

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: October 28, 2013

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, absent (excused); Chairperson, Ms. Pat Cochenour, present.

Recorder: Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted License Holder

Minutes: October 14, 2013

Ms. Ann Elleman moved to approve the October 14, 2013 minutes as submitted. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the vouchers that were paid for the board. Ms. Pat Cochenour seconded the motion.*

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 2 yeas – 0 nays

REPORTS:

- A. The board was presented with the September 2013 water loss report showing a loss of 2.1% for the month.

ADJUSTMENTS:

- A. Acct. 3445-2-RO, Tina Stidam, 136 Burkhart, credit \$8.78
Acct. 1490-1-RO, Kevin Nickel, 618 Lake Ave., credit \$3.89

These two accounts were credited the amount above for incorrect late fees. Both accounts were paid by credit card on the due date but not applied in the system until after penalties were applied.

Ms. Pat Cochenour moved to approve the adjustments to the two accounts.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 2 yeas – 0 nays.

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. Metering of Hydrant used to Fill Fire Trucks

Mr. Albert has not yet checked with Mr. Tim Reese to see how and what they use to fill the tanker trucks for the fire department.

- B. Main Street and Coon Drive Leak

The owner of 206 W. Main has repaired the long term leak that was causing water damage in a neighboring basement. The board was asked if the tenant, Mr. Ramsey, could be placed on a six month payment plan to pay the \$577.39 owed.

Ms. Pat Cochenour moved to approve the six month payment plan for Mr. Ramsey.

Ms. Ann Elleman seconded the motion.

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.
The motion passed: 2 yeas – 0 nays.*

NEW BUSINESS:**A. Brads Way Parking Lot Repair**

A fire hydrant located near Brads Way was used to relieve pressure and drain the large tower during the recent recoating of the interior of the tower. The water from the hydrant was directed across the parking lot of the condominiums on Brads Way into the lake. Residents have issued complaints stating that the parking lot had previously been resealed and the consistent stream of water from the hydrant has left a film and discoloration on the pavement. Mr. Albert noted that the water department has made various attempts and techniques to clean the lot to no avail. The board suggested that a quote be obtained to have the lot resealed.

B. 202 Chase Meter Repairs

The meter at this location has a leak on the meter setter. Since this is a summer residence the meter needs to be removed and the valve plugged in the late fall so that it does not freeze. This has been the issue since the problem was discovered in November 2011. Mr. Albert stated that this is a minor leak which is corrected when the meter is pulled and the valve is plugged. In order to permanently remedy the situation, the meter setter would need to be replaced which would cause a section of the owner's sidewalk to be tore out and replaced.

C. TTHM Test

Mr. Albert informed the board that the TTHM sample failed at the DS202 site. He has spoken with Mr. Mike Deal, EPA to discuss the issue and it was determined that this could be caused by chlorinating the tower after the recent recoating of the inside. Testing will be required every quarter for three consecutive quarters.

D. 145 Sunnyside Meter Pit

Mr. Albert noted that during a relocation of a meter pit, located at 145 Sunnyside, a six inch cast iron water line was found. At this point they are still unsure if this is an active line.

E. Pump Upgrade

CTI Engineers provided the board with drawing and documentation regarding the pump upgrade project. Once this is reviewed and accepted by the board, CTI will advertise the project for bid.

F. Cassano's Restaurant High Usage

It was determined that high usage at Cassano's Restaurant was due to a transposed number in the meter reading. The cause of the erroneous reading is unknown. The account will be reviewed and credit given to correct the issue.

Ms. Ann Elleman moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 2 yeas – 0 nays.

The Meeting was adjourned at 6:34 p.m.

Next Meeting Date: **Monday, November 11, 2013**

Next Resolution No.: **13-13**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____