

HAMPTON TOWNSHIP COMMITTEE MINUTES

NOVEMBER 29, 2011

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor P. Yetter at 7:03 P.M.

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman, T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. Also Present: Township Administrator E. Klose and Township Attorney S. Roseman.

STATEMENT – Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** –October 25, 2011

- **Correspondence**

1. The New Jersey Planner – September 2011
2. Kittatinny Regional High School – October 13, 2011 Minutes; November Agenda
3. Hampton Township Zoning Board of Adjustment – November 3, 2011 Agenda; February 24, 2011 Minutes
4. Hampton Township Planning Board – November 17, 2011 Agenda; October 20, 2011 Minutes
5. State of New Jersey Department of Environmental Protection – Re: Sussex County Wastewater Management Plan - Martin Property – Block 3501, Lots 30.01, 30.05-30.10, Lots 25.03-25.05, 25.10-25.14
6. Hampton Township Zoning Board of Adjustment – December 1, 2011 Agenda; November 3, 2011 Minutes

- **Reports**

1. Hampton Township Construction Official – Permit Activity Report for October 2011
2. Hampton Township Report of the Treasurer – October 2011

APPROVAL OF THE CONSENT AGENDA

Committeeman D. Coranoto requested that Correspondence #1 be removed from the Consent Agenda for further discussion.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed above with Correspondence #1 removed for further consideration.

WHEREAS, Jessica Caruso, Tax Collector, requests a refund be issued to Lereta LLC in the amount of \$190.63.


THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey, that approval be granted to refund the overpayment in the amount of \$190.63 for Block 1801.01 – Lot 27.02.

Jessica Caruso, CTC
Tax Collector
November 29, 2011

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held November 29, 2011 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 11/29/11


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

SPACE FARMS ZOO & MUSEUM – DEER CARCASS REMOVAL CONTRACT – JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 - \$40.00 PER DEER

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to authorize an Agreement between Hampton Township and Space Farms Zoo & Museum for Deer Carcass Removal Services at a rate of \$40.00 per deer from January 1, 2012 through December 31, 2012.

BRANCHVILLE BOROUGH INTERLOCAL AGREEMENT FOR FIRE SUB-CODE OFFICIAL – JANUARY 1, 2012 THROUGH DECEMBER 31, 2015

A MOTION was made by Committeeman. Dooley and seconded by Committeeman K. Goulay, with all members in favor, to adopt a Resolution authorizing an Interlocal Agreement between Hampton Township and Branchville Borough for Fire Sub-Code Official Services from January 1, 2012 through December 31, 2015.

SANDYSTON TOWNSHIP INTERLOCAL AGREEMENT FOR FIRE PREVENTION SPECIALIST – JANUARY 1, 2012 THROUGH DECEMBER 31, 2015

In response to a request from the Sandyston Township Committee to make a minor revision to Paragraph 6 in the Agreement referenced above regarding insurance coverage, Township Attorney S. Roseman stated that the revision was unnecessary and recommended adopting a Resolution authorizing the current version of the Interlocal Agreement for Fire Prevention Specialist.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt a Resolution authorizing an Interlocal

members of the Recreation Committee and two members of the Township Committee review both the Township Recreation Ordinance and the Township Recreation By-Laws for possible revisions.

Mayor P. Yetter noted that new members will be needed for the Township Planning Board and Township Zoning Board. The Township Committee members agreed to begin the process of considering possible candidates.

Township Administrator E. Klose stated that township employee Valerie Galizia has been the Acting Secretary for the Township Board of Health for the past two months. Administrator E. Klose recommended hiring Ms. V. Galizia as a fulltime employee beginning January 1, 2012.

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to hire Valerie Galizia as a fulltime Hampton Township employee as of January 1, 2012 and to appoint her as the Township Board of Health Secretary beginning January 1, 2012.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to have Township Attorney S. Roseman amend Chapter 76 Parks and Recreation Areas regarding alcoholic beverages in the park.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to cancel the regularly scheduled meetings on December 8th and the December 27th and instead hold one meeting on December 20, 2011. And, to hold the Hampton Township Committee Re-organization Meeting on January 3, 2012 at the Hampton Township Municipal Building with a prevailing time of 7:00 PM.

Township Administrator E. Klose explained that the Hampton Township Community & Senior Center is in need of repairs. Administrator E. Klose suggested including the project in the Hampton Township Master Plan. The Township Committee members concurred that repairs are necessary. Administrator E. Klose stated that she would try to arrange to have a contractor inspect the building prior to the December 20, 2011 Township Committee Meeting.

Township Administrator E. Klose stated that township employee Leah Hansen recently passed the New Jersey State Tax Collector Exam. There was a brief discussion regarding L. Hansen's appointment to the position of Township Tax Collector upon her return from maternity leave in 2012.

Township officials discussed the issue of roadside advertisement signs that have been cropping up around the township, particularly on Routes 206 and 519. Township Administrator E. Klose stated that she has discussed the matter with Township Zoning Officer J. deJager, who suggested posting a block ad in the New Jersey Herald warning that the signs are illegal and will be removed by township officials. Township Attorney S. Roseman agreed to research whether there are any legal restrictions associated with the township running this type of Notice in the newspaper.

Committeeman D. Coranoto stated that the New Jersey League of Municipalities accepted a Resolution authored and submitted by Township Administrator E. Klose and himself on behalf of Hampton Township regarding a dedicated tax for Road Improvement Projects. At this point, the League is looking for sponsors to support the Resolution.

Mayor P. Yetter stated that township officials would consider the matter further and make a final determination concerning this matter at the regularly scheduled meeting of the Hampton Township Committee on December 20, 2011.

Chief D. Gunderman reported that HTVFR has responded to 320 fire calls year-to-date and 450 EMS calls year-to-date. Mayor P. Yetter made an inquiry regarding the number of mutual aid calls year-to-date. D. Gunderman stated that there has been a significant reduction in the number of mutual aid calls. He stated that the majority of mutual aid calls are associated with the Blue Ridge Rescue Squad.

Chief Gunderman explained that the a mechanic from a pump company recently visited the fire house in order to evaluate the condition of the pump in Fire Truck #4862. Although the truck needs to be repaired, the mechanic determined that it is in adequate condition and can be kept in service. The fire department is waiting for a final estimate for the repairs.

BILLS

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO PAY BILLS

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Hampton Township Check Register

Check Number	Check Date	Payee	Amount
Payroll Checks			
7027	11/01/11	Daniel Coranoto	0.00
7029	11/01/11	Keith W. Gourlay	855.35
7030	11/01/11	David S. Hansen	274.90
7032	11/01/11	Philip L. Yetter	0.00
7035	11/01/11	Jessica M. Camuso	2,494.90
7039	11/01/11	Leslie J. Conklin	942.97
7040	11/01/11	John O. De Jager	1,589.07
7042	11/01/11	Russell H. Bellis, Jr.	1,323.36
7048	11/01/11	Karen Hansen	26.31
7049	11/01/11	Alan R. DeCarolis	1,962.87
7050	11/01/11	Amanda F. Lobban	426.82
7051	11/01/11	Robert W. Huber	255.47
7062	11/15/11	Leslie J. Conklin	1,437.91
7063	11/15/11	John O. De Jager	1,101.28
7065	11/15/11	Russell H. Bellis, Jr.	1,787.61
7071	11/15/11	Robert W. Huber	255.48
7077	11/29/11	Leslie J. Conklin	766.00
7078	11/29/11	John O. De Jager	1,222.61
7080	11/29/11	Russell H. Bellis, Jr.	1,189.48
7086	11/29/11	Gary T. Harris	312.81
7087	11/29/11	Robert W. Huber	278.45
			<u>18,503.65</u>
Vendor Checks			
7052	11/01/11	Adv.to Hampton Twsp - Mary Whitesell	750.00
7053	11/01/11	AXA Equitable	320.00
7054	11/01/11	Hampton Twsp Tax Collector	3,921.42
7055	11/01/11	Verizon Wireless	45.00
999999	11/01/11	941 EFT PAYMENT	13,029.45
999999	11/01/11	NJ EFT PAYMENT	929.68
999999	11/15/11	941 EFT PAYMENT	6,779.16
999999	11/15/11	NJ EFT PAYMENT	622.19
999999	11/29/11	941 EFT PAYMENT	5,501.67
999999	11/29/11	NJ EFT PAYMENT	447.05
			<u>32,345.62</u>

11/29/2011	7601	646 Friedhelm Brindopke	1,156.80
11/29/2011	7602	510 G & G DIESEL SERVICE INC	595.18
11/29/2011	7603	905 GARDEN STATE LABORATORIES, INC.	150.00
11/29/2011	7604	624 GRINWELL RECYCLING INC.	1,430.16
11/29/2011	7605	514 HAMPTON TWP. PAYROLL ACCOUNT	104,148.58
11/29/2011	7606	381 HAROLD E. PELLOW & ASSOC., INC.	465.00
11/29/2011	7607	764 HAYDEN'S TOWING & REPAIR	4,300.00
11/29/2011	7608	636 Hampton Twp. Fire & Rescue	21,000.00
11/29/2011	7609	721 Hampton twp. Area Chamber Council	75.00
11/29/2011	7610	613 INTERNATIONAL SALT CO LLC	5,591.83
11/29/2011	7611	281 JERSEY CENTRAL POWER & LIGHT	1,516.19
11/29/2011	7612	515 JOHN DEJAGER	71.91
11/29/2011	7613	880 JOHN TIETJE	8.50
11/29/2011	7614	516 JOHNNY ON THE SPOT	489.00
11/29/2011	7615	518 KITTATINNY REGIONAL HIGH SCHOOL	484,219.92
11/29/2011	7616	519 LAFAYETTE TOWNSHIP	3,139.75
11/29/2011	7617	932 LERETA TAX SERVICES, LLC	190.63
11/29/2011	7618	522 LOWE'S	361.45
11/29/2011	7619	523 MAGARINO	163.31
11/29/2011	7620	686 MATTHEW BENDER & CO. INC.	65.34
11/29/2011	7621	930 MCCULLOUGH TREE EXPERTS, LLC	550.00
11/29/2011	7622	931 METRO HYDRAULIC JACK CO.	595.00
11/29/2011	7623	525 MONTAGUE TOOL & SUPPLY CO.	33.61
11/29/2011	7624	567 MR. DOOR MAT	217.34
11/29/2011	7625	355 N.J. HERALD	145.20
11/29/2011	7626	678 N.J. PLANNING OFFICIALS	360.00
11/29/2011	7627	549 NEWTON VETERINARY HOSP	97.00
11/29/2011	7628	590 ON GUARD SECURITY SYSTEMS	1,020.00
11/29/2011	7629	927 PENTELEDATA	62.09
11/29/2011	7630	531 PROPAY INC.	254.00
11/29/2011	7631	787 RI - TEC	195.00
11/29/2011	7632	711 ROWE & COMPANY, INC.	332.83
11/29/2011	7633	684 SANDYSTON TOWNSHIP	2,500.00
11/29/2011	7634	490 SERVICE ELECTRIC CABLE TV INC	34.95
11/29/2011	7635	431 SK OFFICE SUPPLY, INC.	72.50
11/29/2011	7636	858 STATE OF NEW JERSEY	18,601.92
11/29/2011	7637	576 SUSSEX COUNTY CHAMBER OF COMMERCE	275.00
11/29/2011	7638	773 VERIZON	368.46
11/29/2011	7639	478 WASTE MANAGEMENT OF NEW JERSEY, INC	48,386.51
11/29/2011	7640	611 WELDON QUARRY CO., LLC	3,275.90
11/29/2011	7641	703 WEST CHESTER MACHINERY & SUPPLY	261.04
11/29/2011	7642	536 WINTER'S AUTO PARTS	126.47

1,592,827.40

244.75 Manual

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1,593,072.15

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on November 29, 2011, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 11/29/2011

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk