

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Workshop Meeting April 27, 2015**

Present Directors – Mr. John Schaiberger, Mr. Wade Wills (joined at 2:10 pm), Mr. Jim Elliott, Mr. Mike Davis, Mr. Garry Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 1:30 pm by Mr. Elliott who chaired the meeting.

Roll Call

Mr. Elliott introduced the present board members.

Public Comments on Non-Agenda Items

None.

Approval of Agenda

A revised agenda was presented.

Motion to approve the revised agenda as presented.

Motion: Mr. Davis
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Workshop Session

The Rye Fire Protection District

Update on Research and Findings

- Status and Assessments
 - Mr. Schaiberger handed out a summary of expenses and revenues which he completed in the last couple days. It was a breakdown of Revenue and Expenses for the first quarter and extrapolated out for the next three quarters. The result was the projected surplus for the balance of the current budget year.
 - Chief Bennett noted several mill levies in the area:
 - Rye – 10.036
 - Colorado City – 17.967
 - Beulah –
 - Blackforest – 11.549 of which 1.167 is Admin
 - 1 mill equates to approximately \$44,500 in revenue
- Staffing
 - Chief Bennett discussed the importance of having four (4) staff on duty at all times to comply with our current ISO Rating. Our rating is based upon 4 staff plus a command person.
 - It was noted that the budget was set for addition of 3 full-time people but with the assessment by Mr. Schaiberger, this will probably not happen. Chief Bennett noted that current staffing levels are 1 full-time person and 2-3 part-time people per shift. Chief Bennett did note that having 2 full-time people guaranteed is a benefit for scheduling.
- Site Support
 - Several possible upgrades were discussed.
 - Upgrades to Station #1
 - Upgrades to Station #2
 - Addition of Outlying Buildings
- Equipment
 - Chief Bennett noted that he has a equipment replacement plan for submission. He will put into a gant chart format.
- Capital Reserves
 - Discussion ensued regarding the need to have this item. Technically, Rye Fire does have the required Capital Reserves in Liquid Assets. However the Board would like to have this in Cash as was in previous years.
- Salaries Benefits
 - This was discussed and the importance of employee retention. Chief Bennett noted that he has some local benefit packages from other agencies.

Mission Statement

An older mission statement was passed out. Captain Beach read from a newer statement which is in the Standard Operating Guidelines (SOG's). Chief Bennett will print a copy for next meeting.

Tier One Goals

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Mr. Elliott noted that there are no time frames associated with these goals.

	GOAL	
OBJECTIVES	ACTIONS	OUTCOME

Tier Two Goals

Plans for Tier One Goals

Captain Beach will work on a draft for Site Support Projects and will have for next meeting.

Future Direction

The need was discussed during the entire workshop session of raising the mill levy. Mr. Schaiberger has done research on timing and May 2016 is the time for mill levy increases. A schedule will be completed with important key dates for next meeting. The amount of mill levy has not been established and the objectives/actions/outcome of the goals will help determine the mill levy increase that should be incorporated. There was a long discussion over how to market the mill levy to the public and the importance of the marketing plan. Mr. John Schaiberger has a contact who he will try to schedule for a June meeting to discuss whether a mill levy is the choice or a bond issue.

Adjourn

Motion to adjourn was made at 4:16 P.M.

Motion: Mr. Schaiberger
 Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
 Nay: None

Dated this 27th day of April 2015.

The Rye Fire Protection District

A handwritten signature in black ink that reads "Beach". The signature is written in a cursive style with a large initial 'B' and a trailing flourish.

Submitted by Jim Beach, Captain