

Housing First Solano
Vallejo-Solano County Continuum of Care
Board Meeting Minutes
October 28, 2015
11:30 a.m. to 12:30 p.m.

Board members present: Ruth Matz (Outgoing Chair), Tranine Chisom (Incoming Chair), Kathy Lawton, Lori Bowley, Dawn La Bar, Emily Cantu, Kari Rader (alternate for Ron Marlette), Ron Grassi, John Evalle, Janice Lewis, Maurilio Leon, Tawny Abernathy (alternate for Susie Frank), Dan Marshall, Anne Putney

Other attendees: Carolyn Wylie, Carrie Ellen Sager, Lila Abdul-Rahim, CoC Staff, HomeBase; Nicole Holloway, Fairfield Housing Authority

1. Ruth Matz called the meeting to order at 2:06 p.m.
2. There was a quorum of Board members present.
3. There were no presentations.
4. There was no public comment.
5. There were no additions to or deletions from the agenda.
6. Kathy Lawton moved to approve the agenda. Lori Bowley seconded the motion. The motion passed with no opposition or abstentions.
7. Tranine Chisom moved to approve the minutes of the September 23, 2015 meeting. John Evalle seconded the motion. Board members not present for the September meeting abstained. The motion passed with no opposition.
8. There was no old business.
9. New Business
 - 9.1. CoC Board Officer Elections.

Chair. Kari Rader moved to nominate Tranine Chisom for Chair. Dawn La Bar seconded the motion. Tranine accepted the nomination. Ruth Matz moved to nominate Nicole Holloway. Nicole noted that she is an alternate and therefore not eligible to be an officer. In the absence of any other nominations, staff called for a vote on the nomination of Tranine Chisom, to be effective immediately. The motion passed with no opposition or abstentions.

Vice Chair. Kari Rader, the alternate for the current Vice Chair Ron Marlette, indicated that she does not believe he wants to continue in that role. Dawn La Bar nominated Kathy Lawton, who accepted the nomination. Emily Cantu seconded the motion. The motion passed with no opposition or abstentions.

Secretary. Dawn La Bar asked staff to clarify the roll of the secretary. The secretary helps communicate with staff and members, and helps chair meetings if necessary. Ron Grassi nominated Dawn La Bar, who declined the nomination. Ron Grassi nominated John Evalle. Emily Cantu seconded the nomination. John accepted the nomination, after clarifying that it would not be a conflict if he occasionally had to recuse himself from voting due to his position with the Congressman. The motion passed with no opposition or abstentions.

The Board thanked Ruth Matz and Ron Marlette for their service. Tranine Chisom chaired the meeting from this point.

9.2. Review and Approve Final Priority Listing.

Staff summarized the priority listing. Lori Bowley moved to adopt the priority listing as recommended by the Review & Rank and Appeals panels. Maurilio Leon seconded the motion. Non-conflicted Board members were Janice Lewis, Maurilio Leon, Tawny Abernathy (alternate for Susie Frank), Lori Bowley, and Dan Marshall. All other Board members abstained. The motion passed with no opposition.

9.3 MOU between CoC and HMIS Lead.

Kari Rader moved to approve the MOU. Lori Bowley seconded the motion. Members of the JPA, as the HMIS Lead (Dawn La Bar, Emily Cantu, Kathy Lawton, Anne Putney, and Ron Grassi), abstained. The motion passed with no opposition.

9.4 Adopt Timeline and Implementation Plan for Ending Homelessness in Solano.

Board discussion of the implementation plan for ending homelessness in Solano County. Kathy Lawton moved to approve an addition to the timeline of a goal to set a path to end all types of homelessness by 2020. Dawn La Bar seconded the motion. The motion passed with no opposition or abstentions.

9.5 Other Homeless Strategies and Policies for CoC NOFA.

Staff noted that the CoC could receive an additional two points by voluntarily conducting an unsheltered PIT Count in 2016. However, this would be very expensive and time-consuming. The Board agreed that the CoC would not do this.

9.6 Proposed 2016 Schedule.

Staff reminded Board members that there would be a short meeting on November 16 to approve the consolidated application. There will be an informal potluck gathering in December. The next Board meeting will be in January 2016. The full 2016 schedule will be set at that meeting.

10. There were no comments from Board Members.

11. Staff Report

11.1 Continuum of Care NOFA Update.

Staff reviewed the timeline for the NOFA.

11.2 Funding Opportunities.

Funding opportunities were distributed as written materials.

12. Kathy Lawton moved to adjourn. Anne Putney seconded the motion. The motion passed with no opposition or abstentions. The meeting adjourned at 12:34 p.m.