

**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of the Heritage Oak Park Community Development District held on Thursday, March 14, 2019 at 10:00 a.m. was reconvened on Tuesday, March 19, 2019 at 12:00 p.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. HOPCA and the Condo Association participated in this meeting.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Linda Nadelin	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Residents	

*The following is a summary of the minutes and actions taken at the March 19, 2019 continued meeting and pre-bid meeting of the Heritage Oak Park CDD Board of Supervisors. The HOPCA and Condo Association participated in this meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.
- The HOPCA President, Ms. Virginia Milano, had her assistant call the roll.
- Mr. Bitgood noted, even though we called our continued meeting at 12:00 p.m., when the advertisement was published, it stated the meeting was at 1:00 p.m.

**SECOND ORDER OF BUSINESS**

**Discussion on Landscape Proposals**

- Mr. Bitgood noted he appreciated the condo associates being represented. With this type of bid because it is Park-wide, it is important we all understand what is going on in the other areas. That is why he asked the HOPCA Board to sit with us to make sure we all understand what is being bid on, so when we get the replies back in May and where we go from there.

- Mr. Falduto noted it is important in the new bid to have some new language in reference to disasters. Because the last two disasters, Hurricane Irma and during the tornado we experienced in December, we had to get a separate landscape company from our normal landscape company to come and help with the cleanup.
- We realized our previous bid did not include the requirement for cleanup after any type of natural disaster.
- The biggest change to the current bid is they are going to be required to have certain time parameters to respond to our emergencies.
- With Hurricane Irma we were able to set up a contract prior to that incident occurring so we were ready. But for the December 21<sup>st</sup> storm, we had no warning about a tornado that day and had to scramble to get people in the Park. That is the biggest change we have from the prior contract.
- It was noted the CDD had to have a separate contract, the HOPCA had to have their own contract and the Condo Association had to have their own contract.

*Let the record reflect Mr. Carey joined the meeting at this time.*

- The bids will be opened on May 3<sup>rd</sup>. This information will be online. We will address the prospective bidders at our May meeting.
- Mr. Bitgood noted our fiscal year starts on different dates. The CDD's fiscal year starts October 1<sup>st</sup>, whereas all the condominiums and the HOA start January 1<sup>st</sup>.
- Mr. Bitgood hopes to have a contract in place by August, 2019.
- Mr. Falduto felt it would be better for all organizations to cooperate in getting a contract started at the same time.
- Audience comments were received.

### **Mainscape**

- Mr. Travis of Mainscape introduced himself and noted his company has worked in the District.
- Mr. Bitgood noted responsiveness is very important especially after a hurricane or a disastrous storm. He complemented the crew after the Hurricane.

- Supervisors and Board members had questions for Mr. Travis.
- Mr. Travis noted his company had a good relationship with tree trimmers.
- In answer to a Supervisor question, Mr. Travis noted his company had sufficient equipment and manpower with Mainscape manpower in several cities in Florida and branches around the country.
- If Mainscape were to get this contract, do you have sufficient manpower currently working for you or would you have to add manpower? He responded in the positive.

**Artistree**

- Mr. Jack Smiley, Manager at Artistree, and Mr. Phil Walters, Vice President of Operations, introduced themselves.
- Several questions were asked on items in the Scope of Services.
- Mr. Walters spoke about the tornado that occurred in December 2018.
- Mr. Bell asked on any given day when you are scheduled to be in here, how many people do you have on that crew?
- Mr. Walters noted front crew will run four men in the winter; six men in the summer. In our row crews, we will run a minimum of six men in the summer; sometimes seven. They also have a pest control worker.
- Mr. Bell asked how many facilities do you service out of Sarasota?
- Mr. Walters responded in Venice we service around 100 locations. In a fifty miles' radius, we do 70 or 80 or close to 100.
- The Supervisors had several more questions for the Artistree personnel.


**THIRD ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting was adjourned.



Secretary



Brian Bitgood  
Chairman