

Community Plan Assessment Tool

Evidence-Based Community Programs and Strategies

Instructions:

This template is designed to assist in evaluating current and future information needs for implementing evidenced-based community programs.

The following steps are a guide to implementing this tool by local and district health departments:

1. Choose community programs you are considering for implementation for the fiscal year. Evaluate each program using the attached tool.
2. Answer as many questions as possible for the selected community programs.
3. For those questions you cannot answer, please provide an explanation why (example: no local data, information unavailable, no known resources for this information, etc.)
4. Based on your responses and comparison of the selected community programs, choose which programs to implement in your community.
5. Request further information from the appropriate state cost center on the community programs that do not have sufficient information to decide on implementation.

The following steps are a guide to implementing this tool by Kentucky Department for Public Health state cost centers:

1. Choose community programs you are considering for placement in the Community Plan and Budget for the fiscal year and evaluate each one using the attached tool.
2. Answer as many questions as possible for the selected community programs.
3. For those questions you cannot answer, please provide an explanation why (example: no local data, information unavailable, no known resources for this information, etc.)
4. Based on your responses and comparison of the selected community programs, choose which programs to place in the Community Plan and Budget.
5. Request further information from the program source on the community programs that do not have sufficient information.

This tool may be customized to meet the needs of the agency.

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Answer all questions possible. There are occasions when this information does not apply, is not available or is still being researched.

Community Program: _____

Assessment

- What is the recommended demographic for this program?
 - Age _____
 - Urban/Rural _____
 - Race _____
 - Cultural _____
 - Gender _____
 - Literacy level _____
 - Socioeconomic _____

- What percentage of the population is recommended or required for implementation of program?

- What is the recommended length (i.e. 6months, 1year, etc.) of program implementation (use) to be considered effective?

- What public health area(s) does this program address (Nutrition, Chronic Disease, Physical Activity, Environment, etc.)?

- Does this program address specific regulations/mandates?
 - Federal _____
 - State _____
 - Local _____
 - Other _____

- Will this program be acceptable for implementation in our community? ____Yes ____No

- Which community needs assessment and/or community health goals (Healthy Kentuckians 2010, etc.) does this program address?

- What community partners/outside resources are needed for implementation?

- Has this program been implemented in other local/district health departments? (check all that apply)
 - Kentucky
 - Other states
 - Other countries

- Is there data supporting effectiveness/ineffectiveness of the program?

- The data showed the setting as: ____Urban ____Rural
 - Was the entire program content implemented according to the data? ____Yes ____No

- Were only parts of the program implemented according to your data? ____Yes ____No
If yes, what parts?
- Does it fit into any “Best Practices”? (check all that apply)
 - CDC_____
 - AHRQ_____
 - ASTHO_____
 - Other:_____
- Supporting evidence for this program can be found?
 - Where? (List journals, books, websites, etc.)_____
 - How long has it been in use?_____
 - Where has it been implemented?_____
 - What are the short-term outcomes of this program?_____
 - What are the long-term outcomes of this program?_____
 - Are there any unintended consequences?_____

Implementation

- Program costs (resources and financial):
 - Curriculum_____
 - Staff time for total program implementation
 - Assessment_____
 - Administration_____
 - Training_____
 - Implementation_____
 - Evaluation_____
 - Follow-up component_____
 - Licensing fees_____
 - Cost for updates_____
 - Evaluation
 - Tools_____
 - Percentage of the population needed_____
- What funding sources are available for the program?

What are the specific grant/funding requirements? (Reporting, other partner participation, conferences, travel, etc.)

- Does the program require specific training? ____Yes ____No
 - Is this training available? ____Yes ____No
 - Is “train the trainer” available? ____Yes ____No
 - What types of staff need to be trained for program implementation?_____
- Do we/our community have the specific resources needed to implement the program as designed?