

# Lac qui Parle-Yellow Bank Watershed District

## Regular Meeting Minutes #564

### February 7, 2017

#### Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6<sup>th</sup> Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Officer Joe Ferguson. Manager David Ludvigson was absent. **Staff present:** Administrator Trudy Hastad, & Coordinator Mitch Enderson. Park Manager Ron Fjerkenstad was absent. **Others present:** Todd Hawks, Lucas Bjornson, Shawn VanDerostyne, Randy VanDerostyne, Justin Driessen, Jon Wollum, Steve Dreissen, Derek Stoks, Darby Hemish, Sherry Brown, Randy Brown, Randy Lenhard, Corey Hoffman, Bob Bjornson, & Jerry Estling.

#### Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

**Motion** by: David Craigmile, **Second** by: Joe Ferguson, **Passed:** 4-0

#### Staff Reports:

**PARK:** Administrator Hastad reported that Park Manager Fjerkenstad was on vacation and had turned in the monthly correspondence.

**COORDINATOR:** Coordinator Mitch Enderson reported on monthly activities.

- Upper MN tile inventory almost completed.
- Worked on aerial images & calculated acreage for hayland bidding.
- Downloaded the ACPF toolbox and is making progress within the watershed. Hopes to have some results to share with the Board at the next meeting.
- Working with the viewers to create some GIS mapping including parcel boundaries, soils, watershed lines. etc.
- Met with representatives from Houston Engineering for possibilities to assist with our WRAPS. Met with Katherine from MPCA to review WRAPS workplan and budget.
- Completed interim report for second half of 2016 & reimbursement vouchers for 4<sup>th</sup> quarter were submitted and approved.
- Reached out to the LQP High School YES team to coordinate a rain barrel event. They are over scheduled for 2017 but interested for 2018.
- Did final edits to the Emergency Action Plan, acquired necessary signatures and mailed to DNR Dam Safety. Flow charts were laminated and ready to be hung as required.
- Attended eLINK training in Marshall and also discussed a grant for PTMApp for the watershed, and updating of our drainage permit.

**WCA:** Coordinator Mitch Enderson

- Dates for 2017 training are set for June 12-16 in Arden Hills with early registration due by May 8. Board authorized Mitch to sign up for this training.

#### Treasurers Report:

**M/S/P** to approve the Treasurers report.

**Motion** by: Joe Ferguson, **Second** by: John Cornell, **Passed:** 4-0

The following warrants were presented for approval:

Number	Vendor	Details	01/04/17 to 02/07/17
<u>General Klein Account:</u>			
None			\$ 0.00
<b>TOTAL</b>			<b>\$ 0.00</b>

Park Account:

5750	monthly payroll	January park payroll	\$1,788.57
5751	AT&T Mobility	park cell phone	\$46.52
5752	VOID	VOID	\$0.00
5753	Farmers Coop Association	super unleaded	\$81.86
5754	NB Golf LLC	2013 carryall service/repair	\$687.15
5755	Olson Sanitation	December 40.48 & January 80.96 trash removal	\$80.96
5756	Lyon-Lincoln Electric Coop	park electricity	\$922.50
5757	Kockelman Construction	snow removal @ park	\$165.00
5758	Frontier Communications	park office phone, fax, internet	<u>\$184.40</u>
<b>TOTAL</b>			<b>\$3,956.96</b>

United Prairie Bank General Account:

2920-2921	semi-monthly payroll	Jan 1-15 payroll	\$3,159.11
2922	PERA	semi-monthly deductions	\$611.46
2923	PERA	monthly park deductions	\$344.16
2924-2925	semi-monthly payroll	Jan 16-31 payroll	\$3,159.09
2926	PERA	semi-monthly deductions	\$611.46
2927	Minnesota UI Fund	4 <sup>th</sup> quarter (2016) unemployment	\$1,058.92
2928	VOID	VOID	VOID
2929	Quill Corporation	year-end forms, external hard drive, staples, envelopes	\$236.44
2930	Saunders, Mertens, Schmitz	quickbooks accounting consultation	\$147.00
2931	Rinke-Noonan Attorney's	monthly retainer	\$200.00
2932	Minnesota State Auditor	auditing 11-16-16 to 12-27-16	\$752.50
2933	Mitchell Enderson	mileage reimbursement	\$63.18
2934	Arrowwood Resort & Conference Center	MAWD 2016 annual meeting lodging	\$1,964.55
2935	Ivanhoe Times	2 week pasture/hayland notice	\$78.00
2936	Canby News	2 week pasture/hayland notice	\$46.58
2937	Dawson Sentinel	2 week pasture/hayland notice	\$62.40
2938	LQP County Auditor/Treasurer	January postage	\$92.00
2939	MN Viewers Association	2017 Associate Membership Dues	\$150.00
2940	Frontier Communications	office phone 320-598-3117	\$38.41
2941	Frontier Communications	coordinator phone 320-598-3319	\$38.41
2942	Mike Johnson	9 nuisance beaver bounty	\$112.50
2943	VOID	VOID	\$0.00
2944	LQP-YB Liability Acct	Federal withholding	\$4,520.04
2945	LQP County Auditor/Treasurer	Health Insurance	\$3,112.00
2946	One Office Solution	window envelopes	\$44.99
2947	John Cornell	per diem, mileage, expense reimb	\$156.49
2948	David Craigmile	per diem, mileage expense reimb	\$383.10
2949	Darrel Ellefson	per diem, mileage, expense reimb	\$680.41
2950	Darrel Ellefson	January ditch work	\$1,207.41
2951	Buffalo Ridge Newspaper	2 week pasture/hayland notice	\$94.60
2952	Rinke-Noonan Attorney's	Drainage & Wetland Conference Registration	\$285.00
2953	LQP-YB Ditch	LQP 2016 settlement money	<u>\$2,282.01</u>
<b>TOTAL</b>			<b>\$25,692.22</b>

Ditch Account:

None		<u>\$0.00</u>
<b>TOTAL</b>		<b>\$0.00</b>

M/S/P to approve the warrants.

Motion: David Craigmile, Seconded: John Cornell, Passed: 4-0

Secretary's Report:

Hastad presented meeting minutes #563 and special meeting #563.1 for approval.

M/S/P to approve minutes #563.

Motion: David Craigmile, Seconded: Joe Ferguson, Passed: 4-0

M/S/P to approve special minutes #563.1

Motion: Jo Ferguson, Seconded: John Cornell, Passed: 4-0

#### Administrator Report:

- Hastad reported on the monthly ditch activities for the Watershed & LQP County.
- The Emergency Action Plan was signed and sent to DNR Dam Safety.
- Reviewed a draft tiling permit application Enderson & Hastad had presented for discussion. No action was taken.

#### Old Business:

- Hastad discussed the VanHuevelan drainage in section 22, Florida Township and discussed problems encountered with downstream landowner. Manager Ferguson addressed some concerns of downstream landowner. Ellefson & Ferguson will try to meet with landowner to resolve concerns.

#### New Business:

- Pasture/hayland leases. Attorney Torvik will draw up the lease agreements so they can be signed and notarized with the lease.

#### PERMITS - The following permit applications were applied for:

11684 Renewal	Don Farmer	Mehurin, 22	seepage lines	02/07/17 DE
11685 Renewal	Don Farmer	Mehurin, 21	seepage lines	02/07/17 DE
11686	Tim Milbeck	Lac qui Parle, 29	seepage lines	02/07/17 DE
11687	Thomas Nelson	Agassiz, 25	seepage lines	02/07/17 DE
11688	Paul Palmgren	Freeland, 12	seepage, main tile	02/07/17 DE
11689	Bruce Strand	Ten Mile Lake, 1	seepage lines, intake	02/07/17 DC
11690 Renewal	Warren Trygestad	Agassiz, 34	seepage lines	02/07/17 DE

**Permits Denied: None**

**M/S/P** to approve watershed permits.

**Motion:** David Craigmile, **Seconded:** John Cornell, **Passed:** 4-0

At 5:30 p.m. Chairman Ellefson called for opening of bids for the pasture/hayland for rent as advertised. It was explained the lease is for a three year contract with 1<sup>st</sup> half payments due March 15<sup>th</sup> and 2<sup>nd</sup> half payment due November 15<sup>th</sup> of each year. Cattle will need to be off the ground by October 15<sup>th</sup> and haybales 30 days after baled. Weed control is the responsibility of renter.

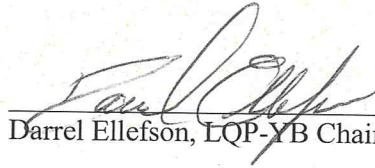
Attorney Torvik read the sealed bids as they were opened. An opportunity to raise bids was held. The final bidder on *Parcel 1* listed as 73.94 acres in section 9 & 10 of Fortier Township, Yellow Medicine County (Lazarus Creek) was Shawn VanDerostyne at \$70/acre. The final bidder on *Parcel 2* listed as 139.21 acres (including 19.6 acres cropland) in Section 9, Fortier Township, Yellow Medicine County (Lazarus Creek) was Randy Brown at \$57/acre. The final bidder on *Parcel 3* listed as 217.75 acres in section 14, Fortier Township, Yellow Medicine County, (R-6) was Derek Stoks at \$77/acre. The final bidder on *Parcel 4* listed as 260.19 acres in sections 5,8,9,16,17 Norman Township, Yellow Medicine County (R-1 & R-4) was Derek Stoks at \$100/acre.

**M/S/P** to accept the bid of Shawn VanDerostyne for \$70/acre for the 73.94 acres in section 9 & 10 in Fortier Township, the bid of Randy Brown for \$57/acre for the 139.21 acres in section 9, Fortier Township, the bid of Derek Stoks for \$77/acre for the 217.75 acres in section 14, Fortier Township, and the bid of Derek Stoks for \$100/acre for the 260.19 acres in sections 5,8,9,16,17 in Norman Township.

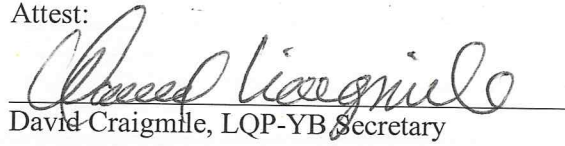
**Motion:** John Cornell **Seconded:** David Craigmile **Passed:** 4-0

Adjournment:

The meeting adjourned at 6:15 p.m.

  
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Darrel Ellefson, LQP-YB Chairman

Attest:

  
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David Craigmile, LQP-YB Secretary

*Minutes prepared by Hastad*

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is  
March 7, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**