18	Rosemill	Homeowner clarification on potential street project disrupting landscaping work	Addressed concerns.	
7/30/18	Rosemill	Neighbors trailer in driveway several weeks. Also concerned about lawn and landscaping	Addressed with homeowner. Trailer to be relocated. They are working on lawn repair.	
7/30/18	Woodlawn	Concerned about desired plants in common area being sprayed as weeds	Worked with landscaper. Error was made in this circle as to which plants were to be treated. He will replant.	
8/1/18	Rosemill	Homeowner wondering if HOA can assist in getting filled ahead of street project	Encouraging residents to contact the city engineer with these concerns.	
8/1/18	Rosemill	Inquiry about national night out funding	Not budgeted for this year but will discuss at next annual meeting with homeowners.	

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**Date**

**Address**

**Issue**

**Action**

**Comments**

8/6/18	Rosemill	Homeowner updating contact information for emails	updated to homeowner contacts.	
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