

**MINUTES OF REGULAR SESSION OF COUNCIL  
WEDNESDAY, OCTOBER 11, 2017**

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Regular session of Borough Council convened at 7:30 pm. Present were Councilors Melissa Morgan, Chris Ponchak, Tim Sloss, Janice Matyasovsky, and Larry Sikorski; Mayor Jane Weigand; Solicitor Matt Racunas; and Engineer Don Glenn.

**PUBLIC COMMENTS.**

**Tara Marie Eiben, 302 Owens Avenue**, said she had sent three letters to Chief Riley. Officer Ray Johnson said she is harassing the police. Ms. Eiben said she called one time for the Chief, and she didn't want to deal with Officer Johnson. Ms. Eiben said she was cited and had to go to the Magistrate. Officer Johnson lied, and now she has to pay the fine. Mr. Racunas said council cannot comment; that is a personnel issue. Ms. Eiben said the Magistrate told her to come and address council. She had two thefts on her property, and it seems like nobody cares. Mr. Sikorski said the Mayor will address the police about it.

**Jesse Lape, 1027 Glenn Avenue**, said that Mr. Glenn met with him about the pipe the borough will be installing that he can tap into. Mr. Glenn said it has all been resolved. There has been no change in the scope of work. Mr. Lape thought there would be two catch basins installed, but Mr. Glenn said one. Mr. Lape said the sanitary sewer line in the Port Vue section is still exposed; the McKeesport Municipal Authority owns it, but is not fixing it. Mr. Lape doesn't think it is a good idea to sell our sewer system to the McKeesport Municipal Authority.

**Anne Marie Sowa, 2900 Valley Street**, asked why there are cross-walks; are they for people to be protected? Mr. Sikorski said he believes it is state law that traffic yields to pedestrians. Mrs. Sowa said she was told by the Chief that there have to be signs for the police to enforce it. Mrs. Sowa said it is a huge problem; the police can't be at every stop to watch the children every morning. How are we going to enforce it? Mr. Sloss suggested that they put the standing signs back that were once used on the cross-walks. Mrs. Weigand agreed and said she will talk to the Chief about it. Mrs. Sowa said they have talked about the cat issue for three months; she still has six on her property. Mr. Sikorski said that has been solved tonight at the Work Session. Mrs. Morgan asked if she has called 9-1-1 about it. Mrs. Sowa said she was told by a police officer that she had to pay for the cage, just in case it is someone's pet. Mr. Ponchak said to call 9-1-1. The Animal Control Officer will come out and get them.

**COMMITTEE REPORTS.**

**PROPERTY.**

There was no report in absence of Mr. Gretz.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson's report on police equipment for the month of September as follows:

Vehicle mileage:

|               | BEGIN | END   | MILEAGE |
|---------------|-------|-------|---------|
| Unit #130     | 68232 | 69773 | 1541    |
| Unit #131     | 17818 | 18439 | 621     |
| Unit #132     | 48721 | 50020 | 1299    |
| Total mileage |       |       | 3461    |

Vehicle Maintenance:

Unit 130

- None

Unit 131

- None

Unit 132

- None

Mr. Ponchak read Fire Chief Derr's report for the month of September, as follows:

Total calls: 15

|                     |   |
|---------------------|---|
| Fires               | 1 |
| Rescue and EMS      | 7 |
| Hazardous Condition | 2 |
| Service Call        | 1 |
| Good Intent Call    | 1 |
| False Alarm/Call    | 3 |

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

Trick-or-Treat will take place on October 31 from 6:00 pm – 8:00 pm. Line-up for the parade will be at 5:15 pm at Scene Ridge and River Ridge, and the parade will commence at 5:30 pm. Mrs. Morgan wanted to thank everyone that came out to support the firemen at the Fall Festival; it was appreciated.

**HEALTH & ORDINANCE.** Mrs. Matyasovsky, Chairman, reporting.

The merger of the Jefferson Hills Ambulance and Elizabeth Township EMS took place on October 1. It will now be called the Southeast Regional Ambulance. Flu shots will be given at the Municipal Building on Saturday, October 21 from 9:00 am – 11:00 am.

**LIGHTS.** Mr. Sikorski, Chairman, reporting.

Mr. Sikorski said that Mrs. Helderlein was in touch with the Duquesne Light repairman, and the two lights going down the hill to Glenn Avenue that had been out for a good while are finally done. Mr. Ponchak said the damaged light pole that was replaced at B and Hays Streets now has the light attached.

**FINANCE.** Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification, as follows:

|                                                                                           |                    |
|-------------------------------------------------------------------------------------------|--------------------|
| American Legal Services – police insurance [October]                                      | \$ 43.44           |
| American Natural – gasoline                                                               | 1,993.46           |
| American Natural – diesel                                                                 | 772.48             |
| Am Trust North America – Worker’s Comp insurance                                          | 3,916.60           |
| Building Inspection Underwriters – building inspection [August]                           | 55.00              |
| Comm of PA, Clean Water Fund – MS4 permit                                                 | 500.00             |
| First Commonwealth Bank – loan payment [PW truck]                                         | 1,301.99           |
| First Commonwealth Bank – loan payment [2015 street paving]                               | 3,686.14           |
| MCI – long distance                                                                       | 27.63              |
| McKeesport, City of – prisoner detainment [August]                                        | 25.00              |
| Mr. John – 1 @ Latrobe Park [9/15/17 – 10/12/17]                                          | 118.00             |
| Mr. John – 2 @ Manor Park [9/15/17 – 10/12/17]                                            | 236.00             |
| Orkin – sewers                                                                            | 207.92             |
| PA American Water – consumption data                                                      | 64.80              |
| PA American Water – shut offs/on                                                          | 210.00             |
| PA American Water – EMS                                                                   | 16.11              |
| PA American Water – garage                                                                | 97.76              |
| PA American Water – Municipal Building                                                    | 34.10              |
| Peoples Gas – garage                                                                      | 19.68              |
| Racunas Law Group, LLC – Solicitor fees [August]                                          | 2,661.00           |
| Ratvasky, Larry – 2017 database upload / transfer data to new<br>computer [tax collector] | 275.00             |
| Ricoh – copier maintenance                                                                | 38.22              |
| Sprint – mobile laptop                                                                    | 40.24              |
| TEC Benefits – deductible reimbursement [Takaht]                                          | 132.76             |
| UPMC Health Plan – health insurance [October]                                             | 2,261.39           |
| Valley Mirror – ads [adoption of Code of Ordinances]                                      | 530.00             |
| Verizon – garage                                                                          | 55.71              |
| WestComm Wireless – police radios                                                         | 55.00              |
| <b>TOTAL RATIFIED BILLS</b>                                                               | <b>\$19,375.43</b> |

Mrs. Matyasovsky presented the list of bills, as follows:

|                                                                     |             |
|---------------------------------------------------------------------|-------------|
| Am Trust North America – Worker’s Comp insurance [2016 final audit] | \$ 1,992.00 |
|---------------------------------------------------------------------|-------------|

|                                                                              |           |
|------------------------------------------------------------------------------|-----------|
| Aqua Filter Fresh – bottled water                                            | \$ 63.37  |
| Center Independent Oil (Double Car Wash) – police vehicles [August]          | 21.19     |
| Collura, Dave – wildlife control [September]                                 | 140.00    |
| DeCarlo Fruit Market – Halloween decorations                                 | 269.50    |
| Dept of the Auditor General – return excess 2017 State Pension Aid           | 2,299.58  |
| Duquesne Light – street lights                                               | 3,206.77  |
| Elizabeth Electric – light at police office entrance                         | 39.05     |
| Embroidery People – payment on behalf of LBAA [2017 contribution]            | 500.00    |
| Glenn Engineering – engineering                                              | 1,655.00  |
| Glenn Engineering – Act 537                                                  | 135.00    |
| Glenn Engineering – MS4s                                                     | 545.00    |
| Glenn Engineering – 2017 flooding                                            | 740.00    |
| Glenn Engineering – sewage                                                   | 224.40    |
| Glenn Engineering – CITF Manor Park Fence [design/plans/specs]               | 6,706.00  |
| Home Depot – misc. supplies [PW Dept]                                        | 85.25     |
| Marshall, Dennehey – legal costs through 8/31 [lawsuit]                      | 1,564.00  |
| O’Reilly Auto Parts – [Chevy]                                                | 39.14     |
| PA American Water – fire hydrants                                            | 1,173.57  |
| PA Municipal Retirement System – Police Pension [4 <sup>th</sup> qtr]        | 1,040.00  |
| PA Municipal Retirement System – Non-Uniformed Pension [4 <sup>th</sup> qtr] | 2,340.00  |
| PA Municipal Service Co – sheriff sale                                       | 50.00     |
| PA One Call – notices                                                        | 10.16     |
| Peoples Gas – EMS                                                            | 21.14     |
| Peoples Gas – Municipal Building                                             | 21.87     |
| Petty Cash – Halloween prizes                                                | 70.00     |
| PSAB – 3 <sup>rd</sup> quarter unemployment tax                              | 607.39    |
| RA Foster – janitor supplies                                                 | 88.00     |
| RC Walter – misc supplies [PW Dept]                                          | 50.99     |
| Ricoh – copier lease                                                         | 114.95    |
| S & D Calibration – Acutrak certification                                    | 26.00     |
| Snyder’s of Berlin – Halloween treats                                        | 90.00     |
| Sprint – cell phones                                                         | 124.28    |
| Stone & Co – inlet top / gloves                                              | 346.99    |
| TEC Benefits – benefits admin [November]                                     | 30.00     |
| TEC Benefits – deductible reimbursement [Takaht]                             | 25.15     |
| Tractor Supply – torch and supplies                                          | 59.89     |
| Volunteer Firemen’s Assn – Fire Relief                                       | 10,830.68 |
| Volunteer Firemen’s Assn – reimburse for stage [Fall Festival]               | 600.00    |
| Zrenchak Environmental Services – pump station inspection [Sept]             | 315.00    |

**TOTAL BILLS** **\$38,261.31**

Mr. Ponchak made a motion to accept the ratified bills and the list of bills. The motion was seconded by Mrs. Morgan and passed unanimously.

The receipts for the month of September are as follows:

**GENERAL FUND**

|                                       |           |
|---------------------------------------|-----------|
| Real Estate Tax – Aquilante           | 3,930.52  |
| Fire Tax – Aquilante                  | 693.62    |
| Delinquent Real Estate Tax – Keystone | 1,162.66  |
| Act 77 Tax Refund                     | 5,640.82  |
| Real Estate Transfer Tax              | 489.51    |
| Earned Income Tax – Keystone          | 33,513.60 |
| Zoning/Building Permits               | 7.10      |
| Zoning/Occupancy Permits              | 90.00     |
| Dye Test Permits                      | 150.00    |
| Police Fines                          | 249.03    |
| No Lien Letters                       | 75.00     |
| Reimburse Electric – ETA EMS          | 85.50     |
| Refund Room Deposit – Seven Springs   | 100.00    |
| Police Reports                        | 60.00     |
| Right-of-Way Permit – Duquesne Light  | 35.00     |
| State Pension Aid – Comm of PA        | 15,899.58 |
| Fire Relief – Comm of PA              | 10,830.68 |

**TOTAL RECEIPTS FOR THE MONTH** **\$ 73,012.62**

**GENERAL FUND**

**REGISTER BALANCE** **\$ 34,597.56**

**GENERAL FUND SAVINGS**

|                         |                   |
|-------------------------|-------------------|
| Interest                | 35.82             |
| <b>REGISTER BALANCE</b> | <b>480,832.82</b> |

**SEWER FUND**

|                         |                     |
|-------------------------|---------------------|
| Customer Payments       | 17,108.46           |
| Surcharge               | 1,547.73            |
| <b>REGISTER BALANCE</b> | <b>\$ 14,498.26</b> |

**HIGHWAY AID FUND**

|                         |                     |
|-------------------------|---------------------|
| Interest                | .70                 |
| <b>REGISTER BALANCE</b> | <b>\$ 40,129.51</b> |

Mrs. Morgan made a motion to accept the UPMC renewal proposal for the health insurance. The motion was seconded by Mr. Ponchak and passed unanimously.

**PERSONNEL.**

There was nothing to report in absence of Mrs. McClelland.

**STREETS & SEWERS.**

There was nothing to report in absence of Mr. Gretz.

**MAYOR WEIGAND'S REPORT.**

Mrs. Weigand highlighted the following police activity from the September report:

|                              |    |     |
|------------------------------|----|-----|
| Total Call Activity          |    | 153 |
| Calls for Service            | 13 |     |
| Crimes Against Persons       | 10 |     |
| Property Crimes              | 2  |     |
| Summary of Arrests           | 23 |     |
| Traffic Citations Issued     |    | 15  |
| Non-Traffic Citations Issued |    | 6   |
| Assist Other Departments     |    | 20  |
| Assist By Other Departments  |    | 11  |

**SOLICITOR RACUNAS'S REPORT.**

Mr. Racunas presented Ordinance 2017-04, adopting the Code of Ordinances. Mrs. Matyasovsky made a motion to adopt the ordinance. The motion was seconded by Mr. Ponchak and passed unanimously.

Mr. Racunas presented the Second Amendment to the Municipal Authority Agreement, and called for a motion to accept it, subject to our proposed language changes, and their approval. Mrs. Matyasovsky made a motion to accept the Second Amendment. The motion was seconded by Mr. Sloss and passed unanimously.

**ENGINEER GLENN'S REPORT.**

RFPs for several projects were sent out, and Mr. Glenn called for a motion to accept the following RFPs:

For the Liberty Way storm sewer, the lowest bidder was State Pipe at a cost of \$265 per hour for hi-pressure cleaning and \$230 per hour for light cleaning & televising. Mrs.

Matyasovsky made a motion to accept the bid from State Pipe. The motion was seconded by Mr. Sloss and passed unanimously.

For the Glenn Avenue concrete slurry mix, the lowest bidder was Lawson Excavating at a cost of \$4,290. Mrs. Morgan made a motion to accept the bid from Lawson Excavating. The motion was seconded by Mr. Ponchak and passed unanimously.

For the stone rip-rap restoration of the embankment along Glenn Avenue, the lowest bidder was Murin and Murn at a cost of \$52 per ton; there is a total of 336 ton. Mr. Ponchak made a motion to accept the bid from Murin and Murn. The motion was seconded by Mr. Sloss and passed unanimously.

Mr. Glenn asked if council desires to proceed with the PennVest application for the loan to repair the sewer deficiencies. The application will require input from the Borough Secretary, Glenn Engineering, and Solicitor Racunas to electronically file it. Mrs. Matyasovsky made a motion to proceed with the application. The motion was seconded by Mr. Sloss. When roll call was taken, Mrs. Morgan initially "passed" her turn. The motion passed by a vote of 4-0-1, with Mr. Sloss, Mrs. Matyasovsky, Mr. Sikorski, and Mrs. Morgan voting yes, and Mr. Ponchak voting "present". Mrs. Morgan said that it's not that she is for keeping the system or selling it, but there are still a lot of questions and they wanted to hear back from PA American Water. Mr. Glenn explained that Act 537 requirements must be met by December 31 of this year, which is not going to happen, so they have applied to DEP for an extension. If the deadline is not met, the borough would be under a consent order. Mr. Glenn said that council has done the right thing. This will only continue the process for the loan and possible grant. Until then, council can still reject the loan.

There was no Old Business, New Business, or Correspondence to discuss.

Mrs. Matyasovsky made a motion to accept the typed minutes from the Regular Session on September 13, 2017. The motion was seconded by Mrs. Morgan and passed unanimously.

A motion to adjourn was made by Mrs. Morgan and seconded by Mr. Sloss. All were in favor and the meeting adjourned at 8:00 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary