



TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS JUNE 2022 NEWSLETTER

President's Message from : Leatha Kopech, PP, PLS

SUMMER-TIME SUMMER-TIME!!!! I think we went from amazing temperatures to DEAD HEAT OF SUMMER!!!! Hoping you all have some fun plans this summer. Enjoy and relax!!! Take time to breathe, relax and enjoy some fun in the sun!!!!

Another year has flown by, and it is time for me to say goodbye as your President! TAALP has truly been blessed these past two terms I've served to have such a dedicated and hard-working Board. The Board members serving with me have displayed a passion for continuing to build and promote TAALP with a vision for making it a stronger and better organization than it already is, in an effort to meet the needs of the legal professionals in our community. They have truly made my job so much easier! To say it was an honor to serve with them is an understatement. I love that I've been able to bond with these ladies and create lifelong friendships. As we move forward into our new year starting in July, I have all the confidence that you will fully support and encourage Jo Ruth as President and the Executive Board members just like you did me.

Special thank you to all active members who attending the June meeting and participated in the election process. Sarah said it best...if you were nominated and did not get elected, don't be discouraged. We have plenty of chairperson and committee member positions that need to be filled. And there is always next year.

Start thinking about speakers and topics you would like to hear and let Candice Dillion know if there is someone or some topic you would like to hear. We are always searching for great speakers and want to bring topics that will be beneficial to all.

Welcome to the newly elected executive board: Jo Ruth Hancock, President; Gaye Boynton, President-Elect; Lisa Betts, 1st Vice President; Candice Dillion, 2nd Vice President; Brandi Turchi, Recording Secretary; Laura Jackson, Corresponding Secretary; and Tina Knighton, Treasurer. TAALP is one lucky organization to have each of you.

See you all at the next meeting!

Leatha Kopech

TAALP can help get your name out to our members!

For more information, email:

branditurchi@gmail.com

Transcript Ad Rates (Per Month):

Business Card - \$10.00

Quarter Page - \$20.00

Half Page - \$30.00

Full Page - \$50.00

NOTICES:

The price of lunch is \$15.00, which covers an hour of CLE and a full course meal (salad, entrée, drink and dessert). Feel free to bring your own lunch with you should you chose not to eat the catered meal.

When responding to your evite, please note whether you will attend and whether or not you will eat so an accurate count can be provided to the caterer. If an RSVP is made with a notation that a meal will be paid for and you do not attend the meeting, you will still be responsible for the cost of that meal. Those with extenuating circumstances will be taken under advisement.

TAALP
MINUTES OF JUNE 1, 2022 BOARD MEETING
By: Gaye Boynton, Recording Secretary

The Executive Board met at Texas Music City Grill and Smokehouse on Wednesday, June 1, 2022 for the monthly meeting. The following board members were present: Leatha Kopech, President; Jo Ruth Hancock, President-Elect; Lisa Betts, 1st Vice President; Tina Knighton, Treasurer; Brandi Turchi, Corresponding Secretary; Helen Koch, Parliamentarian; Gaye Boynton, Recording Secretary, and Carrie King, Executive Advisor.

Absent: Candace Dillon, 2nd Vice President

President Leatha Kopech called the meeting to order at 12:18 pm

LEATHA KOPECH, President

Old Business:

- May meeting attendance: 38
- Tx St. Bar PD Sustaining Membership – Renewed

New Business:

- June Sponsorship – Deposition Resources
- Elections – Nominees were discussed
- President Leatha Kopech thanked the board for service this year.

JO RUTH HANCOCK, President-Elect

- Mid-year NALA report will be timely filed.

LISA BETTS, 1ST Vice President

- 21-2022 Renewal Membership total to date 96 members.
- Evite for June 9, 2022 membership meeting at noon (Deadline to RSVP Tuesday, June 7 at noon) - send evite on Friday, June 3, 2022. Location: Jalapeno Tree, Menus will be sent prior to those attending in person. Orders will need to be returned to Jo Ruth prior to the meeting. Jo Ruth will send to restaurant prior to meeting so orders can be ready upon arrival. Reminder E-Vite no later Tuesday, June 7th, at noon.

CANDICE DILLON, 2nd Vice President (ABSENT)

- June: Elections
- July: Jason McMurray – E-Discovery

GAYE BOYNTON, Recording Secretary

- Board Meeting Minutes for March Meeting

Lisa Betts, 1st Vice President (Gaye arrived late to meeting) moved that the Minutes of the May 2022, board meeting be approved, as reported in the Transcript. The motion was seconded, and it carried.

BRANDI TURCHI, Corresponding Secretary

- Publish the newsletter by Wednesday, June 8, 2022. Deadline to get your information to Brandi is Friday, June 3 by 5:00 pm.

TINA KNIGHTON, Treasurer

- CD Funds – A discussion occurred regarding a plan for funds going forward following closing current CD account.
- May 2022 Treasurer’s Report

Tina moved that the Treasurer’s Report for May 2022, be filed for audit. The motion was seconded, and it carried.

CARRIE KING, Executive Advisor

- No new business

HELEN KOCH: Parliamentarian

- No new business

Next Regular Meeting: June 9, 2022 – Jalapeno Tree
Next Board Meeting: July 6, 2022 – TBD

The meeting concluded at 12:39 pm.

Gaye Boynton, Recording Secretary

Leatha Kopech, President

EMPLOYMENT – JUNE 2022

Contact: Lisa Betts

TAALP Job Bank Coordinator

903.534.0200 or lisa@sscfirm.com

Position	Practice Areas/Job Description	Location
1. Paralegal	A Longview law firm with an office in downtown Tyler is needing a full-time Paralegal for its Plaintiff personal injury practice. Must have at least 3-5 years of Paralegal experience. Requirements include; self-starter, trustworthy, be able to draft pleadings, discovery, complete the service process on a lawsuit, and be able to work independently. Benefits offered are: medical, dental, vision, retirement, and life insurance with a competitive pay. Any travel expenses and overtime are paid by firm.	Tyler
2. In-take Specialists	We are looking for someone to handle our intake process. This position involves constant monitoring of our firm's intakes and reaching out to potential clients via email/text/phone to get information and set up appointments. It is a busy position. Spanish language proficiency is a plus, but not an absolute requirement. Compensation will be based upon background and experience. We do offer health insurance and the firm covers 50% of the premium for the employee. Please have candidates email their resume to info@hommelfirm.com .	Tyler
3. Paralegal	Part-time (20-25 hours) Paralegal needed for estate planning firm; 3 plus years in legal field; proficient in Microsoft Office, strong oral and written communication skills; please email: Sherry@tomjbrownlaw.com	Tyler
4. Legal Assistant	Family Law Legal Assistant Downtown – Small office Minimum requirements – five plus years as legal assistant and at least three years with family law experience Need ability to independently draft initial pleadings and orders and discovery (sending and answering,) lots of client contact; trial and hearing preparation. Benefits – competitive salary with bonuses, paid health insurance for employee, paid parking, CLE and TAALP and SBOT dues paid, most court holidays and additional vacation days. Need proficiency with Prodoc (or Family Law Practice Manual,) Efile, Adobe Pro, Word, Outlook, and Excel is a plus.	Tyler
5. Bilingual Receptionist	Bilingual receptionist needed with office experience preferred	Tyler
6. Bilingual Legal Assistant.	Experience in family, probate, and real estate law preferred	Tyler

TAALP would like to thank all of the following for your membership:

Baker, Michele	Earls, Kristen	Lexitas	Snowden, Kim
Beck, Karen	Ferguson, Rachel	Liska, Rhonda	Sparks, Rhonda
Bedlington, Sally	Field, Joanna	Listan, Rhonsa	Speerly, Amanda
Betts, Lisa	Green, Cecila	Luker, Kayla	Spencer, Ashley
Blair, Erin	Grissom, Janice	Marshall, Tracy	Stewart, Clothilda
Blubonnet Process Service	Hall, Carrie	Martin, Melissa	Taylor, Vickie
Boynnton, Gaye	Hancock, Jo Ruth	Martinez, Marieliza	Tekell, Amanda
Brooks, Bonnie	Harvey, Terri	May, Tamara	Thedford, Kimberly
Brotherton-Pyatt, Margaret	Hemphill, Carla	Mayfield, Tammye	Thomas, Deborah
Buchanan, Ann	Henry, Donna	McKnight, Tiffanie	Toon, Kristine
Burns, Katherine	Hesse, Wendy	Mendell, Melissa	Turchi, Brandi
Carter, Kimberly	Heyder, Brittany	Parker, Nancy	Vallery, Jo
Cash, Lanell	Jackson, Laura	Penn, Ofelia	Vickers, Hailey
Clarkston, Paul	Johnson, Tallulah	Pilcher, Laney	Wade, Kelly
Clayton, Catherine	Jones, Christine	Pulpan, Colleen	Webb, Stacey
Collins Investigations	Jones, Gabby	Rakestraw, Macy	Wheeler, Connie
Connor, Sarah	Kinard, Griselda	Reynolds, Kylista	Wilgus, Melissa
Coplan, Patricia	King, Carrie	Rex, Renda	Williams, Brandi
Crawford, Melani	Kirby, Cindy	Rongel, Maria	Wootton, Magen
Crim, Nancy	Knighton, Tina	Scirto, Hannah	
Deposition Resources	Koch, Helen	Sepmoree, Tina	
Dillon, Candice	Kopech, Leatha	Sherrill, Sharon	
Discovery Records	Kramer, Jackie	Shipp, Kelsey	
Donabo de Ford, Jessica		Shirley, Racheal	
Dowdy, Alicia		Skeen, Barbara	
		Skinner, Peggy	
		Slyater, Linda	

Our purpose of TAALP is:

To establish good fellowship among association members, national and state legal associations, and members of the legal community.

- ✚ To encourage a high order of ethical and professional attainment.
- ✚ To advance high standards of integrity and professionalism for legal professionals to the end that the public and the legal profession may be better served.
- ✚ To further education among members of the legal profession.
- ✚ To cooperate with state and local bar associations.
- ✚ To further the interests of legal support staff and professionals through this Association.
- ✚ To support and carry out the programs, purposes, aims and goals of the National Association of Legal Assistants, Inc.

The benefits you will have with TAALP are:

- ✚ CLE approved programs and seminars
- ✚ Discounts to TAALP seminars
- ✚ Access to job bank
- ✚ Subscription to monthly newsletter - The Transcript
- ✚ Great network to other legal professionals

Process Service

Surveillance

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Michael J Collins
Private Investigator

COLLINS
INVESTIGATIONS

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Background Searches

Jury Research

Interviews

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June Birthday's

Katherine Burns 4th

Tamara May 13th

Joanna Field 15th

Sharon Sherrill 15th

Tallulah Johnson 28th



TAALP
would like to extend a
BIG “THANK YOU”
to DAIRY QUEEN OF TYLER,
for donating the nice TREATS
members are finding in their
birthday cards!!
Be Sure To Frequent Your Local
DAIRY QUEEN!





TAALP EXECUTIVE BOARD OF DIRECTORS 2021-2022

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