

A regular meeting of the Botwood Town Council was held on Wednesday, March 16, 2022 at 7:00 p.m. in the Council Chamber.

Members present: Mayor: J. Sceviour, presided
Deputy Mayor: C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
Member absent: J. Mitchell
Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGMENTS

Mayor Sceviour made the following proclamation in support of the Logan Boulet Effect:

PROCLAMATION
GREEN SHIRT
DAY

I, James Sceviour, Mayor of Botwood, do hereby proclaim April 7, 2022, Green Shirt Day in Botwood, and I encourage all citizens to wear green, register their decision to become organ and tissue donors, and share their decision with their family.

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
22-020 Ivany that Council adopt the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Broderick, seconded by Councillor Burt
22-021 that Council adopt the minutes of February 9, 2022 as
circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

A response was received from the Department of Health and Community Services to Council's letter of concerns re DHTHC 24hr Emergency Service.

DHTHC
re: Emergency
Services

COMMITTEE REPORTS

Mayor's Report

- | | |
|---|-------------------------------------|
| 1. Regional Economic Development - Mark Whiffin proposal to the Exploits Valley Communities held March 10 th . Mayor Sceviour, Deputy Mayor Ivany, Councillors Sceviour, Broderick and the Town Manager reviewed the proposal again today and agreed Council will support the concept presented. | REGIONAL
ECONOMIC
DEVELOPMENT |
| 2. NOIA Membership - Agreed the Town will not renew its membership NOIA. The EVPC will remain as a member. | NOIA |
| 3. CNWM - Hiring water resources position to support chlorination/waste water testing to assist smaller communities regarding these requirements | CNWM |
| 4. Council is invited to attend the Exploits River Motel Grand Opening on March 17 th . Five Councillors and 1 Staff will attend. | EXPLOITS RIVER
MOTEL |
| 5. Mayor Sceviour will attend the Kinsmen Spring Zone Function in Gander on Saturday, March 19, 2022. | KINSMEN
FUNCTION |
| 6. Municipal Symposium 2022 will be held in Gander May 5-7. Council will register two delegates. Mayor Sceviour will attend and one other. | MUNICIPAL
SYMPOSIUM |

Municipal Works Committee

Two tenders were received for a 2022 ½ ton full size crew cab pickup. There was no tender for the 2022 medium duty truck.

TENDER FOR 2022
FULL SIZE PICK
UP

A response was received re Clean-up order issued to 157 Commonwealth Drive. Clean-up will be done.

CLEAN-UP
LETTER

A notice of damage done to property located at 20A Circular Road due to flooding on February 18, 2022. Council agreed the damage will be corrected in the Spring.

DAMAGE DONE
BY FLOODING

Request from owner of property at 6 Fernwood Drive regarding an issue he considers a Traffic Safety concern. Agreed not to change the traffic flow on Hillview Road Extension.

TRAFFIC SAFETY
CONCERN

Request from owner of property at 24 Water Street regarding the lift station located near his property. Deputy Mayor Ivany will talk with the owner.

LIFT STATION
CONCERN

Birds on Papershed. Council will have someone look at the upper roof.

PAPERSHED
re: Birds

Parks, Recreation and Youth

Arena Operational Review - Agreed Council have this work done prior to next fall opening of the arena to see if more efficiency can be implemented with possible increased usage.

ARENA
OPERATIONAL
REVIEW

Splash Pad - The Town Manager informed Council the cost of the additional piece of equipment for this project will be \$12,853.00 plus HST. Agreed to purchase - see Motion under finance.

SPLASH PAD

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor Burt 22-022 the location of the Splash Pad will be where the Volleyball Court is presently located and the Volleyball Court relocated next to the Skate Board Park and the adjacent town property.
- Motion carried. Votes in favor - 6 Councillors.

Request to use Softball Fields. Council will give approval for the Softball Tournament August 19-21 with no charge for use of fields, Porta Potties provided with cost for Clean-out paid by the tournament funding, the Beer Tent and Garden not to be set up on the field and their donation to the support of a local youth charity.

SOFTBALL FIELDS

Seniors and Community Services Committee

Community Garden. There is an ongoing effort for this project to succeed.

COMMUNITY
GARDEN

Public Protection and Emergency Planning

The committee met with the Fire Chief and Deputy Fire Chief.

MOTION - 22-023 Moved by Councillor Broderick, seconded by Councillor Sceviour that Council accept the appointment of Morray Callahan as Fire Chief and the appointment of Barry Butler as Deputy Fire Chief.
- Motion carried. Votes in favor - 6 Councillors

NEW FIRE CHIEF
AND DEPUTY
FIRE CHIEF

The committee will be looking at the Fire Smart Program for 2022.

FIRE SMART
PROGRAM,

The Town's Emergency Measures Plan required amendments will be put in place.

EMERGENCY
PLAN

New Street Light for Twomey Drive. Agreed Council look at the area again.

STREET LIGHT

Agreed a work order be issued for installation of a new light on the old pumphouse building.

NEW LIGHT

Sacrey's Road Fire Hydrants. The problem concerning the wrong thread will be corrected in the Spring.

FIRE HYDRANTS

MOTION - 22-024 Moved by Councillor Broderick, seconded by Councillor Burt that Council re-submit a funding application to Fire Services Division for a Fire Rescue Truck.
- Motion carried. Votes in favor - 6 Councillors.

FIRE RESCUE
TRUCK

Heritage, Tourism and Special Events

Councillor Shainline noted the Killick Island Marina Association will be holding their meetings at the Fire Hall.

MARINA
ASSOCIATION

Council has written a letter of Support to Active NL Fund on behalf of the Killick Island Marina Association's Application.

Come Home Year 2022 - Planning for this event is continuing . More volunteers are needed for events. Sponsorship packages have been prepared. The next committee meeting will be held March 21, 2022.

COME HOME
YEAR 2022

Bayside Blizzard - Family Day has been cancelled. The BGC Botwood will be having an indoor event at Botwood Academy. The Firemen are having a moose burger sale, the Lions Club are having a breakfast event and there will be Sunday skating at the arena.

BAYSIDE
BLIZZARD

Development and Economic Promotion

The potential renter for space at the Old Town Hall has contacted the Mayor and Town Manager. Council will pursue viability for rental of this space.

OLD TOWN HALL

Council will consider finding a display location for the photos of previous Councillors.

PHOTOS OF
COUNCILLORS

Finance and Human Resources

MOTION - 22-025 Moved by Councillor Sceviour, seconded by Councillor Shainline that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$21,597.10 has been paid for February 9-21, 2022.

A/P ROUTINE
EXPENDITURES

- Motion carried. Votes in favor - 6 Councillors.

MOTION - 22-026 Moved by Councillor Sceviour, seconded by Councillor Burt that Council approve the Accounts Payable Transaction Journal dated February 9 - March 16, 2022 in the amount of \$233,850.93.

A/P
TRANSACTION
JOURNAL

- Motion carried. Votes in favor - 6 Councillors.

MOTION - 22-027 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council purchase additional equipment for the new splash pad as per quote received from Nibro Aquatic Inc. for the amount of \$12,853.00 plus HST using remaining funds in Urban Reserve Area #2 Project bank account as per the Town's Auditor recommendation.

NEW EQUIPMENT
FOR SPLASH PAD

- Motion carried. Votes in favor - 6 Councillors.

MOTION - 22-028 - Moved by Councillor Sceviour, seconded by Councillor Burt that Council award the tender of the 2022 ½ ton pickup truck to Riverview Motors Ltd. for the tender price of \$57,884.05 HST included.
- Motion carried. Votes in favor - 6 Councillors.

RIVERVIEW
MOTORS LTD
AWARDED
TENDER

MOTION - 22-029 - Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council purchase a 2022 Dodge Ram 4500 Regular Cab Chassis from Hickman Motors Ltd. for the price of \$71,518.50 HST included.
- Motion carried. Votes in favor - 6 Councillors.

HICKMAN
MOTORS LTD
DODGE RAM

MOTION - 22-030 - Moved by Councillor Sceviour, seconded by Councillor Broderick that Council purchase a landscaping dump body for the 2022 Dodge Ram at a price not to exceed \$20,000.00.
- Motion carried. Votes in favor - 6 Councillors.

LANDSCAPING
DUMP BODY

MOTION - 22-031 - Moved by Councillor Sceviour, seconded by Councillor Shainline that in Accordance with Section 58 of the Municipalities Act Council approves a \$5000.00 spending limit without Council authorization, for the Town Manager.
- Motion carried. Votes in favor - 6 Councillors.

SPENDING LIMIT

MOTION - 22-032 - Moved by Councillor Sceviour, seconded by Councillor Burt that Council request approval from the Minister, Department of Municipal and Provincial Affairs to borrow an amount up to \$55,000.00 from the Bank of Montreal for purchase of a 2022 Pickup Truck. The loan will be financed for a term and amortization period of six years.
- Motion carried. Votes in favor - 6 Councillors.

2022 PICK-UP
TRUCK

MOTION - 22-033 - Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council request approval from the Minister, Department of Municipal and Provincial Affairs to borrow an amount up to \$85,000.00 from the Bank of Montreal for purchase of a 2022 Mid-Size Truck. The loan will be financed for a term and amortization period of six years.
- Motion carried. Votes in favor - 6 Councillors.

2022 MID-SIZE
TRUCK

Councillor Sceviour informed Council the Town Clerk has started the process for payroll direct deposit

DIRECT DEPOSIT

Councillor Sceviour briefed Council on information regarding Tax Receivable Summary to February 28, 2022.

TAX RECEIVABLE
SUMMARY

ADMINISTRATIVE

Dawe's Mechanical Ltd. - Offer to gift land to the Town. Agreed Council write Dawe's Mechanical Ltd. and the adjacent property owner concerning transfer of the property.

DAWE'S
MECHANICAL
re: Property

Agreed Council begin implementation of an OH&S Workplace Safety Program (R&D, Harassment, Violence, etc.)

OH&S
WORKPLACE
SAFETY
PROGRAM

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 22-034 Ivany that Council adopt the Return-to-Work Policy in accordance with Section 89 and 89-1 of the Workplace Health, Safety and Compensation Act.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - Moved by Councillor Sceviour, Seconded by Deputy Mayor 22-035 Ivany that Council adopt the Occupational Health and Safety (OH&S) Policy in keeping with OH&S legislation.
- Motion carried. Votes in favor - 6 Councillors.

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 22-036 Sceviour that Council ratify approval for permit issued to extension on house.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMIT
ISSUED

Crown Land Application has been revised regarding use of land.

CORRESPONDENCE

1. RNC Association re ad in 32nd Anniversary Community Guide - No.
2. Municipal Assessment Agency - re Update February 24,2022.
3. Municipal Assessment Agency - re Municipal Symposium Gander
May 5-7 - Two delegates.

ACTION ITEMS RAISED BY COUNCIL

MOTION - Moved by Councillor Shainline, seconded by Councillor
22-037 Broderick that Council make a request to receive the current
copy of the EVPC articles of incorporation within seven
working days.

EXPLOITS
VALLEY PORT
CORPORATION

Due to a potential conflict of interest, Mayor Sceviour and Councillor
Sceviour left the meeting at 9:20 p.m.

After discussion on the matter, the above Motion was carried. Votes in favor
- 4 Councillors.

Mayor Sceviour and Councillor Sceviour returned to the meeting at 10:00
p.m.

The motion to obtain information regarding the EVPC was discussed and
Council agreed the request would be brought forward at the next EVPC
Board Meeting.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
22-038 Sceviour the meeting adjourn at 10:20 p.m.
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

