

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
December 18, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:07 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Mike Mohr, Zoning Administrator; Keith Baker, Jerry’s Towing; Rachel Novak, Attorney for Jerry’s Towing
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda with the addition of Amerigas Contract at “B” of New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of November 20, 2018 -** Motion by Trustee Chaffee with support by Trustee Long (with correction of typo). Ayes all. Motion Passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): Deputy Nikki Loomis introduced herself.
7. **Proposed Change to Zoning Ordinance:** Trustee Chaffee (in his role as Planning Commission Secretary) presented Resolution 2018-21 to the Board for their approval. This is a proposed amendment to Section 9.04 of the Zoning Ordinance involving towing operations, junkyards, salvage operations, the sale of vehicles and similar matters. Copy Attached. Motion by Trustee Chaffee to approve/adopt the change as presented. Support by Clerk Chaffee. Roll Call vote: ayes all. Motion passed. The Clerk will have a synopsis of the proposed change published in the Fremont Times Indicator as required prior to implementation.
8. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$284,040.43 total in the general checking account and \$4,486.11 in the tax account for a total in Bank Accounts of \$288,526.54 as of 11/30/18. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** Amount \$15,109.24 total payments. Check numbers presented E312 – E316 & cks# 11050 – 11075. Trustee Long made the motion to pay the Township’s bills as presented, supported by Supervisor Maike. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 75% of the fiscal year has passed. There was a short discussion regarding Great Lakes and if we should get a refund for the amount of time it took for them to remove the street light at the hall. Supervisor Maike will contact them.
8. **Unfinished Business:**
 - A. **Web Site Update** – The new Zoning Ordinance is on and Jim should have the site up soon. Jim asked the Clerk to send him the meeting minutes.
 - B. Picnic Table – tabled
 - C. Securing M-37 Property – After a short discussion, Clerk Chaffee made a motion to approve up to \$1,000 for materials and labor to have Jim Maike and Curt Chaffee secure the M-37 building. Support by Trustee Long. Ayes all. Motion Passed.
9. **New Business:**
 - A. **Cemetery Board Audit Reports & Payment Approvals -** The Audit Reports were distributed in meeting packets along with the quarterly bills. The November Cemetery Board meeting had been cancelled so bills had not been officially approved for payment.

The Board did approve the payment of the cemetery bills but only unofficially as there is no quorum of the Cemetery Board at our township board meetings. So moved by Trustee Chaffee with support by Supervisor Maike. Ayes all. Motion passed

- B. Amerigas Contract** – Propane tanks at both the Hall and the Transfer Station are close to empty. Supervisor Maike presented the Board with a contract which would lock us in to Amerigas for a year but at a price for this season of \$1.80 per gallon. Supervisor Maike made the motion to approve the contract with support by Clerk Chaffee. Roll Call vote – ayes all with the exception of Trustee Chaffee who voted no. Motion passed. The contract was signed..

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – Discussion regarding M37 & 40th Street Property – suggestion to rezone the back half.
- b. County Commissioner** – Newaygo County will no longer have a Building Inspector. Commissioner Maike has been asked to speak at the next meeting as 4 Commissioners will be leaving.
- c. Transfer Station** – Attendant Craigmyle reported that business is good. There was a bit of a mix-up when A-Waste was purchased by Republic as our new dumpster provider. Jim Maike will get a key to the Road Commission.
- d. Supervisor** – Supervisor Maike reported on the BOR meeting that had been held the prior week. She then updated the Board on the ongoing efforts to start a County-wide recycling project – and their interest in our M-37 property for a location. She said the Mecosta County Assessor Association will be hosting training for BOR members at a cost of \$50 per entity. She will have an update on time/place at the January Board meeting.
- e. Clerk** – A Deputy Clerk has been sworn in – Lyndsey Chaffee.
- f. Treasurer** – none
- g. Trustees** – Trustee Long reported on happenings at the Fire Board meetings. Because we have experience excessive propane use at the hall therefore Trustee Chaffee made a motion to purchase two programmable thermostats (one for the back room and one for the office area) at a total cost of \$300 which would include installation. Support by Trustee Long. Ayes all. Motion passed. Jim Maike will purchase and install.

11. Public Comment: none

12. Adjournment: at 2:50 pm.

The next meeting will be January 15, 2019, at 1 pm.

Respectfully submitted by Clerk Pam Chaffee