

North Central IA Regional Solid Waste Agency

Minutes of Meeting
February 2017

The regular monthly meeting of the Executive Board was held on February 7, 2017 at the Household Hazardous Waste/Regional Collection Center, Fort Dodge, IA. Chairman Mark Campbell called the meeting to order at 5:30 P.M.

Members present: Ron Vincent – Barnum, Wally Lorenzen – Eagle Grove, David Fierke – Fort Dodge, Jeff Halter – Fort Dodge, Tony Trotter – Fort Dodge, Donovan Adson - Vincent and Mark Campbell – Webster County.

Also present were HLW Engineering Group, Steve Kersten, staff and visitors.

Fierke moved to approve the Agenda. Trotter seconded. Motion carried unanimously.

Trotter moved to approve the December 20, 2016 Meeting Minutes. Adson seconded. Motion carried unanimously.

Fierke moved to approve the HLW Engineering Group Compliance Services-Agreement (which shall not extend beyond March 31, 2019). Halter seconded. Motion carried unanimously.

Halter moved to approve the Household Hazardous Waste/Regional Collection Center VSQG's price sheet. Fierke seconded. Motion carried unanimously.

Trotter moved to approve Resolution Number 2017-1 Designating the Official Depositories and Financial Institutions for the NCIRSWA. Fierke seconded. Motion carried unanimously with roll call vote.

Adson moved to approve all NCIRSWA employee wages earned in 2016. Trotter seconded. Motion carried unanimously.

Fierke moved to recommend the proposed Budget for FY18 to the Full Board. Halter seconded. Motion carried unanimously.

Halter moved to bring item #9 regarding the Cell Phone Policy Allowance to the floor for discussion. Adson seconded. The Board discussed a recommendation by Halter for the Agency to provide cell phones to designated staff and not permit a monthly allowance. Adson moved to table the Cell Phone Policy Allowance until more information is available, such as plans and pricing. Halter seconded. Motion carried unanimously.

Financial Report – Trotter moved to approve the Financial Reports for the month of December 2016. Adson seconded. Motion carried unanimously.

Accounts Payable Invoices – Halter moved to approve the Accounts Payable invoices for the months of December 2016 and January 2017, excluding payment to the City of Fort Dodge Water Department regarding the November 2016 invoices. Motion died. Trotter moved to approve the Accounts Payable invoices for the months of December 2016 and January 2017, including the City of Fort Dodge Water Department November 2016 invoices. Fierke seconded. Motion carried with Halter opposing.

Chairman’s/COO Report –

- a. Campbell discussed with the Board the benefits of becoming a member of the Fort Dodge Growth Alliance, with the cost \$375 per year. Campbell informed the Board that this will be coming back as a board item.
- b. Campbell informed the Board that the Agency needs to establish policies in the near future that will set forth how much the COO can do; what will be the amount that the COO can sign a check for; at what level can the COO get things fixed and at what dollar amount, etc. The Agency needs to give the COO guidance, and everyone guidance, so these policies need to be developed, with the assistance of Attorney Steve Kersten.
- c. Campbell discussed with the Board that we have run out of space and would like to expand at the recycling center with two offices; so looking to bring a blueprint at the April meeting and hopefully out for bid in May 2017.
- d. Feser discussed with the Board that because there is no room for storage in the main office area, he would like to build an enclosed storage room in the recycling warehouse (above the office space), to provide adequate storage; and because the warehouse is so dirty and dusty, the room will need to be completely enclosed. Feser informed the Board that he did receive bids for this project. The Board asked that this be put on the Agenda as a board approved item.

Halter moved to approve the Chairman’s Report. Fierke seconded. Motion carried unanimously.

Other Business – Anderson informed the Board that he would like to burn brush at the landfill instead of grinding. Hunter with HLW Engineering Group informed the Board that they can survey out a section of the landfill permitted space, and remove an acre or half acre of the permitted space, to allow the landfill to burn brush there. Hunter confirmed for the Board that going to the DNR for approval is not an issue. Hunter also confirmed for the Board that other landfills in the Iowa do burn brush. The other option available, besides grinding and burning, would be to stop accepting it.

Public Questions or Comments – None

The next meeting for the NCIRSWA is March 21, 2017. Adson moved to adjourn. Halter seconded. Motion carried unanimously at 6:38 P.M.

Lori Lindstrom
Secretary/Treasurer

Mark Campbell
Chairman