

**Bureau County Emergency Telephone Board
Meeting Minutes
April 27, 2017**

Board members present: Keith Ackerman, Todd Buckman, Jon Davis, Terry Himes, Tom Root, Jim Hoscheid, Randy Philhower, Don Prince, Dan Rabe, Jim Shipp, Rodger Bruyn, and Chuck Woolley.

Board members absent: Bob Hoscheid and Kevin Sangston.

Staff members present: Director Diana Stiles.

Call to order: 7 p.m.

Review of agenda: No additions.

Review of regular Board meeting minutes of March 30, 2017.

- Motion to approve without change: R. Bruyn; Second – D. Prince.
- **Motion carried.**

Visitors: None.

Treasurer's report: T. Himes

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: K. Ackerman; Second – C. Woolley.
- **Motion carried.**

Reports:

Bureau County Board Liaison: Dan Rabe.

- No Report.

Executive committee: J. Shipp.

- No Report.

Chairman's Report – J. Shipp.

- No Report.

Director's Report – D. Stiles.

- NG 911 Project – working.
- Reminded new board members that shirts can be ordered. Catalogue is on desk in foyer.
- CAD/LEADS project – working.
- Director has been advertising for one full-time and one part-time T.C.
- Testing for potential hires is under consideration.
- GEM Radio has postponed antenna work due to weather.
- Until NG 911 is operational, we will transfer our backup PSAP from Mendota P.D. to LaSalle County Sheriff's Office. After NG 911 is operational, Lee County will become our permanent backup. GEM will remove our radios from Mendota P.D. and we will store them at Lee County until NG 911 is operational.
- Statistics report attached.

Unfinished business:

- Discussed filling the Board position vacated by Kendall Keutzer.

New business:

- None

Adjournment:

- Motion to adjourn: K. Ackerman; Second – R. Bruyn.
- **Motion carried.**

Meeting adjourned 7:20 p.m.

Submitted by Terry Himes,
ETSB Secretary/Treasurer