



GIFT-IN-KIND AUCTION DONATION FORM
UCOM's 40th Ruby Anniversary Gala
November 9, 2019

COMPANY / DONOR NAME: _____
Please print information above as you would like it to appear in the event program and all advertising materials.

Contact Name: _____ **Title:** _____

Phone: () _____ - _____, Extension: _____

Email: _____ Website: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

DEADLINE: All donor forms, items and display/advertising materials must be received by October 5, 2019 to ensure inclusion in the event program.

Please give a detailed description of the donated item(s) and their contents. Include all applicable restrictions. Gift certificates should be valid from November 2019 to November 2020.

Value of Item(s): \$ _____ *Required for IRS purposes and for donation receipt.*

Delivery Information:

Donation Enclosed Sending Donation by _____ Donation must be picked-up by _____.

Display Information: *Display materials include catalogs, menu, business cards, poster, shopping bag, or any other branded or advertising materials that can be placed and given alongside your donation.*

Enclosed Pick-up by (date) _____ None

List Display Items: _____

Please send Auction and Display Items to:

UCOM UrbanServ Inc
3349 St. Augustine Rd
Jacksonville, FL 32207

For more info please contact:

Sara Mitchell, Exec. Director
ucom.jax@gmail.com
904. 396.2401