

# How To Complete A Credit Repair (Assist) Management 101 Worksheet



**The Credit Pros**  
LEGAL CREDIT REPAIR

**CREDIT REPAIR**  
PAY ONLY FOR RESULTS!

- Free Credit Consultation
- BBB Accredited Business
- Pay For Results Only
- Fast, Legal Credit Repair
- Certified FICO Counselors

**WE CAN HELP YOU!**

**CLICK HERE**

Credit repair and situations vary and can be overwhelming for some. If this sounds like your situation, this worksheet is designed to provide an alternative resource to assist you in your credit repair efforts. Review and complete this worksheet prior to **visiting** our website resource.

<http://www.ur-ready-4-success.info/additional-resources.html>

Click on our web-link and locate this picture on our **FREE** resources page.

- Prior to visiting the website (resource)**, obtain your credit history and accounts information. Be prepared to print or save your information and all correspondence between you and the representative.
- Use the Credit Repair Management 101 Worksheet to record a contact person. Ensure when you call by phone you obtain the extension # to reach a specific representative.
- Be prepared to negotiate a payment plan for any due or delinquent accounts. Remember to request in writing any agreements made and keep for your records.
- If using other social media such as Facebook, be prepared to share the information with your appointed representative.
- Make a working copy of your credit history information and identify the areas of concern and prioritize with the most critical issues to be addressed first.
- Review the written notification of your agreement that indicates the terms (i.e. that you have no outstanding debt due) and that your debt is now cleared with this creditor.
- Plan in your daily routine a follow-up call or action until the issue you are addressing is resolved to your satisfaction.



Set a goal to complete one Credit Repair Management 101 worksheet for each of your credit cards or delinquent accounts.

## Credit Repair Management 101 Worksheet



Account/Card Name: \_\_\_\_\_

(Card/Account) Status:    Active     Closed     Current     Delinquent

Card/Account Balance: \_\_\_\_\_

Date (last payment made): \_\_\_\_\_

Amount (last payment made): \_\_\_\_\_

Reason for current payment status:

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## Creditor Contact Information

Company (Representative) Name: \_\_\_\_\_ ID# \_\_\_\_\_

Phone# : \_\_\_\_\_ Ext. \_\_\_\_\_

Email: \_\_\_\_\_

Working hours (availability): \_\_\_\_\_

Date Contacted: \_\_\_\_\_

Remarks:

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