



**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES FOR
JANUARY 16, 2014**

Call to Order:

The San Luis Obispo Local Agency Formation Commission meeting was called to order at 9:00 a.m. on Thursday, January 16, 2014 in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo, California by Chairman Muril Clift.

Pledge of Allegiance: led by Chairman Clift

Roll Call:

Present: Chairman Muril Clift, Commissioners Frank Mecham, Tom Murray, Marshall Ochylski, Duane Picanco, and Alternate Commissioners David Brooks, Robert Enns, Roberta Fonzi and Adam Hill

Absent: Commissioners Bruce Gibson and Kris Vardas

Staff: David Church, LAFCO Executive Officer, Raymond A. Biering, LAFCO Legal Counsel, Mike Prater, LAFCO Analyst, Donna J. Bloyd, LAFCO Commission Clerk

Approval of Minutes: Commissioner Picanco moved that the Minutes of November 21, 2013 be approved with no changes or corrections. Commissioner Mecham seconded the motion. The Minutes were approved with a unanimous roll call vote.

Commissioner Roberta Fonzi was selected by the Commissioners as the Chair for 2014. Commissioner Tom Murray was selected as the 2014 Vice-Chair.

Chair Fonzi presented Commissioner Clift with a Certificate of Appreciation for his service to LAFCO in 2013. Commissioner Clift thanked the LAFCO staff and Commissioners for their hard work throughout 2013. He stated that it had been a pleasure to work for and with the Staff and Commissioners.

Non-Agenda Public Comments: None

Consent Agenda:

A-1: Submittal of Second Quarter 2013/14 LAFCO Budget Report

A-2: Legislative Update

Chair Fonzi asked for public comment for the Consent Agenda. There were no comments. She asked for comments from the Commissioners who also had no comments.

Commissioner Mecham moved that Item A-1 be received and filed with the County Auditor. In the same motion he moved that Consent Agenda Item A-2 be received and filed.

Commissioner Picanco seconded the motion.

The motion carried with a unanimous roll call vote for approval of Consent Agenda Items A-1 and A-2.

Regular Matters:

B-1: Annexation No. 89 to the City of Paso Robles (Ernst)

LAFCO Executive Officer, David Church, presented this item. LAFCO Analyst Mike Prater provided a PowerPoint presentation.

Mr. Church stated that this annexation is regarding a house that is situated on a 1.4-acre parcel in unincorporated San Luis Obispo County (County). Part of the house is situated in a 1.1-acre parcel that is within the Paso Robles City Limits (City). The purpose of this annexation is to adjust the boundary that divides the house.

Mr. Prater discussed the situation and provided a map plus an aerial view of the property showing the current boundary line. He stated that the City is currently providing water to the property and that there is adequate water to supply this annexation. Mr. Prater stated that the property currently has a septic system that it would continue to use until the pipeline extends to that area. Mr. Prater also indicated that the City provides police and fire services to the house.

In summary Mr. Prater stated that the City has completed pre-zoning and the CEQA process for the proposal area. The annexation is a logical and orderly extension of the City's boundaries. Annexation is consistent with LAFCO policies and procedures.

Mr. Ed Gallagher, Planning Director, City of Paso Robles was available to answer questions.

Commissioner Ochylski had questions about the original permits and parcels for the house.

Mr. Larry Werner, North Coast Engineering and representative for the Ernst family. Mr. Werner stated that the house was built in the 1960s and that this annexation is a "clean-up". He stated that when the Sphere of Influence Update for the City of Paso Robles occurred, the property owners decided that it was a good time to fix the boundary.

Public Comment: None

Commissioner Mecham moved that the Commission approve the Ernst Annexation No.89 to the City of Paso Robles.

Commissioner Picanco seconded the motion.

AYES: Commissioners Mecham, Picanco, Clift, Hill, Vice-Chair Murray, Commissioner Ochylski and Chair Fonzi

NAYS: None

ABSTAIN: None

B-2: LAFCO Annual Report for 2013 and Work Plan for 2014

Mr. Church presented this item and thanked the Commissioners for their hard work and objectivity in LAFCO matters. He also thanked LAFCO Analyst Mike Prater for his hard work and diligence and Commission Clerk Donna Bloyd for her hard work. Mr. Church stated his appreciation for LAFCO Legal Counsel Ray Biering for his good advice in LAFCO matters.

Mr. Church listed some highlights of 2013. Among the highlights were: approval of the Coastal Christian School Outside User Agreement; approved Annexation of the Nipomo Lighting District; approval of the Sphere of Influence Updates and Municipal Service Reviews for the City of Paso Robles and the North County Community Services Districts; facilitation of the Memorandum of Agreement for the Templeton CSD; work on the Paso Robles Water District Formation; and the LAFCO Alternate Special District Representative election.

Mr. Church summarized other activities that took place in 2013.

Mr. Church described some goals for 2014. Among those goals are: Continuing to serve the Commission and the public to LAFCO's highest ability; processing proposals in an efficient manner; implementing the adopted Sphere of Influence/Municipal Service Review Update workplan; providing the Commission with regular status reports; and participating in CALAFCO events. Mr. Church described other goals and activities for 2014.

There were questions from the Commission regarding work on the Paso Robles Water District Formation regarding funding for LAFCO's work on the project as well as staffing for the work.

Mr. Church responded to the questions and presented a flow chart for the anticipated work on the District. He stated that LAFCO may contract with consultants on the proposal if necessary.

Commissioners Picanco and Mecham commented on the Formation issue. **Chair Fonzi** had questions about possible other LAFCO models for a project such as this and deciding on such a District's powers.

Mr. Church responded to her questions.

Public Comment: None

Commissioner Mecham moved to receive and file the Annual Report and Work Plan for 2014.

Commissioner Picanco seconded the motion.

AYES: Commissioners Mecham, Picanco, Clift, Hill, Vice-Chair Murray, Commissioner Ochylski and Chair Fonzi

NAYS: None

ABSTAIN: None

B-3: LAFCO Policy and Procedures Review

Mr. Church presented this item and reviewed the potential changes to the Policies and Procedures with the Commission.

Commissioner Ochylski stated that he had some possible changes in language to portions of the document.

It was determined that Mr. Church should make the changes and return to the Commission in February for further discussion on the issue.

Public Comment: None

Closed Session:

C-1: The Commission will meet in closed session pursuant to Government Code Section 54956.9(b)(1) to confer with LAFCO Counsel regarding litigation in the matter of the Los Robles Del Mar Annexation #15 to the City of Pismo Beach

At 9:49 a.m. Chair Fonzi closed the session to the public to discuss Item C-1 pursuant to Government Code Section 54956(b)(1) in order to confer with LAFCO Legal Counsel regarding litigation in the matter of the Los Robles Del Mar Annexation #15 to the City of Pismo Beach.

At 10:08 a.m. Chair Fonzi called the open session back into order.

Report on Closed Session:

Following the closed session LAFCO Legal Counsel, Ray Biering, stated that no final action had been taken.

Commissioner Comments: None

Legal Counsel Comments: None

Executive Officer Comments: None

Adjournment: With no further business before the Commission, the meeting adjourned at 10:05 a.m. until the next meeting of the Commission in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo.

THESE MINUTES ARE NOT OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL THEY ARE APPROVED BY LAFCO COMMISSIONERS AT THE NEXT REGULAR MEETING.

Respectfully submitted,
Donna J. Boyd, LAFCO Commission Clerk