

**Volusia-Flagler Continuum of Care
Steering Committee Meeting Minutes**

Friday, January 22, 2016
1:00 – 3:00 PM

The Volusia County Health Department, 1845 Holosonback Dr., Daytona Beach

Committee in Attendance: Amanda Nixon, Anthony Woods, Dr. Barbosa, Candice Wilkie, Carl Falconer, Edward Davis Jr., Joni Casillas, Mark Geallis, Ray Salazar, Susan Clark, Victoria Brown-Searle

Collaborative Applicant: Jeff white

Public Attendees: Milissa Extrom, Donna wood, Fran Gordon, Debbie Noland, Claris Mac'Kie, Cheryl Fuller, Ron Smith, Pat Walsh, Pam Woods

I. Call to Order - Susan Clark, VFCoC Chair

Susan Clark called the meeting to order at 1:10 p.m. Introductions were made.

II. Prior Minutes - Susan Clark, VFCoC Chair

Ms. Clark called for a review of the meeting minutes for September 25th and October 23rd. Motion was passed to accept minutes as presented.

III. Introducing Sam Willet- Ray Salazar

Ray Salazar introduced Sam Willet to the Committee. Mr. Willet has served on multiple Boards including the United Way board. He is a resident in the community and can offer a business view for the CoC. Mr. Salazar spoke about adding the business component to the CoC in order to strengthen the working capacity of the continuum. A motion was passed to present Mr. Willet as the new CoC Chair at the CoC Board meeting in February.

IV. Board Participation/ Absences / Board Replacements

The Committee discussed the Board Participation issue. The Committee agreed that the CoC should re-engage these individuals/agencies. If the agency or individual do not wish to participate or respond the CoC will follow the Bylaws, send a letter thanking them for their service and look for new Board members.

Action item: Ms. Brown-Searle will identify who have not participated in Board meetings.

V. Area Planning Body- Pam Woods

Pam Woods addressed the Committee about the area planning body and the Homeless crisis in Daytona Beach. The planning body is looking at best practices and are moving towards a business model. As a result of the crisis in Daytona, coordinated entry is being moved forward early.

VI. Daytona Beach Housing Authority- Anthony Woods

Anthony Woods gave an update on the Housing Authority. HUD has taken initiative to end homelessness in Florida. The Housing Authority will be able to aid and assist with barriers for homeless applicants. Currently changes and adjustments are being made to issue vouchers for individuals who are eligible for vouchers in the CoC. The total number of vouchers from the Housing Authorities is approximately 322. Joni Casillas is willing to look at the SSVF Model and help expand it to carry the model forward.

VII. Incorporation

A discussion took place about the CoC becoming a 501©3. The CoC will need to market the homeless population and what they need. Further discuss will take place at the next Board meeting.

VIII. CoC Membership Fees

A motion was made to discuss the CoC membership fees at the next Board meeting.

IX. Collaborative Applicant Update – Jeff White, VFCCH Executive Director

1. AHAR Completed 12/16/15

- a. Mr. White completed the AHAR.

2. PIT/HIC: Scheduled for January 26/27, 2016

- a. Ms. Searle provided a progress update on the PIT preparation. Everything is on schedule. She is currently finalizing plans.

3. Challenge Grant: effective date 1/1/16

- a. The Challenge grant is implemented from January to July 2016. Six agencies are receiving funding.

X. Planning Committee

The next planning Committee is scheduled for February at 1:00 p.m. A committee needs to be established to keep this committee ongoing. The committee needs to plan prioritization and apply it to the CoC.

XI. Action Items:

1. Ms. Brown-Searle will identify who have not participated in Board meetings.

XII. New Business

Cheryl Fuller gave an HMIS Committee activity update. The HMIS Committee is currently developing sponsorship levels to seek out funding.

\$500 has already been received from the Women's initiative of Volusia. The Committee monitored Halifax Urban Ministries for CoC funding. This monitoring is to help prepare agencies. The monitoring will continue every few months. Ms. Fuller recommends that agencies who need the most help should be monitored first; Mr. White will contact agencies. It was stressed to the Committee that documentation is important for quality assurance.

Ms. Casillas addressed the Committee about the SSVF webinar that encouraged Rapid Rehousing instead of prevention. Ms. Casillas is requesting a waiver from the CoC Chair stating an alignment with the 70/30 from prevention and repaid rehousing. A motion was approved to recommend the letter of support to the Board. The letter is due at the end of February.

XIII. Old Business

None at this time.

XIV. Public Comments

Comment: Salvation Army is starting a pilot program in Flagler County to help end homelessness in families with children.

XV. Adjourn

There being no further business, the meeting was adjourned at 2:38 p.m.

Minutes prepared by: Victoria Brown-Searle, CoC Secretary

CoC Chair: _____

Next meeting: March 25, 2016