

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday January 14, 2025, AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- Addition & Deletions
- Sign Orders
- Review Minute from December 31, 2024
- Road Commissioner Updates
- Other Business
- Budget Discussion
- Article Discussion
- Warning Discussion

Selectboard:
Wayne Richardson-Chm
Darren Pion
Jennifer Blay

MINUTES
SELECTBOARD MEETING
TOWN OF LOWELL
Meeting held on January 14, 2025.

Board members present:

Wayne Richardson- Chm, Darren Pion, Jennifer Blay
Christy M. Pion -Town Clerk/Selectboard Clerk/Ass't Treasurer
Marie A. Busch-Town Treasurer/Ass't Clerk
Rebecca L. DiZazzo-Ass't Clerk/Ass't Treasurer/Admin Ass't

Note: All meetings are recorded on a handheld recording device.

Meeting called to order at 5:40p.m.

GUEST:

- Brenda Wesolow
- Dorothy Spoerl
- Chad Falconer

Additions and Deletions: See additions and deletions below.

- **Ethics Liaison Appointment:** The Vermont State Ethics Commission's requirement for municipalities to appoint an ethics liaison by January 31, 2025, was discussed. The group will review potential candidates before making a decision.
- **Highway Mileage Certificate:** Christy Pion reminded the group about the annual submission of the highway mileage certificate due by February 10th, noting no changes from the previous year.
- **Warning Discussion:** Was not discussed due to not having budgets settled.

Sign Orders:

- Financials for the Treasurer were approved and signed by the Board.

Minutes from December 31, 2024:

- Minutes from December 31, 2024, were approved and signed by the Board unanimously.

Budget Discussions:

- The town's budget was reviewed, focusing on items such as insurance, legal fees, and compensation policies.
- Concerns were raised about a negative budget due to unreceived reimbursements from FEMA and other grants.
- A proposal was made to increase the equipment maintenance fund for future repairs, particularly for the grader and loader.
- Equipment and Maintenance Fund:
The need for clearer distinctions between maintenance and equipment replacement funds was emphasized. Tracking expenses related to specific equipment was discussed to improve future budget management.
- Road Budget Concerns:
Discrepancies in road maintenance expenditures and income were analyzed, particularly for winter and summer maintenance. The group agreed to merge certain budget lines for better tracking and reporting.
- Future Planning:
The importance of planning for future equipment purchases and maintenance was reiterated, with suggestions to allocate funds accordingly.

Road Commissioner Updates:

- No updates

Other Business:

- No other business due to budget discussion.

Board Warrants:

➤ General Order #2	\$	292,516.24
➤ Payroll Order # 2	\$	<u>10,539.99</u>
	\$	303,056.23

Signed for the Treasurer to draw checks totaling -

* Note: Full discussion details of the minutes are available in the Clerks office.*

Meeting adjourned at 8:10 p.m.

Respectfully submitted by Christy M. Pion

Next meeting date: January 28, 2025, at the Town Office Building.

Wayne Richardson – Chair

Christy M. Pion–Selectboard Clerk

Darren Pion-Select Person

Jennifer Blay-Select Person