

79 Chapel Street
Monroeville, OH 44847

Phone: 419-465-2625
Fax: 419-465-2170

Website: www.msjcs.org



Where Faith and Education
Form the Future

Fr. Ron Schock
Pastor

Tyler Lauber
Principal

Amanda Dixon
Administrative Assistant

DAYCARE/EXTENDED DAY PROGRAM COMMITMENT FORM

The Extended Day Program will continue this year at St. Joseph School. If you would like to register your child, please complete the form below and return it to the school office by **Friday, August 16, 2024**.

There will be a requirement of an upfront, non-refundable advance payment of \$250 per family. You will begin to be billed in advance for all services on a bi-weekly basis at the rate of \$5/hr/child. Your initial payment of \$250 will be taken off of the final bills of the year. If a payment is not received, daycare services will no longer be available for your family for the remainder of the school year and you will forfeit that \$250 initial fee. Please contact us if you are unable to make a payment for any reason and we will be happy to work with you.

By completing this form, you are committing to the daycare usage you are marking below. This will be the amount you will be billed for bi-weekly. School cancellations/daycare closing will be the only circumstance that you will not be charged for the committed day. The payment made for that day will be credited on your following bill. If you use the service outside of those committed times, there will be an extra fee charged. For example: if your child arrives ahead of the scheduled time and/or is picked up later than the scheduled time, there will be an additional fee. Changes to your scheduled times will need to be made at least two weeks in advance.

Available Extended Day hours will be:

Please note daycare is only available the days the child is in school.

Preschool (3/4 year old class): Tuesday - Thursday 7:00am-7:55am, 10:35am-5:30pm

Pre-Kindergarten (4/5 year old class): Monday - Thursday 7:00am-12:00pm,
2:45pm-5:30pm

Kindergarten - 8th grade: Monday - Friday 7:00am-7:55am

Kindergarten - 8th grade: Monday - Friday 2:50pm-5:30pm

******If school is canceled or delayed due to inclement weather, a pre-planned closing, or any other reason, daycare will not be available or billed for those times/days.**

For 2 hour delays, daycare will open at 9:00.****

DAYCARE/EXTENDED DAY PROGRAM COMMITMENT FORM

(Please return this form with your initial payment of \$250 by Friday, August 16, 2024)

Below are the days and specific times I will use the Extended Day Program:

***Include beginning and ending times for each day. Reminder, only sign up for days your student is scheduled to attend class.**

Student Name: _____ **2024-2025 Grade:** _____

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Student Name: _____ **2024-2025 Grade:** _____

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Student Name: _____ **2024-2025 Grade:** _____

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Parent/Guardian Name (Print): _____

Signature: _____ **Date:** _____