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# Photograph requirements

Poor quality photographs are the main reason we have to reject passport applications. Bring these photo guidelines with you to your photographer to ensure that your photo complies fully with the requirements.

### Passport photo checklist

- 1. Include 4 identical photos, no more than 6 months old with the passport application
- 2. Make sure they meet our requirements (see below)
- 3. Get the witness for your application to write the form number (found on Section 9 of the application) on the back of two of your four photos. They must also sign and stamp the back of those two photos.

#### Remember...

If you don't make sure the witness signs, writes the form number and stamps on the back of two photos, you'll have to submit a new application form and photos.

# Passport photo do's and don't's

#### Pose

- Do centre your head in the photo
- . Do look directly at the camera
- . No hair across your face or eyes as eyes must be clearly visible
- The background must be plain and light coloured
- . Do make sure your facial features are clearly visible, from the bottom of your chin to the crown of your head
- Don't tilt your head up/down or left/right

#### Expression

- Do keep your facial expressions neutral (no raised eyebrows, frowns)
- Do keep both eyes open and your mouth closed
- Don't smile

# Glasses, head covers and clothing

- . Do wear your glasses (if you normally wear them) but make sure there's no reflection on the lenses and the frames don't obscure your eyes
- Don't wear sunglasses or glasses with tinted lenses, unless they're prescription
- Don't wear a head covering unless it's for religious reasons
- Don't wear a hair band.
- Don't wear a uniform, civil or military (e.g. showing epaulettes, insignia)

# Passport photo requirements

#### Size

The photos should show a close up of your face and the top of your shoulders so that your face takes up between 70% and 80% of the frame

- Minimum: 35mm x 45mm
- Maximum: 38mm x 50mm

#### Lighting and focus

- Photos must be in sharp focus and correctly exposed
- . Shadows from the head must not appear in the background
- Good colour balance and natural skin tones are essential
- · 'Red eye' in photographs is not acceptable
- A clear contrast is needed between facial features and background

#### Photo quality

- Photos must be printed on photo-quality paper at a high resolution
- There should be no ink marks or creases
- Digital enhancements or changes are not acceptable
- The reverse of the photos must be white and unglazed
- Black and white photos are recommended as they're digitally printed onto the passport in black and white. But we also accept colour photos.

# Infants

Infants or very young children who can't support themselves should be photographed lying down on a plain, white surface.

No one else should appear in the photo, so make sure that hands or arms used to support the child are not visible.

# People with disabilities

If you have a disability that prevents you meeting all of these requirements, Contact us and we can advise you.





(/passports-citizenship/top-passport-questions/)

Our How to Apply for a Passport Guide (/passports-citizenship/how-to-apply-for-a-passport/) takes you through each step of your Irish Passport application

# Track your Passport

Track my passport application » (/passports-citizenship/track-your-passport/)

You will need your 11 digit application number - this is found on your receipt.

# Related Information New Passport Card (/passportcard/) Best way to get a passport (/our-role-policies/our-work/casestudiesarchive/2014/may/best-way-to-get-an-irish-passport/) Check your passport (/news-and-media/press-releases/press-release-archive/2014/january/passport-reminds-check/) An Post (http://www.anpost.ie/AnPost/MainContent/Personal+Customers/Sending+Mail/Speed/Passport+Express/) Track your passport (/passports-citizenship/track-your-passport/)