

**BOLIVAR  
TOWN COUNCIL MEETING  
MINUTES**

Tuesday, February 7, 2017 @ 7:30p.m.

**Helen Dettmer, Mayor**  
**Donna Callar-Absent**  
**Tim Collins-Mayor Pro Tem**  
**John Paul Heafer**  
**Chris Higdon**  
**Paul David Staubs-Deceased**  
**P. Jean Reed, Recorder**

Mayor Dettmer asked everyone to dedicate this to Mr. Paul Staubs for his service to the community and this Council.

Mayor Dettmer asked everyone to join in a moment of silence. Harpers Ferry Boy Scout Pack 33 led the Pledge of Allegiance. Britt Shoedel introduced the scouts from Pack 33.

**Call to Order**

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, February 7, 2017 @7:30p.m.

**Treasurers Report**

Accountant Eric Lewis presented the Treasurers Report for July 1, 2016-January 31, 2017. Mr. Lewis explained that our target % should be @58% and we are above most of those amounts. Property Taxes are @63%, Gas & Oil Severance Tax is @ 97%, Sales Tax is @156%, Franchise Fees is @95%, Table Games is at 56%, and Video Lottery is @77%. Snow Removal is good at this time. Total expenses is \$227,223 and our net income is \$30,980. Mr. Lewis said we need to keep an eye on Gaming Income. Mayor Dettmer thanked Eric Lewis for the article in the newspaper and the report he gave to the newspaper.

**Councilperson John Paul Heafer moved to approve the January, 2017 Treasurers Report as presented. Councilperson Chris Higdon seconded the motion. Motion passed.**

**Minutes**

**Approval of Minutes for December 6, 2016 Regular Meeting (No meeting for January, 2017)**

**Councilperson Tim Collins moved to accept the minutes of the December 6, 2016 Regular Meeting as written. Councilperson John Paul Heafer seconded the motion. Motion passed.**

**Attendee Concerns**

**No one**

**Town Attorney, Dave Hammer**

Attorney Hammer said it was up to the Council to appoint a replacement for Councilperson Paul Staubs who passed away January 7, 2017. You are required to appoint a replacement. Mr. Hammer said this is a complicated issue. He suggested we not appoint someone that signed up for the June 6, 2017 Municipal Election. We do not want to show favoritism or favoring one candidate over another. We should pick someone that understands and will be a valuable member of the team. There is no law one way or the

other, just do what is best. Mayor Dettmer said next month she will give the names of two people to select from.

#### **Mayor's Report**

- Remember and Thank You from the Family of Paul Staubs. We want to thank Mr. Staubs for his many donations to Bolivar.
- Jennifer Myers, Jefferson County Parks and Rec. have a master plan. Jefferson County Commission said they are not interested in retaining the Bolivar Nature Park. Could sell. Could donate to the town. They are getting rid of certain properties. She offered to Bolivar Movie Night in the park. Looking for sponsors (\$450.00).
- Eastern Panhandle Transit Authority will be coming in March to do a presentation and possible donation request.
- February 1, Mayor Dettmer and Laura attended the budget meeting.
- Trail and Town Alliance – need someone to represent Bolivar as a volunteer.
- Reminder –A public meeting will be held Monday Night February 13 @7:00p.m. @ Bolivar Town Hall concerning Harpers Ferry/Bolivar Public Service District. Dave Simmons will be the speaker. The sewer plant was build 1978 and is in need of upgrades.

#### **Sheriff's Department Report** (Sgt. Williams)

During the months of this reporting December 1, 2016-January 31, 2017 there were a total of 167 events identified in the Computer Aided Dispatch [CAD] system. That total included 98 directed patrols; 12 traffic stops or traffic related matters; 26 law enforcement actions [where deputies either responded to a complaint or when persons or property were involved and law enforcement assistance may needed; and 31 events where we were asked to check on the welfare of an individual or animal; mental hygiene issue: assist a citizen, respond to a 911 hang up call, or assist fire or EMS personnel.

Sheriff Pete Dougherty will attend the March Town Council Meeting to discuss the 6 month review of law enforcement services as per our agreement.

Mayor Dettmer and Councilperson Collins thanked Sgt. Williams and the Sheriff's Department.

#### **Street Committee** (John Paul Heafer)

- John Garza has filled in some pot holes on Washington Street
- Water running out into the street and freezing near John Kusner's property on Washington Street. In late January the State Road Department was there checking out this situation.
- Councilperson Collins had a complaint about Old Furnace Road near the Town Houses. He said the road is atrocious. Laura will contact State Road Department about this complaint.

#### **Bolivar Planning Commission** (Steve Paradis)

- Regularly scheduled meeting was held January 23.
- Building Permit request from Jack Peltier of 1088 Washington Street. Permit was not granted due to set not having 15ft setbacks. Will appeal to Brd. Of Zoning Appeals.
- Request for Wine/Liquor Permit for 1088 Washington Street. This is not Planning Commission business so applicant was referred back to Laura.

#### **Park and Recreation Committee**

Councilperson Donna Callar will give a full report next month. The area in front of the Bolivar Park has been cleaned up thanks to Eric Eastman and John Garza.

#### **Old Business**

Nothing

**New Business**

**1. Resolution for Jefferson County Emergency Operations Plan**

P. Jean Reed read the resolution to the Council. **Councilperson Tim Collins moved to adopt the Resolution for Jefferson County Emergency Operations Plan. Councilperson Chris Higdon seconded the motion.** Roll call as follows:

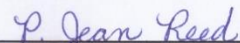
<b>John Heafer</b>	<b>Yes</b>
<b>Chris Higdon</b>	<b>Yes</b>
<b>P. Jean Reed</b>	<b>Yes</b>
<b>Tim Collins</b>	<b>Yes</b>

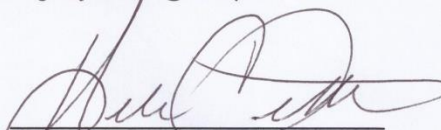
**Motion passed.**

**Adjournment**

**Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Tim Collins seconded the motion. Motion passed.** Meeting adjourned @ 8:08p.m.

Respectfully submitted,

  
\_\_\_\_\_  
P. Jean Reed, Recorder

  
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Helen Dettmer, Mayor