

**Final Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	8 September 2011
Call To Order	7:15 PM
Chairperson	Pete Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	Apologies
Lila Daniels	X
Faybeth Diamond	X
Harold Dittmer	X
Nancy Gribler	Apologies
Susan Johnson	X
John Lovell	X
Members and Guests Present:	
Adjourned	8:50 PM
Minutes Submitted By	Pete
Date Of Minutes	22 September 2011

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Pete

Second by: Lila

In favor: Unanimous

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (9 June 2011)

Minutes were not available so no approval could be sought

Agenda Item 4 President's Report (Pete)

Thanks to Diane for her years of service. She is moving back to Tam Valley to live in her other house.

Driveway project complete

Recycle day report: At least 10 pallets were filled with stuff, a reasonable amount for the firm that conducted the activity. The MWPCA contributed a considerable amount.

Agenda Item 5 Treasurer's Report (Carol)

The financial statements had been distributed previously.

The federal and state tax forms (for organizations exempt from tax) have been filed. They are informatuional; the MWPCA does not pay any icode taxes.

Motion: To approve the financial statements as distributed.

Motion by: Pete

Second by: Susan

In favor: Unanimous

Oppose: None

Abstain: None

Agenda Item 6 Corresponding Secretary's Report (Lynn)

Nothing to report

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila)

Lila and Carol are working on a directory of names and addresses of the neighborhood that will be distributed upon completion.

7B Children's Committee Chairperson's Report (None, Jennifer Sheetz not on Board)

7C Emergency Coordinator's Report (Susan and Faybeth)

Susan distributed and explained several copies of a folder containing information on the neighborhood liason process and forms. Harold offered to scan the information and e-mail to Board members.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

Nothing important to report.

7E Sewer Committee Chairperson's Report (Lynn)

A meeting with Supervisor Kinsey and County Environmental Health chief Rebecca Ng is scheduled 15 September, the following Thursday.

Faybeth, Carol, and Bill Daniels attended an earlier meeting with Avenca, a supplier of alternative septic systems. It was a good, well-organized presentation.

7F Report on Database of Addresses (Harold)

Harold continues to update the database.

7G Welcome Committee Report (Diane, if present)

None, Diane, having moved away, was not present.

7H Report on Web Site (Diane, if present)

None, Diane, having moved away, was not present. She has kindly offered to continue to maintain the web site even though no longer on the Board.

Agenda Item 8 New Business

8A Fall Arts Festival (Lila)

Lila has been organizing the volunteers. It looks like we have plenty for the two-day event.

8B Replacement for Diane / Board for 2012

Several people who seem qualified and might be willing to serve were identified. (Note: after the meeting Judy Sparks agreed to serve. The Board will need to approve to make it official.)

8C Other (Anyone?)

No other issues were raised.

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Lynn

Second by: Harold

In favor: Unanimous

Oppose: None

Abstain: None

Time: 8:50 PM