



**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

**Friday, August 10<sup>th</sup>, 2018 – immediately following the organizational meeting**

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p 19-32

- c) Bylaw 285-2018 – a bylaw to establish a Code of Conduct for Members of Council, Council Committees and other Bodies established by Council. This bylaw is a requirement as per the recent MGA revisions, and this bylaw was supposed to be passed by July 23<sup>rd</sup>, 2018. This is the template bylaw prepared by AUMA, and has been vetted by the consultant working on our bylaw and policy project (*give consideration to 1<sup>st</sup> reading (as is or with amendments), give consideration to 2<sup>nd</sup> reading (as is or with amendments), give consideration for 3<sup>rd</sup> and final reading (as is or with amendments), give 3<sup>rd</sup> and final reading, or some other direction as given by Council at meeting time)*)

If this bylaw is passed, then Council will need to appoint an Integrity Commissioner, and as stated in the bylaw this will need to be a paid position. I do have a couple names that I will suggest at meeting time (*that as per Bylaw 285, 2018 Council appoint \_\_\_\_\_ as Integrity Commission for the Summer Village of Silver Sands.*)

p 33-46

- d) Bylaw 286-2018 – a bylaw to regulate the procedure and conduct of Council and Council Committee meetings. Once approved this bylaw will repeal the previous bylaw, and the change to this bylaw changes “In Camera” to “Closed Meeting” as recommended by Alberta Municipal Affairs, removes the Code of Conduct as that is now addressed in Bylaw 285-2018 (above) it limits the Open Floor Gallery time to 15 minutes, and it fixes up format, typos and spacing. (*give consideration to 1<sup>st</sup> reading (as is or with amendments), give consideration to 2<sup>nd</sup> reading (as is or with amendments), give consideration for 3<sup>rd</sup> and final reading (as is or with amendments), give 3<sup>rd</sup> and final reading, or some other direction as given by Council at meeting time)*)

p 47-49  
p 50-51

- e) Bylaw 287-2018 – a bylaw for the purpose of cancelling a portion of plan 2941 M.C., specifically Lots 4 & 5, Block 4 to be cancelled and established as a single new lot known as Lot 4A, Block 4, Plan 2941 M.C. (*give consideration to 1<sup>st</sup> reading (as is or with amendments), give consideration to 2<sup>nd</sup> reading (as is or with amendments), give consideration for 3<sup>rd</sup> and final reading (as is or with amendments), give 3<sup>rd</sup> and final reading, or some other direction as given by Council at meeting time)*)

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---

6. Business:
- a) Council Resignation – at our May 25<sup>th</sup>, 2018 Council meeting, the resignation of Councillor Rob Kirk was accepted and Council set the dates for nomination and election day. It was after our May 25<sup>th</sup>, 2018 meeting that Administration received the resignation of Councillor Maureen Mazerolle *(that Council accepts the resignation of Maureen Mazerolle from the position of Councillor for the Summer Village of Silver Sands effective May 27<sup>th</sup>, 2018)*
- b) Further to our April 13<sup>th</sup>, 2018 Council meeting where Council set the dates for the public hearing with respect to Bylaw 281-2018 – proposed amendments to Silver Sands Land Use Bylaw 265-2015. These proposed amendments are a result of a request from the Silver Sands Golf Course Development. As we had two Council resignation during this time the public hearing was cancelled. Council now needs to set another date/time/location for a public hearing and another notice will have to be issued to property owners and adjacent stakeholders. To allow for proper notification, we will have to look to September dates. *(that a public hearing with respect to Bylaw 281-2018 be set for*

p 52

Planned in conjunction with dates of the public hearing, Council previously had approved a public open house to discuss proposed land use bylaw amendments. The topics to be discussed include: Marijuana, Garages in front yards, Accessory building on vacant lots including fencing, recreational vehicles on vacant lots, animal husbandry including bee keeping and chickens. If Council has anything else they wish to see included, please let us know at the Council meeting.

*(that a public open house to discuss potential changes to the Land Use Bylaw be scheduled for*

**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

**Friday, August 10<sup>th</sup>, 2018 – immediately following the organizational meeting**

p 53-56

c) Alberta Summer Village Association – please refer to the June 1<sup>st</sup>, 2018 and July 31<sup>st</sup>, 2018 emails from ASVA Executive Director Beverly Anderson regarding registration for the upcoming conference and requesting consideration for a donation to the ASVA Silent Auction held during the fall conference. This is the 60<sup>th</sup> anniversary of the ASVA, and this year's conference is being held in Leduc as opposed to the west end of Edmonton (*that Council and Administration be authorized to attend the ASVA Conference scheduled for October 18<sup>th</sup> and 19<sup>th</sup>, 2018 in Nisku, and that the Summer Village donate to the ASVA silent auction*)

p 57-62

d) Lac Ste. Anne County – cost share agreement for Twp. Rd 540 from Rge Rd 52 to Rge Rd 54. Further to previous discussions and motions to go ahead with this cost share road rehab project, attached is the actual agreements forwarded from Lac Ste. Anne County. These agreements have been executed and returned to the County, and I am requesting a motion to approve the agreement and authorize execution (*that the cost road agreements for Twp. Rd 540 from Rge Rd 52 to Rge Rd 54, between Lac Ste. Anne County and the Summer Village of Silver Sands, with the Summer Village share of this \$448,512.00 project being \$308,352.00 be approved, and execution of these agreements ratified*)

p 63-64

e) DuncanCraig Lawyers Mediators – please refer to the July 18<sup>th</sup>, 2018 letter from DuncanCraig advising they represent the Trustee in Bankruptcy of the Estate of Skyrider Holdings Ltd. Skyrider still owns 3 lots in Poppy Place to which outstanding taxes are as follows:

Tax Roll	Assessment	Total O/S	Total Penalties	2018 Levy
1365	\$37,600	\$15,366.09	\$9,602.63	\$680.13
1366	\$37,600	\$15,366.09	\$9,602.63	\$680.13
1373	\$36,400	\$16,176.35	\$10,181.62	\$665.81

# SUMMER VILLAGE OF SILVER SANDS

## AGENDA

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Duncan/Craig are asking for consideration to reverse some of the penalties so that there would be some money left over for the Trustee to divvy out to other parties who are seeking restitution. Administration can advise that recent sales in Poppy Place ranged between \$27,800.00 and \$35,000.00 (*deny request for reversal, consider some sort of a reversal, or some other direction as given by Council at meeting time*)

p 65-69

- f) Public Participation Policy VI-001, also part of the revised MGA, Council needs to pass a public participation policy by July 23<sup>rd</sup>, 2018. Attached is a draft policy, again put together by AUMA. We are requesting approval of this policy as is or with amendments (*that Public Participation Policy VI-001 be approved as presented or with amendments*)

p 70-71

- g) Request to lease playground area for 2019 wedding – please refer to the attached July 27 email from Nancy Biggs who is looking to rent the playground area, tables and chairs, and have a live band there for an August 3, 2019 wedding. Attached is the Summer Village's recreational items rental policy. Discussion to take place at meeting time (*direction at meeting time*)

h)

i)

j)

### 7. Financial

p 72-77

- a) Income & Expense Statement – as of June 30<sup>th</sup>, 2018

**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

**Friday, August 10<sup>th</sup>, 2018 – immediately following the organizational meeting**

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**8. Councillors' Reports**

- a) Mayor Poulin
- b) Deputy Mayor (n/a)
- c) Councillor (n/a)

**9. Administration Reports**

p 78-80

- a) Alberta Municipal Affairs – email from admin staff on recent AMA course they attended
- b) Blue Bag service – first week 24 bags, second week 41 bags, third week 44 bags and a large amount of cardboard

p 81-82

- c) Wabamun Boat Launch wash facility – further to a statement made at our last Council meeting, I have confirmed with Village of Wabamun CAO that Wabamun does NOT have a wash facility

p 83-84

- d) Darwell Regional Waste Water Transmission Conceptual Study – progress meeting
- e) Boat Launch – 10 yr maintenance approval under water act
- f) Public Works Report

**10. Information and Correspondence**

p 85

- a) Hon. Oneil Carlier – July 12<sup>th</sup>, 2018 letter on the Summer Village receiving STEP funding for 2018 in the amount of \$2,362.50

p 86

- b) AUMA/AMSC – June 18<sup>th</sup>, 2018 letter on their 2017 rebates – the Summer Village received \$94.00.

p 87-90

- c) Alberta Municipal Affairs – July 25<sup>th</sup>, 2018 letter advising of the one year extension for completion of the Intermunicipal Collaboration Frameworks (ICF) and Intermunicipal Development Plans (IDP)

p 91-92

- d) Alberta Municipal Affairs – May 29<sup>th</sup>, 2018 letter on the 2018 budget and the Summer Villages grant funding allocations: MSI operating \$10,719, MSI Capital \$69,827 BMTG \$13,333, and Gas Tax Fund of \$13,825

p 93-96

- e) Community Peace Officer Reports – May and June 2018

p 97-98

- f) Alberta Environment and Parks – letter from Minister Shannon Phillips in response to our letter regarding zebra and quagga mussels in Alberta

p 99-102

- g) LIAMS – June 8<sup>th</sup>, 2018 amending approval from Alberta Environment and Parks for the weed harvesting permit

p 103-108

- h) Alberta Recreational Lakes Forum Summary Report

p 109-110

- i) Land Stewardship Centre – annual report card

p 111-112

- j) Yellowhead Regional Library Board Executive Committee Highlights – May 7<sup>th</sup>, 2018

p 113

- k) Government of Alberta Statement of Direct Deposit - \$1,206.00 on July 3<sup>rd</sup>, 2018 representing 3<sup>rd</sup> quarter FCSS funding

l)

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11. Open Floor Discussion with Gallery (15 minute time limit)
  
12. Closed Meeting (if required) – n/a
  
13. Adjournment

Next Meetings:

- August 31<sup>st</sup>, 2018 – Regular Council Meeting 9:00 a.m.