

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, AUGUST 22, 2014 AT THE SUMMER VILLAGE OF SILVER SANDS QUONSET AT 2:00 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Bob Duncan Councillor: Rob Kirk</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Assistant CAO Dwight Moskalyk, Economic Advisor Tony Sonnleitner, Development Officer</p> <p>Public Works: Mike Hoffman – Public Works Foreman</p> <p>Appointments: None</p> <p>Public at Large: 8</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 2:00 p.m.
2.	AGENDA 126-14 (Agenda)	<p>a) <u>August 22, 2014 Regular Council Meeting Agenda</u> MOTION by Councillor Kirk that the August 20, 2014 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 127-14 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>Regular Council Meeting Minutes – July 24, 2014</u> MOTION by Deputy Mayor Duncan that the minutes of the July 24, 2014 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	None
5.	BYLAWS	<p><u>Bylaw 253-2014 – for the purpose of implementing a Municipal Development Plan for the Summer Village</u> MOTION by Deputy Mayor Duncan that Bylaw 253-2014 be given second reading with the suggestions made through the public hearing written submissions by Ron Roberts and Parkland County excluding the suggested future transportation mapping.</p> <p style="text-align: right;">CARRIED</p> <p>MOTION by Councillor Kirk that Bylaw 253-2014 be given third and final reading with the suggestions made through the public hearing written submissions by Ron Roberts and Parkland County, excluding the suggested future transportation mapping.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	a) <u>Government of Alberta Municipal Affairs – Establishment of the position of Assessor for the Summer Village of Silver Sands</u>

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<p>98-14 (Bylaw 252 – 1st Reading)</p>	<p><u>Bylaw 252 - To Establish the Position of Designated Officer - Assessor</u> MOTION by Deputy Mayor Duncan that Bylaw 252, for the purpose of establishing the position of designated officer for assessment, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
<p>99-14 (Bylaw 252 – 2nd Reading)</p>	<p><u>Bylaw 252 – To Establish the Position of Designated Officer - Assessor</u> MOTION by Councillor Kirk that Bylaw 252 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
<p>100-14 (Bylaw 252 – Consent for 3 Readings)</p>	<p><u>Bylaw 252 – To Establish the Position of Designated Officer - Assessor</u> MOTION by Mayor Poulin that by the unanimous consent of those Councillors present Bylaw 252 be given third and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>101-14 (Bylaw 252 – 3rd/Final Reading)</p>	<p><u>Bylaw 252 – To Establish the Position of Designated Officer - Assessor</u> MOTION by Deputy Mayor Duncan that Bylaw 252 be given 3rd and final reading.</p> <p style="text-align: right;">CARRIED</p>
<p>102-14 (ADOA)</p>	<p><u>b) Alberta Development Officers Association (ADOA) – June 1, 2014 letter requesting sponsorship for the 30th anniversary ADOA conference</u> MOTION by Deputy Mayor Duncan that Council accept for information the correspondence from the Alberta Development Officers Association requesting sponsorship.</p> <p style="text-align: right;">CARRIED</p>
<p>103-14 (LSALIWQMS – Donate \$1,500)</p>	<p><u>c) Lac Ste. Anne and Lake Isle Water Quality Management Society – May 27th letter requesting funds to help with the payment of a “state of watershed” report. Current cost of the report is slated at \$15,000.00 and they request a \$1,500.00 donation from each Summer Village</u> MOTION by Councillor Kirk that the Summer Village of Silver Sands contribute \$1,500.00 to the Lac Ste. Anne and Lake Isle Water Quality Management Society to help with the funding of a “State of Watershed” report AND FURTHER THAT the funds be transferred from the Land Disposition Reserve Account.</p> <p style="text-align: right;">CARRIED</p>
<p>104-14 (Landfill site – continue with</p>	<p><u>d) Reclaimed Landfill Discussion</u> -the Municipality may require the Province to “sign-off” on this land prior to any further utilization -Associated Engineering can be contracted to continue the groundwater monitoring and reclamation of the site -any future development at the site will require development permits from LSA County as the land is located in the County</p> <p><u>Reclaimed landfill site – groundwater monitoring and reclamation</u> MOTION by Deputy Mayor Duncan that the Summer Village contract the services of Associated Engineering to continue with groundwater monitoring and reclamation of the old landfill site AND FURTHER</p>

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<p>4.</p>	<p>monitoring)</p> <p>105-14 (United Steelworker – accept for info)</p> <p>APPOINTMENTS</p> <p>106-14 (In Camera – Development Opportunities)</p> <p>107-14 (Out of Camera)</p> <p>108-14 (Support for proposed development opportunity)</p> <p>109-14 (Development of a Municipal Development Plan - costs)</p>	<p>THAT all associated costs be transferred from the Land Disposition Reserve Account.</p> <p style="text-align: right;">CARRIED</p> <p>e) <u>United Steelworkers – Request for Support for the provisions for the recently passed Westray Act</u> MOTION by Deputy Mayor Duncan that the correspondence from the United Steelworkers requesting support for the provision for the recently passed Westray Act be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>f) <u>Sewage Bylaw Discussion – attached is the requested copy of the Summer Village of Grandview’s Bylaw 272 for the management and maintenance of onsite wastewater systems for discussion</u> -Mayor Poulin to discuss further at the ASVA annual board meeting on August 16th, 2014 in Alberta Beach</p> <p>Appointments arrived at 2:25 p.m. – Ron Roberts/Bill Roberts/Frank Florkewich, discussion on development opportunities (In Camera)</p> <p><u>In Camera Session (discussion on development opportunities)</u> MOTION by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 2:26 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Ron Roberts, Bill Roberts and Frank Florkewich left the meeting at 3:16 p.m.</p> <p><u>Out of Camera</u> MOTION by Mayor Poulin that Council Move Out of Camera at 3:38 p.m.</p> <p style="text-align: right;">CARRIED</p> <p><u>Concept development as proposed and presented by Ron Roberts, Bill Roberts and Frank Florkewich</u> MOTION by Councillor Kirk that Council support in principle the proposed concept development plans as presented by Ron Roberts, Bill Roberts and Frank Florkewich.</p> <p style="text-align: right;">CARRIED</p> <p>Development Officer, Tony Sonnleitner provided a Draft Municipal Development Plan and Bylaw to Council.</p> <p><u>Municipal Development Plan – contract services of Tony Sonnleitner</u> MOTION by Deputy Mayor Duncan that the Summer Village of Silver Sands contract the services of Tony Sonnleitner to complete the process of developing a Municipal Development Plan for the municipality to a maximum cost of \$4,000.00.</p> <p style="text-align: right;">CARRIED</p> <p><u>Bylaw 253 – Summer Village of Silver Sands Municipal Development</u></p>
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	<p>110-14 (Bylaw 253 – Adoption of MDP – 1st Reading)</p> <p>111-14 (Public Hearing –MDP)</p> <p>112-14 (MSI/BMTG Amending MOA)</p> <p>113-14 (SANG Annual Meeting)</p> <p>114-14 (Peace Officer Services Agreement)</p>	<p><u>Plan – being a bylaw to adopt a Municipal Development Plan for the Summer Village of Silver Sands which will address the future land use and the manner of and the proposals for future development within the Municipality</u> MOTION by Mayor Poulin that Bylaw 253, for the purpose of adopting a Municipal Development Plan, be given 1st reading. CARRIED</p> <p><u>Municipal Development Plan – Public Hearing – set date/time/location</u> MOTION by Mayor Poulin that a public hearing for the purpose of adopting a Municipal Development Plan be scheduled for Friday, August 22, 2014 at 1:00 p.m. at the Quonset located at #1 Centennial Way in the Summer Village of Silver Sands. CARRIED</p> <p>Tony Sonnleitner, Development Officer left the meeting at 3:44 p.m.</p> <p><u>g) Municipal Affairs – June 9th, 2014 letter from Municipal Affairs regarding the Amending Memorandum of Agreement for the consolidation of the MSI and BMTG funds</u> MOTION by Mayor Poulin that the Summer Village of Silver Sands approve the amending memorandum of agreement with Municipal Affairs that consolidates the MSI and the BMTG funds and authorize execution of same. CARRIED</p> <p><u>h) Ste. Anne Gas – July 4, 2014 invite to the 2014 SANG co-op annual meeting scheduled for August 21, 2014 from 6 p.m. – 7 p.m.</u> MOTION by Deputy Mayor Duncan that Mayor Poulin be authorized to attend the SANG Co-op annual meeting scheduled for August 21, 2014 from 6 p.m. – 7 p.m. CARRIED</p> <p><u>i) Town of Mayerthorpe – Peace Officer Services Agreement</u> MOTION by Deputy Mayor Duncan that the Summer Village of Silver Sands approve the Peace Officer Services Agreement with the Town of Mayerthorpe as presented and authorize execution of same AND FURTHER THAT the hours of service be set within budgetary considerations and at the discretion of the Chief Administrative Officer. CARRIED</p>
7.	<p>FINANCIAL</p> <p>115-14 (Accounts Payable)</p>	<p><u>a) Accounts Payable – Cheques #701 to #721 for May 2014 including automatic withdrawals totaling \$33,260.74</u> MOTION by Councillor Kirk that Council accept for information Accounts Payable Cheques #701 to #721 for May 2014 including automatic withdrawals totaling \$33,260.74 CARRIED</p>

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	<p>116-14 (Income and Expense Statements)</p> <p>117-14 (Bank Reconciliations)</p>	<p><u>b) Income and Expense Statements – as at May 31, 2014</u> MOTION by Councillor Kirk that the Income and Expense Statements as at May 31, 2014 be accepted for information. CARRIED</p> <p><u>c) Bank Reconciliations – as at May 31, 2014</u> MOTION by Councillor Kirk that the Bank Reconciliations as at May 31, 2014 be accepted for information. CARRIED</p> <p><u>d) Grant Report – n/a</u></p>
<p>8.</p>	<p>COUNCIL REPORTS</p> <p>118-14 (Council Reports)</p>	<p><u>Mayor Poulin</u> Reported on the following: -attended the following meetings: Library, CRASC -updated on the annual volunteer family day picnic schedule of events for the weekend -directional arrow signs need to be ordered for the trails (25 – Left and 25 – Right) administration to check with Alberta Traffic Supply</p> <p><u>Deputy Mayor Duncan</u> Reported on the following: -Fallis Show and Shine has been scheduled for September 13, 2014, and requested Mayor Poulin be a judge</p> <p><u>Councillor Kirk</u> Reported on the following: -requested administration contact Standstone in regards to the waste pickup as only some containers have been picked up and others not, the drivers seems to be rushed and the new truck’s hydraulic arm is squishing and damaging the carts</p> <p><u>Councillor’s Reports</u> MOTION by Councillor Kirk that the verbal Council Reports be accepted for information. CARRIED</p>
<p>9.</p>	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>119-14</p>	<p><u>a) Administration Report</u> -gave an update on Golf Course Road, coring tests show that the asphalt and the neoweb are in good shape, the road will require crackfilling -received a quote for drainage work from Schnell Trucking -requested Council’s authorization to set up the Summer Village as a bill payee at the various banks for payment of taxes (Credit Union, TD, BMO, Scotia – no fees, ATB \$100 - set-up fee, RBC, CIBC - \$125.00 set up fee/up to \$25.00 monthly fee plus transaction & reporting fees)</p> <p><u>Set up bill payment services</u> MOTION by Deputy Mayor Duncan that Administration be authorized to set up the Summer Village of Silver Sands as a bill payment service</p>

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	<p>(Set up bill payment services)</p> <p>120-14 (Admin/PW reports)</p>	<p>with the banks that have no fees associated and with the ATB that has a one-time set-up fee.</p> <p style="text-align: right;">CARRIED</p> <p><u>b) Public Works</u> -no report</p> <p><u>Administration/Public Works Reports</u> MOTION by Councillor Kirk that the Administration and Public Works Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	<p>INFORMATION / CORRESPONDENCE 121-14 (Information & Correspondence)</p>	<p>MOTION by Deputy Mayor Duncan that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none">a) Association of Summer Villages of Alberta – FRIAA funding update outlining the process and rationale for the resubmission of funding applications for 21 listed Summer Villages during the next round of submissionsb) Yellowhead Regional Library – amended master agreement for your reviewc) Government of Alberta, Agriculture and Rural Development – May 29, 2014 letter highlighting responsibilities outlined in the Alberta Weed Control Act and related regulations as they relate to municipalitiesd) FireSmart Framework – ASVA update on the broadening and expansion of criteria for application to funding for and protection under the FRIAA and FireSmart fire protection plan frameworke) Government of Alberta – MSI Funding statement of deposit dated July 2, 2014 in the amount of \$102,265.00f) Lac Ste. Anne County – Correspondence regarding the new administration office plans and related factsg) Government of Alberta Human Services – FCSS 2013 reconciliation statement for the year ending December 31, 2013 showing a total of \$5,483.00 in funds allocated to the Summer Village of Silver Sands. Also attached are 2013 actuals and 2014 expected Region 2B grant allocations for reviewh) Yellowhead Regional Library – 2013 annual report for reviewi) Government of Alberta – MSI Operating Funding statement of deposit dated July 8th, 2014 totaling \$10,309.00j) Government of Alberta Municipal Affairs – July 7th, 2014 letter updating Council of the new Alberta Community Partnership framework and related guidelines and applications, ACP is intended to replace the former Regional Collaboration program with an expansion to the old RCG framework. <p style="text-align: right;">CARRIED</p> <p><u>Appoint weed inspector for 2014</u></p>

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	122-14 (Appoint weed inspector)	MOTION by Councillor Kirk that Jackie Gamblin be appointed as the weed inspector for the 2014 year. CARRIED
	123-14 (ASVA Board Mtg & BBQ)	Administration to contact the weed inspector to inquire as to what areas were sprayed in the Summer Village. Beyond the mowed area on the entrance roads there is still a lot of tansy. <u>ASVA – Board Meeting and BBQ Invite – Saturday, August 16, 2014 at the Alberta Beach Senior Centre</u> MOTION by Deputy Mayor Duncan that Council and Administration be authorized to attend the ASVA Board Meeting and BBQ on Saturday, August 16, 2014 at the Alberta Beach Senior Centre. CARRIED
	124-14 (ASVA Annual Conference)	<u>ASVA – Annual Conference – October 17 & 18, 2014 at the Executive Royal Hotel in Edmonton</u> MOTION by Deputy Mayor Duncan that Council and Administration be authorized to attend the ASVA Annual Conference – October 17 & 18, 2014 at the Executive Royal Hotel in Edmonton. CARRIED
11	OPEN FORUM	None
12.	IN CAMERA	<u>In Camera Session</u> None
13.	NEXT MEETING(s) 125-14 (Next Council Meeting)	<u>Next Meeting(s)</u> MOTION by Mayor Poulin that the next regular Council meeting be scheduled for Friday, August 22, 2014 a.m. at 2:00 p.m. at the Quonset in Silver Sands. CARRIED
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 4:33 p.m.

Mayor

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Next Meetings:

- August 16, 2014 – ASVA Annual Board Meeting and BBQ – Alberta Beach Senior Centre 3:00 p.m.
- August 22, 2014 – Public Hearing for MDP – 1:00 p.m. at the Quonset
- August 22, 2014 – Regular Council Meeting 2:00 p.m. at the Quonset
- September 24-26 AUMA Convention – Shaw Conference Centre Edmonton
- October 17 & 18 ASVA Annual Conference & AGM – Executive Royal Hotel Edmonton
- November 1, 2014 - SVLSACE Hosted by Ross Haven