

FIRST QUARTERLY MEETING
JANUARY 25, 2016
2:00 – 4:00 PM
FAIRFIELD COMMUNITY CENTER
1000 KENTUCKY STREET, FAIRFIELD, CA 94533
VISTA CONFERENCE ROOM

- 1. Call to Order – 2:00 PM**
- 2. Roll Call – A quorum currently consists of six representatives.**
 - a. Members of the Board Present:
 - Scott Tonneson, Chair
 - Erin Hannigan, Vice-Chair
 - Tom Bartee
 - Pam Bertani
 - Joanie Erickson
 - Laura Escobar
 - Dee Gilliland
 - Lisa Martin
 - Paul Newman
 - Patrick Stasio
 - Kay Tracy
 - Keetra Welling
 - b. Public Present
 - Sophia Lai, HomeBase
 - Carrie Sager, HomeBase
- 3. Presentations – None**
- 4. General Public Comments – None**
- 5. Additions or Deletions from the Agenda**
 - a. Based on the TAB bylaws, “Proposed by-law amendments shall be presented at a regular meeting of the Board and voted on at the next regular meeting.” Because amendments were proposed and discussed at the December TAB meeting, a vote on the proposed amendments was added to the agenda.
 - i. Kay Tracy moved to add the vote to the agenda; Lisa Martin seconded. All in favor, none opposed; motion passed.
- 6. Approval of the Agenda**

- a. Patrick Stasio moved to approve the agenda; Lisa Martin seconded. All in favor, none opposed; motion passed.

7. CONSENT CALENDAR – ACTION

- a. **Approve Tripartite Advisory Board Minutes from December 9, 2015**
 - i. Lisa Martin moved to approve the minutes; Patrick Stasio seconded. All in favor, none opposed; motion passed.

8. OLD BUSINESS

- a. **Update on Grant Writing Workshop sponsored by JPA**
 - i. On December 14, 2015, the JPA presented a grantwriting workshop featuring TAB member Laura Escobar, JPA Chair Dawn La Bar, Debbie Davis from the Children’s Nurturing Project, and Connie Harris from the Solano Community Foundation. Close to 50 people attended, including many small organizations that have not previously applied for grants but want to learn more about how to do so. Many of these attendees were first-time CSBG applicants. There is interest in obtaining more of this kind of assistance in the future.

9. NEW BUSINESS

- a. **Tripartite Advisory Board By-Laws Attendance Policy Follow-Up and Removal Proceedings – DISCUSSION & ACTION**
 - i. Based on the TAB procedures and bylaws:
 - (1) Only a Board member may present a case to the Board for the removal of another Board member.
 - (2) This case must be in writing.
 - (3) The majority of the Board members must vote for removal.
 - (4) The removed Board member is notified of the removal and its grounds and is invited to defend himself/herself at the next meeting.
 - (5) The Board may then decide by majority vote to rescind or affirm the removal.
 - ii. TAB Chair Scott Tonneson presented the case for the removal of Councilmember Pam Bertani for two unexcused absences.
 - iii. Because Councilmember Bertani was present at the meeting, she was given the opportunity to present her case immediately rather than waiting for the next meeting.
 - iv. Erin Hannigan moved for removal; Kay Tracy seconded the motion. Lisa Martin, Scott Tonneson, Tom Bartee, Erin Hannigan, Keetra Welling, Paul Newman, Kay Tracy, Patrick Stasio, and Joanie Erickson voted in favor;

Dee Gilliland, Laura Escobar, and Pam Bertani opposed. The motion for removal passed with a majority of Board members.

b. 2016 Community Services Block Grant (CSBG) Recipients – DISCUSSION & ACTION

- i. The CSBG subcommittee met January 19, 2016 to interview all applicants. There were 13 applications. The selected applicants were asked to adjust the numbers of people they committed to serve based on the recommended amounts to be awarded. These numbers were included in the TAB documents.
- ii. The applicants with the strongest applications were focused on employment rather than housing. As a result, the housing targets originally given to the state will not likely be met. However, employment numbers will be exceeded and the JPA can amend the national performance indicators provided to the state.
- iii. Tom Bartee moved to adopt the recommended awards; Erin Hannigan seconded. All in favor, none opposed; Keetra Welling and Paul Newman abstained due to conflict; motion passed.

c. Approval of Amended Bylaws – ACTION

- i. Kay Tracy moved to adopt the amended bylaws as proposed; Tom Bartee seconded. All in favor, none opposed; motion passed.

10. Next Steps for Tripartite Advisory Board

a. Next Meeting Date – Monday, April 25, 2016, 2-4pm

11. Adjourn Meeting – 2:50 p.m.

- i. Tom Bartee moved to adjourn; Erin Hannigan seconded. All in favor, none opposed; motion passed.