

APPROVED

Arrowbear Park County Water District

Regular Meeting

November 17, 2016

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held November 17, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Mark Bunyea
Director Rick Weber
Director Pat Oberlies
Director Terisa Bonito

Directors who were absent:

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Fire Chief Isaiah Hall
Field Supervisor Paul Miller

Visitors who were present:

Ouida Rendelman

Open Session

President Wymer called the meeting to order. Chief Hall led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Bonito. After a brief discussion regarding the Expenses and Budget for the month of October, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of 40 maintenance issues for the month of October. There were 16 shut offs for non-payment and 6 turn ons for past-due payments received, 3 customer requests to turn off/on water, 0 turn ons/offers for plumbing repairs, 1 new owner, 4 customer service issues, 2 meter re-reads, 1 lien filed/released, 8 meter replacements, 0 main repairs, and 4 service line repairs. Supervisor Miller reported on the service line repairs, specifically the one on Spruce at 1:00 AM. Supervisor Miller stated that the Technicians have completed the pipeline project, that the Technicians were continuing with the meter replacement project, and that they raised the manhole by Deerlick Car Wash.

- B) Chief Hall reported on the Fire Department calls for the month of October. There were a total of 13 calls, 13 were in-District and 0 were out-of-District. Chief Hall discussed the Drills and Calls for the year 2016. Chief Hall reported that he is interviewing 2 to 3 new applicants for volunteers after receiving 7 to 8 applications. Chief Hall reported that Santa would be at the Fire Department on November 23, 2016 at 6:00 PM until people stop coming by, Director Bonito requested a flyer for the bank. Chief Hall announced that due to budget constraints, the Volunteers were going to concentrate on the July 4th Picnic and the Volunteer Dive and forego their annual Christmas party. Chief Hall reported that he was looking into a vehicle extrication class. Director Weber asked about the fire engine status with Chief Hall replying that there was a change order for a Thermal Imaging camera that needed different schematics. Chief Hall reported that the delivery time is going to be late January or early February and that Captain Ozias would be traveling to Pennsylvania for the inspection. Chief Hall reported that the individual who purchased the Quonset hut building was working with Code Enforcement as was the veterinary office that was going to open in the former Deerlick Lumber building, which was possibly going to open by the end of the year. Chief Hall reported that the Fire Department was having some issues with the owners of the Camp Conifer property and their understanding of what can be done on the property.
- C) General Manager Huff updated the Board on the Waste Water Treatment Agreement with Running Springs Water District stating that Running Springs Water District approved the extension of the Agreement until June 2017. General Manager Huff reported that he spoke with General Manager Ryan Gross of Running Springs Water District asking him if their Board had made any advances on the Waste Water Treatment Plant Agreement with General Manager Gross stating that their Board had 2 newly appointed Directors to their Board and that they were being brought up to speed on the issues with the agreement. General Manager Huff stated that he heard that CSA-79 wanted to extend the existing contract but that Manager Gross said that would not be acceptable. General Manager Huff reported that he completed 2 annual employee reviews and that the District just finished open enrollment for health care. General Manager Huff also reported that he received a complaint about the old equipment and excess asphalt that has accumulated by the warehouse and Well 2 & 4. General Manager Huff was going to get bids to have the asphalt hauled away because the Technicians have not completed the rock sifter project due to time constraints. Director Weber asked if the asphalt could be recycled with General Manager Huff replying that it would be too expensive. General Manager Huff concluded his report telling the Board he would put together a list of surplus equipment to be sold through a sealed bid auction.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

- A) General Manager Huff
1. There was a discussion with a Motion to approve the Resolution 2016-11-17 to adjust the 2017 health care benefit premium ceiling to account for CalPERS health plan premium increases in January 2017 and revise Policy 2110 to reflect approved limits. Motion made by Vice President Bunyea, seconded by Director Bonito. Passed by majority vote of the following Directors: Bonito, Weber and Vice President Bunyea. Directors Oberlies and President Wymer abstained from voting citing a conflict of interest.

2. There was a discussion with a Motion to approve continuing with the legal services of Bradley Neufeld as he moves to Varner & Brandt. Motion made by Director Weber, seconded by Director Bonito and approved by unanimous vote.
3. There was a discussion with a Motion to approve funds for preliminary work to look into costs for an additional maintenance building on Cedar Drive next to the existing treatment plant building. The motion will include the authorization of a survey, topo, and site plan engineering expenses not to exceed \$6,000.00 (to be allocated from 3110W/S Unrestricted Replacement-Facilities), in preparation to issue a request for proposal for foundation, building erection, and building electrical, plumbing, and interior improvements to determine cost of project. Motion made by Director Bonito, seconded by Director Weber and approved by unanimous vote.

Announcements:

- A) President Wymer had no announcements.
- B) Board Members had no announcements.
- C) Staff had no announcements.

The next board meeting will be December 15, 2016 at 6:30 PM

Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the Regular Meeting at 7:32 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary