

## **Chebeague Island School Committee Meeting Minutes Tuesday, November 1, 2016**

### **Call to Order**

The meeting was called to order at 6:03 pm by Chairperson Suzanne Rugh. Present: School Committee members Suzanne Rugh, Jeff Putnam, Beverly Johnson, Steven Todd and Jen Belesca; school staff Superintendent/Principal Mike Pulsifer and Pre-K teacher Nancy Earnest; and guests David Brunner and Geoff Summa.

### **Flag Salute**

The Pledge of Allegiance was recited.

### **Approval of Agenda**

A motion was made by Beverly Johnson and seconded by Jeff Putnam to approve the agenda as written. The motion passed 5-0.

### **Approval of Minutes**

A motion was made by Jen Belesca and seconded by Jeff Putnam to approve the October 18, 2016 regular meeting minutes as written. The motion passed 5-0.

### **Correspondence**

None

### **Public Comment**

None.

### **Reports**

School Committee Chair: None

Superintendent/Principal: Mike Pulsifer reported that the Chebeague Island Fire Department came to school on October 21<sup>st</sup> and did fire safety presentations for the students. Topics included what a fireman does and alternative routes that may be used to evacuate the school, plus the students got to see the Chebeague Island fire truck. Many thanks were offered to Ginny and Joe Ballard and Nancy Earnest for their time giving the presentations.

Mr. Pulsifer also reported that this year we have had three fire drills, plus another drill from the bus, and one practice lock down by the students and staff. The goal is to have students and staff familiar with all safety drills in case there ever is an emergency.

And finally, everyone was reminded that the next meeting for the School Committee will begin at 5:00 pm on November 15<sup>th</sup>, with a workshop right afterwards beginning at 6:15 pm with the BoS and CIRC. The topic will be to continue the discussion on space and building needs.

### **Old Business**

CIS Renovation: Architect David Brunner was in attendance and he shared with the School Committee some more specific floor plans and estimated construction costs for different construction options/concepts. Mr. Brunner used past studies done by different firms, his space use study done with the CIS staff and earlier discussions with the SC to gather information for the different options/concepts presented. The SC and guests reviewed the plans, and a general discussion was held by all present. The discussions led the SC to suggest the following to David: eliminate option/concept D, but give more detail to options/concepts A, B and C. David said he would work on this and have something for the SC to review at its next meeting on November 15<sup>th</sup>. In addition, he suggested the site survey might be done without contours, and that would be enough for our project. The suggested next steps would be for the SC to look at the updated options, and start to narrow down the choices, then hire an architect to lead the process from there. Additionally, at some point the SC will need to share things with the community at a public forum(s), and should have a timeline of work to share, along with the needs of the school currently, and the costs for doing any upgrades. This topic will be put on the next SC agenda for further discussion.

Second Reading of Policies: A motion was made by Beverly Johnson and seconded by Jeff Putnam to approve policies KF Community Use of School Facilities, KF-E1 Facility Use Request Form and EBCC-E1 Bomb Threat Checklist. The motion passed 5-0.

### **New Business**

None

### **Other Business**

Warrant #7 was reviewed by the School Committee and approval was authorized for the warrant.

### **Adjournment**

Suzanne Rugh motioned and Beverly Johnson seconded to adjourn the School Committee meeting at 7:47 pm. The motion passed 5-0.