Borderlink Resources Limited.
TRAINING & CONSULTANCY

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Course Blueprint

Domain I	People—42%
Task 1	**Manage conflict** • Interpret the source and stage of the conflict • Analyze the context for the conflict • Evaluate/recommend/reconcile the appropriate conflict resolution solution
Task 2	**Lead a team** • Set a clear vision and mission • Support diversity and inclusion (e.g., behavior types, thought process) • Value servant leadership (e.g., relate the tenets of servant leadership to the team) • Determine an appropriate leadership style (e.g., directive, collaborative) • Inspire, motivate, and influence team members/stakeholders (e.g., team contract, social contract, reward system) • Analyze team members and stakeholders' influence • Distinguish various options to lead various team members and stakeholders
Task 3	**Support team performance** • Appraise team member performance against key performance indicators • Support and recognize team member growth and development • Determine appropriate feedback approach • Verify performance improvements
Task 4	**Empower team members and stakeholders** • Organize around team strengths • Support team task accountability • Evaluate demonstration of task accountability • Determine and bestow level(s) of decision-making authority
Task 5	**Ensure team members/stakeholders are adequately trained** • Determine required competencies and elements of training • Determine training options based on training needs • Allocate resources for training • Measure training outcomes

Task 6	**Build a team**
	• Appraise stakeholder skills
	• Deduce project resource requirements
	• Continuously assess and refresh team skills to meet project needs
	• Maintain team and knowledge transfer

Task 7	**Address and remove impediments, obstacles, and blockers for the team**
	• Determine critical impediments, obstacles, and blockers for the team
	• Prioritize critical impediments, obstacles, and blockers for the team
	• Use network to implement solutions to remove impediments, obstacles, and blockers for the team
	• Re-assess continually to ensure impediments, obstacles, and blockers for the team are being addressed
Task 8	**Negotiate project agreements**
	• Analyze the bounds of the negotiations for agreement
	• Assess priorities and determine ultimate objective(s)
	• Verify objective(s) of the project agreement is met
	• Participate in agreement negotiations
	• Determine a negotiation strategy
Task 9	**Collaborate with stakeholders**
	• Evaluate engagement needs for stakeholders
	• Optimize alignment between stakeholder needs, expectations, and project objectives
	• Build trust and influence stakeholders to accomplish project objectives
Task 10	**Build shared understanding**
	• Break down situation to identify the root cause of a misunderstanding
	• Survey all necessary parties to reach consensus
	• Support outcome of parties' agreement
	• Investigate potential misunderstandings

Task 11	**Engage and support virtual teams** • Examine virtual team member needs (e.g., environment, geography, culture, global, etc.) • Investigate alternatives (e.g., communication tools, colocation) for virtual team member engagement • Implement options for virtual team member engagement • Continually evaluate effectiveness of virtual team member engagement
Task 12	**Define team ground rules** • Communicate organizational principles with team and external stakeholders • Establish an environment that fosters adherence to the ground rules • Manage and rectify ground rule violations

Task 13	**Mentor relevant stakeholders** • Allocate the time to mentoring • Recognize and act on mentoring opportunities
Task 14	**Promote team performance through the application of emotional intelligence** • Assess behavior through the use of personality indicators • Analyze personality indicators and adjust to the emotional needs of key project stakeholders

Domain II	Process—50%
Task 1	**Execute project with the urgency required to deliver business value** • Assess opportunities to deliver value incrementally • Examine the business value throughout the project • Support the team to subdivide project tasks as necessary to find the minimum viable product
Task 2	**Manage communications** • Analyze communication needs of all stakeholders • Determine communication methods, channels, frequency, and level of detail for all stakeholders • Communicate project information and updates effectively • Confirm communication is understood and feedback is received
Task 3	**Assess and manage risks** • Determine risk management options • Iteratively assess and prioritize risks
Task 4	**Engage stakeholders** • Analyze stakeholders (e.g., power interest grid, influence, impact) • Categorize stakeholders • Engage stakeholders by category • Develop, execute, and validate a strategy for stakeholder engagement
Task 5	**Plan and manage budget and resources** • Estimate budgetary needs based on the scope of the project and lessons learned from past projects • Anticipate future budget challenges • Monitor budget variations and work with governance process to adjust as necessary • Plan and manage resources
Task 6	**Plan and manage schedule** • Estimate project tasks (milestones, dependencies, story points) • Utilize benchmarks and historical data • Prepare schedule based on methodology • Measure ongoing progress based on methodology • Modify schedule, as needed, based on methodology • Coordinate with other projects and other operations

Task 7	**Plan and manage quality of products/deliverables** • Determine quality standard required for project deliverables • Recommend options for improvement based on quality gaps • Continually survey project deliverable quality
Task 8	**Plan and manage scope** • Determine and prioritize requirements • Break down scope (e.g., WBS, backlog) • Monitor and validate scope
Task 9	**Integrate project planning activities** • Consolidate the project/phase plans • Assess consolidated project plans for dependencies, gaps, and continued business value • Analyze the data collected • Collect and analyze data to make informed project decisions • Determine critical information requirements
Task 10	**Manage project changes** • Anticipate and embrace the need for change (e.g., follow change management practices) • Determine strategy to handle change • Execute change management strategy according to the methodology • Determine a change response to move the project forward
Task 11	**Plan and manage procurement** • Define resource requirements and needs • Communicate resource requirements • Manage suppliers/contracts • Plan and manage procurement strategy • Develop a delivery solution
Task 12	**Manage project artifacts** • Determine the requirements (what, when, where, who, etc.) for managing the project artifacts • Validate that the project information is kept up to date (i.e., version control) and accessible to all stakeholders • Continually assess the effectiveness of the management of the project artifacts

Task 13	**Determine appropriate project methodology/methods and practices** • Assess project needs, complexity, and magnitude • Recommend project execution strategy (e.g., contracting, finance) • Recommend a project methodology/approach (i.e., predictive, agile, hybrid) • Use iterative, incremental practices throughout the project life cycle (e.g., lessons learned, stakeholder engagement, risk)
Task 14	**Establish project governance structure** • Determine appropriate governance for a project (e.g., replicate organizational governance) • Define escalation paths and thresholds
Task 15	**Manage project issues** • Recognize when a risk becomes an issue • Attack the issue with the optimal action to achieve project success • Collaborate with relevant stakeholders on the approach to resolve the issues
Task 16	**Ensure knowledge transfer for project continuity** • Discuss project responsibilities within team • Outline expectations for working environment • Confirm approach for knowledge transfers
Task 17	**Plan and manage project/phase closure or transitions** • Determine criteria to successfully close the project or phase • Validate readiness for transition (e.g., to operations team or next phase) • Conclude activities to close out project or phase (e.g., final lessons learned, retrospective, procurement, financials, resources)

Domain III	Business Environment—8%
Task 1	**Plan and manage project compliance** • Confirm project compliance requirements (e.g., security, health and safety, regulatory compliance) • Classify compliance categories • Determine potential threats to compliance • Use methods to support compliance • Analyze the consequences of noncompliance • Determine necessary approach and action to address compliance needs (e.g., risk, legal) • Measure the extent to which the project is in compliance
Task 2	**Evaluate and deliver project benefits and value** • Investigate that benefits are identified • Document agreement on ownership for ongoing benefit realization • Verify measurement system is in place to track benefits • Evaluate delivery options to demonstrate value • Appraise stakeholders of value gain progress
Task 3	**Evaluate and address external business environment changes for impact on scope** • Survey changes to external business environment (e.g., regulations, technology, geopolitical, market) • Assess and prioritize impact on project scope/backlog based on changes in external business environment • Recommend options for scope/backlog changes (e.g., schedule, cost changes) • Continually review external business environment for impacts on project scope/backlog
Task 4	**Support organizational change** • Assess organizational culture • Evaluate impact of organizational change to project and determine required actions • Evaluate impact of the project to the organization and determine required actions

<u>Please Note:</u>

• **Examinations for the PMP certification are administered external and independent of training provider.**

• **All course materials/requirements will be provided.**

• **Cost of the program is TTD$4500.00 (Examination fees are not included). A payment plan is available.**

• **Exam fee is USD$555.00 and is only required at point in time when individual determines they want to do the exam (This fee is paid directly to the PMI body).**

• **The exam is delivered via Computer Based Testing (CBT).**