

MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, MAY 21, 2019
IN THE HAY LAKES VILLAGE OFFICE

PRESENT: Mayor Dawn Pauls; Deputy Mayor Ronald These; Councillor Megan Patten; Councillor Faye Leicht; and Councillor Dave Vallee.

ABSENT:

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES: Public Works Manager, Lance Jones and Public Works Assistant, Stacie Arellano

ORDER: The Meeting was called to order by Mayor Pauls at 7:00 p.m.

RES 065-2019: AGENDA: Moved by Deputy Mayor These to adopt the Agenda as amended to include Business Items k (Close Notice of Demand Accounts) & l (Camrose Connector).

CARRIED

DELEGATIONS:

**Kenneth Redpath – 513 McKernan Court
Sewer Back-Up Problems**

Council discussed Mr. Redpath's concerns and asked if he could provide written letters from the neighbours he suggested are having the same issue and get the report from Public Works to determine exactly where this blockage is.

Kenneth Redpath left the meeting at 7:25 p.m.

RES 066-2019: Adoption of Regular Council Meeting Minutes for April 15, 2019 – Moved by Mayor Pauls to adopt the Regular Council Meeting Minutes for April 15, 2019.

CARRIED

RES 067-2019: Adoption of Continuation Meeting Minutes for May 13, 2019 – Mayor Pauls moved to adopt the Special Meeting Minutes from May 13, 2019 as amended.

CARRIED

PUBLIC WORKS REPORT: Lance Jones presented the Public Works Report. Street Sweeping was discussed specifically debris that was put on the road by two Village resident's before the sweeping was commenced. Public Works asked Council to consider hiring a part-time public works assistant for the months of July and August to be paid minimum wage. This person would

work 20 hours per week and assist with grass cutting and watering. Lance Jones also asked if council would be able to add a number of trees to the list already presented.

Council will consider both requests once the 2018 Budget is Audited and when the 2019 Budget is put into the new financial program.

RES 068-2019: Moved by Councillor Leicht to have administration send letters to the resident's that placed debris on the roads before the street sweepers went through the town.

CARRIED

RES 069-2019: Moved by Deputy Mayor These to accept the Public Works Report as presented.

CARRIED

Lance Jones left the meeting at 8:00 p.m.

Stacie Arellano left the meeting at 8:10 p.m.

MANAGER'S REPORT: Presented orally by Shannon Yearwood.

RES 070-2019: Moved by Councillor Patten to accept the Manager's Report as presented.

CARRIED

RES 071-2019: FINANCIAL REPORTS: Moved by Councillor Vallee to postpone the acceptance of the Financial Reports until available from the new software system.

CARRIED

BYLAWS/POLICY:

Bylaw 04-2019: Designated Officer Bylaw – First reading completed on June 18, 2018. Council discussed not going forward with this bylaw and letting it die on June 19, 2019.

Bylaw 03-2019: Dog Control Bylaw – Discussion to add a penalty if a resident moves to the Village with more than 3 dogs.

RES 072-2019: Moved by Councillor Patten that a significant amount (\$100.00) to be paid for 4th dog license and added to the Fee Schedule.

CARRIED

Policy for Retention and Scheduling of Municipal Records – Administration still constructing policy. Tabled

Bylaw Fines and Fees – Administrations still working on adding all fee schedules. Tabled

MDP – Tabled

LUB - Tabled

BUSINESS:

FUELS PLUS AGREEMENT: Reported that a Title Search has not been completed yet.

CRSWSC: Administration to invite a Water Commission Member to join the Hay Lakes Regular Council Meeting on June 17th.

FORTIS: Administration to move ahead and have Fortis complete the salvage of the transformer and pole located at Lot Plan Block.

RES 073-2019: Moved by Councillor Leicht that Administration contact Fortis and have them complete the salvage of the transformer and pole located at Lot C & D; Plan 3192ET

CARRIED

UFA PROPERTY: Administration instructed to send a letter asap to UFA regarding the concerns surrounding the liability for any outstanding environmental issues.

REC CENTRE CONCRETE PROJECT: Lance to obtain a quote for the placement of weeping tile around the building before the concrete is replaced. We are to ensure that contractor is ready to move by mid-August.

VILLAGE WEBSITE UPDATES: Administration to contact Town Folio and reiterate that the Town Folio information will be located on our website page (or is it a button on our page that links to the Town Folio website); and an explanation of the 3 year; 2 year or 1 year costs.

HAY LAKES FIRE DEPARTMENT: Discussion surrounding the burning of the buildings on Village Property at the east end of Main Street. Council to meet with the Hay Lakes Fire Department and discuss all issues arising.

COUNTY FIRE AGREEMENT: The agreement with Camrose County regarding the services provided by Hay Lakes Fire Department was discussed and signed by Mayor Pauls and CAO.

RES 074-2019: COUNTY RESPONSIBILITY AGREEMENT: Moved by Councillor Patten to accept and sign the Fire Department Responsibility Agreement and return to Camrose County.

CARRIED

TELEGRAPH PARK:

RES 075-2019: Terms of Reference & Agreement: Moved by Deputy Mayor These to accept and sign the Terms of Reference and the Agreement with Telegraph Park.

CARRIED

RES 076-2019: VILLAGE OF HAY LAKES 2019 WASTE REMOVAL PROGRAM: Moved by Mayor Pauls to accept the new 2019 Waste Removal Program guidelines which now include the organic suspension from November to April.

CARRIED

RES 077-2019: SEWER ISSUE AT LOT 5; BLOCK 1; PLAN 7922102: Councillor Leicht moves that the Village accept the cost of repair that is at issue on Village Property.

CARRIED

RES 078-2019: ATB ACCOUNTS: Moved by Councillor Vallee to close both Notice of Demand Accounts and move money to a 1 year Cashable GIC.

CARRIED

CAMROSE CONNECTOR: Administration to contact Nicole with the Camrose Connector and find out if Hay Lakes is still being considered as a stop for the bus.

COMMITTEE REPORTS:

Protective Services: Councillor Patten discussed the Emergency Management Training that she has been able to complete. She has determined that Council members must take Emergency Management Training. She is currently working on an evacuation plan for the Village of Hay Lakes and hopes to have council, Administration and Public Works take part in a 'table top' exercise in the near future.

Ag Society: Deputy Mayor These advised that the 4H Club is hosting a Dinner and tickets will be \$15.00 per person. Volunteers and busy trying to get the ball diamonds ready for the ball

tournament being held in the Village this weekend. The Ag Society is facing repairs that have to be made in the multi-use building because of recent vandalism.

Library: The Slip and Bloomer Sale was a great success this year. The Library made just over \$2,500. The next Board Meeting is scheduled for June 5th.

Telegraph Park Committee: The Telegraph Park Committee is meeting for the first time this season on May 22, 2019 at the Village Office. Mayor Pauls has gathered as much information as she is able to be able to give the Committee some idea of the financial state of the park. The park has been open and has been very successful so far this year.

Rec Committee: Councillor Leicht has spoken to Brian O'Donnell who measured up the snack bar area to install a new full kitchen. Mayor Pauls and Councillor Leicht will be meeting with Mr. O'Donnell to discuss the drawing and changing some design ideas around. The next step would be fundraising for this plan and the Village hopes to work closely with the Library especially regarding the fundraising opportunities.

School Council: Grad pictures are going to be taken out at Telegraph Park this week sometime. The last day of school is June 28th.

Rural Crime Watch: Both Mayor Pauls and Deputy Mayor These attended the last meeting held on April 25th. They reported that rural property crime has come down in the last 3 months by 15%. The next meeting is scheduled for October and both the Mayor and the Deputy Mayor feel the it should be hosted by Hay Lakes. Deputy Mayor These will contact board members and offer our community for the next meeting.

RES 079-2019 Moved by Deputy Mayor These to accept committee reports as presented.

CARRIED

INFORMATION AND CORRESPONDENCE:

RES 080-2019: Mayor Pauls moved that the Information and Correspondence be accepted as presented.

CARRIED

NEXT MEETING:

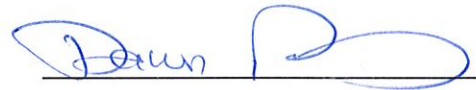
RES 081-2019: Moved by Mayor Pauls to schedule the next Regular Council Meeting for Monday, June 17, 2019.

CARRIED

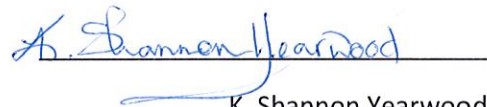
ADJOURNMENT:

RES 082-2019: Moved by Mayor Pauls that the meeting be adjourned at 10:23 p.m.

CARRIED



Mayor Dawn Pauls



K. Shannon Yearwood

Chief Administrative Officer