Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #564
February 7, 2017

Call to Order
The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners’ Room, Courthouse, 600 6th Street, Madison, MN. Managers present: Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Officer Joe Ferguson. Manager David Ludvigson was absent. Staff present: Administrator Trudy Hastad, & Coordinator Mitch Enderson. Park Manager Ron Fjerkenstad was absent. Others present: Todd Hawks, Lucas Bjornson, Shawn VanDerostyne, Randy VanDerostyne, Justin Driessen, Jon Wollum, Steve Dreissen, Derek Stoks, Darby Hemish, Sherry Brown, Randy Brown, Randy Lenhard, Corey Hoffman, Bob Bjornson, & Jerry Estling.

Approval of the Agenda
Ellefson asked for a motion to approve the agenda. M/S/P to approve the agenda:
Motion by: David Craigmile, Second by: Joe Ferguson, Passed: 4-0

Staff Reports:

PARK: Administrator Hastad reported that Park Manager Fjerkenstad was on vacation and had turned in the monthly correspondence.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.
- Upper MN tile inventory almost completed.
- Worked on aerial images & calculated acreage for hayland bidding.
- Downloaded the ACPF toolbox and is making progress within the watershed. Hopes to have some results to share with the Board at the next meeting.
- Working with the viewers to create some GIS mapping including parcel boundaries, soils, watershed lines. etc.
- Met with representatives from Houston Engineering for possibilities to assist with our WRAPS. Met with Katherine from MPCA to review WRAPS workplan and budget.
- Completed interim report for second half of 2016 & reimbursement vouchers for 4th quarter were submitted and approved.
- Reached out to the LQP High School YES team to coordinate a rain barrel event. They are over scheduled for 2017 but interested for 2018.
- Did final edits to the Emergency Action Plan, acquired necessary signatures and mailed to DNR Dam Safety. Flow charts were laminated and ready to be hung as required.
- Attended eLINK training in Marshall and also discussed a grant for PTMAApp for the watershed, and updating of our drainage permit.

WCA: Coordinator Mitch Enderson
- Dates for 2017 training are set for June 12-16 in Arden Hills with early registration due by May 8. Board authorized Mitch to sign up for this training.

Treasurers Report:
M/S/P to approve the Treasurers report.
Motion by: Joe Ferguson, Second by: John Cornell, Passed: 4-0

The following warrants were presented for approval:

<table>
<thead>
<tr>
<th>Number</th>
<th>Vendor</th>
<th>Details</th>
<th>01/04/17 to 02/07/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Klein Account:</td>
<td>None</td>
<td></td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

TOTAL $ 0.00
Park Account:
5750 monthly payroll January park payroll $1,788.57
5751 AT&T Mobility park cell phone $46.52
5752 VOID VOID $0.00
5753 Farmers Coop Association super unleaded $81.86
5754 NB Golf LLC 2013 carryall service/repair $687.15
5755 Olson Sanitation December 40.48 & January 80.96 trash removal $80.96
5756 Lyon-Lincoln Electric Coop park electricity $922.50
5757 Kockelman Construction snow removal @ park $165.00
5758 Frontier Communications park office phone, fax, internet $184.40

TOTAL $3,956.96

United Prairie Bank General Account:
2920-2921 semi-monthly payroll Jan 1-15 payroll $3,159.11
2922 PERA semi-monthly deductions $611.46
2923 PERA monthly park deductions $344.16
2924-2925 semi-monthly payroll Jan 16-31 payroll $3,159.09
2926 PERA semi-monthly deductions $611.46
2927 Minnesota UI Fund 4th quarter (2016) unemployment $1,058.92
2928 VOID VOID $0.00
2929 Quill Corporation year-end forms, external hard drive, staples, envelopes $236.44
2930 Saunders, Mertens, Schmitz quickbooks accounting consultation $147.00
2931 Rinke-Noonan Attorney’s monthly retainer $200.00
2932 Minnesota State Auditor auditing 11-16-16 to 12-27-16 $752.50
2933 Mitchell Anderson mileage reimbursement $63.18
2934 Arrowood Resort & Conference Center MAWD 2016 annual meeting lodging $1,964.55
2935 Ivanhoe Times 2 week pasture/hayland notice $78.00
2936 Canby News 2 week pasture/hayland notice $46.58
2937 Dawson Sentinel 2 week pasture/hayland notice $62.40
2938 LQP County Auditor/Treasurer January postage $92.00
2939 MN Viewers Association 2017 Associate Membership Dues $150.00
2940 Frontier Communications office phone 320-598-3117 $38.41
2941 Frontier Communications coordinator phone 320-598-3319 $38.41
2942 Mike Johnson 9 nuisance beaver bounty $112.50
2943 VOID VOID $0.00
2944 LQP-YB Liability Acct Federal withholding $4,520.04
2945 LQP County Auditor/Treasurer Health Insurance $3,112.00
2946 One Office Solution window envelopes $44.99
2947 John Cornell per diem, mileage, expense reimb $156.49
2948 David Craigmire per diem, mileage expense reimb $383.10
2949 Darrel Ellefson per diem, mileage expense reimb $680.41
2950 Darrel Ellefson January ditch work $1,207.41
2951 Buffalo Ridge Newspaper 2 week pasture/hayland notice $94.60
2952 Rinke-Noonan Attorney’s Drainage & Wetland Conference Registration $285.00
2953 LQP-YB Ditch LQP 2016 settlement money $2,282.01

TOTAL $25,692.22

Ditch Account:
None

TOTAL $0.00

M/S/P to approve the warrants.

Motion: David Craigmire, Seconded: John Cornell, Passed: 4-0

Secretary’s Report:
Hastad presented meeting minutes #563 and special meeting #563.1 for approval.

M/S/P to approve minutes #563.

Motion: David Craigmire Seconded: Joe Ferguson Passed: 4-0

M/S/P to approve special minutes #563.1

Motion: Jo Ferguson Seconded: John Cornell Passed: 4-0
Administrator Report:
- Hastad reported on the monthly ditch activities for the Watershed & LQP County.
- The Emergency Action Plan was signed and sent to DNR Dam Safety.
- Reviewed a draft tiling permit application Enderson & Hastad had presented for discussion. No action was taken.

Old Business:
- Hastad discussed the VanHuevelan drainage in section 22, Florida Township and discussed problems encountered with downstream landowner. Manager Ferguson addressed some concerns of downstream landowner. Ellefson & Ferguson will try to meet with landowner to resolve concerns.

New Business:
- Pasture/hayland leases. Attorney Torvik will draw up the lease agreements so they can be signed and notorized with the lease.

PERMITS - The following permit applications were applied for:

<table>
<thead>
<tr>
<th>Renumber</th>
<th>Name</th>
<th>Location</th>
<th>Use</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11684</td>
<td>Don Farmer</td>
<td>Mehrin, 22</td>
<td>seepage lines</td>
<td>02/07/17 DE</td>
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<tr>
<td>11685</td>
<td>Don Farmer</td>
<td>Mehrin, 21</td>
<td>seepage lines</td>
<td>02/07/17 DE</td>
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<tr>
<td>11686</td>
<td>Tim Milbeck</td>
<td>Lac qui Parle, 29</td>
<td>seepage lines</td>
<td>02/07/17 DE</td>
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<td>11687</td>
<td>Thomas Nelson</td>
<td>Agassiz, 25</td>
<td>seepage lines</td>
<td>02/07/17 DE</td>
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<tr>
<td>11688</td>
<td>Paul Palmgren</td>
<td>Freeland, 12</td>
<td>seepage, main tile</td>
<td>02/07/17 DE</td>
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<tr>
<td>11689</td>
<td>Bruce Strand</td>
<td>Ten Mile Lake, 1</td>
<td>seepage lines, intake</td>
<td>02/07/17 DC</td>
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<tr>
<td>11690</td>
<td>Warren Trygestad</td>
<td>Agassiz, 34</td>
<td>seepage lines</td>
<td>02/07/17 DE</td>
</tr>
</tbody>
</table>

Permits Denied: None

M/S/P to approve watershed permits.

Motion: David Craigmile, Seconded: John Cornell, Passed: 4-0

At 5:30 p.m. Chairman Ellefson called for opening of bids for the pasture/hayland for rent as advertised. It was explained the lease is for a three year contract with 1st half payments due March 15th and 2nd half payment due November 15th of each year. Cattle will need to be off the ground by October 15th and haybales 30 days after baled. Weed control is the responsibility of renter.

Attorney Torvik read the sealed bids as they were opened. An opportunity to raise bids was held. The final bidder on Parcel 1 listed as 73.94 acres in section 9 & 10 of Fortier Township, Yellow Medicine County (Lazarus Creek) was Shawn VanDerostyne at $70/acre. The final bidder on Parcel 2 listed as 139.21 acres (including 19.6 acres cropland) in Section 9, Fortier Township, Yellow Medicine County (Lazarus Creek) was Randy Brown at $57/acre. The final bidder on Parcel 3 listed as 217.75 acres in section 14, Fortier Township, Yellow Medicine County, (R-6) was Derek Stoks at $77/acre. The final bidder on Parcel 4 listed as 260.19 acres in sections 5,8,9,16,17 Norman Township, Yellow Medicine County (R-1 & R-4) was Derek Stoks at $100/acre.

M/S/P to accept the bid of Shawn VanDerostyne for $70/acre for the 73.94 acres in section 9 & 10 in Fortier Township, the bid of Randy Brown for $57/acre for the 139.21 acres in section 9, Fortier Township, the bid of Derek Stoks for $77/acre for the 217.75 acres in section 14, Fortier Township, and the bid of Derek Stoks for $100/acre for the 260.19 acres in sections 5,8,9,16,17 in Norman Township.

Motion: John Cornell  Seconded: David Craigmile  Passed: 4-0
Adjournment:
The meeting adjourned at 6:15 p.m.

Attest:

David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is March 7, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners’ Room.