

**NORTH RED DEER RIVER WATER SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**December 4, 2012**

**In Attendance:** Mayor Steve Christie, Chairperson, City of Lacombe  
Mayor Larry Henkelman, Vice Chairperson, Town of Ponoka  
Mayor Melodie Stol, Town of Blackfalds  
Councillor Cliff Soper, Lacombe County  
Reeve Gord Svenningsen, Ponoka County  
Michael Minchin, Corporate Services Director, Lacombe, NRDRWSC Administrator  
Kim Sharyk, Administrator Assistant, Lacombe

**Others Present:** Chris Huston, Infrastructure Services, Lacombe, NRDRWSC Operations  
Matthew Goudy, Infrastructure Services Director, Lacombe, NRDRWSC Engineering  
Norma MacQuarrie, CAO, Lacombe  
Brad Watson, CAO, Town of Ponoka  
Corrine Newman, CAO, Town of Blackfalds

**Regrets:**

**1. Call to Order:**

Chairperson Christie called the meeting to order at 9:02 am.

**2. Adoption of the Agenda:**

*MOVED by Councillor Soper that the agenda for December 4, 2012 be adopted as presented.*

CARRIED

**3. Adoption of the Minutes:**

*MOVED by Mayer Stol that the minutes for November 5, 2012 be adopted as presented.*

CARRIED

**4. Reports**

Operator's Report

Mr. Huston discussed recent activities.

In summary:

- Responded to 51 Alberta One Call locate requests in the month of November, 2012.
- Operations have been running smoothly with no incidents.

Administrator's Report

Mr. Minchin briefly discussed recent activities that will be identified during New Business.

## Financial Report

Mr. Minchin presented the third quarter Financial Statements.

In summary:

- Numbers are close to target volumes which will keep us within budget expectations.

## Chairman Report

- Chairperson Christie will discuss items to be identified during New Business.

### **5. Old Business:**

*Nothing presented under this item.*

### **6. New Business:**

#### 2013 Budget

Mr. Minchin presented the 2013 Budget.

In summary:

- The Commission received verbal confirmation from Red Deer on the new water rate; the proposed rate is slightly what has been budgeted for allowing for a small reduction in the forecasted Commission Rate; effective March 1, 2013 the water rate will be \$2.03 per cubic meter.
- The only other change made from the 2013 Draft Budget is a reduction in the operating surplus from \$108,520 to \$93,899.
- Once the 2013 Budget is approved, copies will be sent to the municipalities as soon as possible.
- There is no proposed capital projects for 2013.

*MOVED by Mayor Stol that the 2013 Operating and Capital Budget be approved as presented.*

*CARRIED*

## Regional Sewer

The North Red Deer Regional Waste Water Services Commission (NRDRWWSC) has approached the Commission to consider the feasibility of using the water right-away to also host a regional sewer line.

Main points discussed are summarized below:

- Space alignment; does change at some points which might cause a crossover of lines; in general, the right-away has a width of 20 to 30 meters with a few narrow spots of 10 meters.
- Legislation states that water and sewer lines must have a separation of nothing less than 1 meter; common spacing is 2 to 5 meter separation; NRDRWWSC is hoping to maintain a 10 to 15 meter separation.

- The land acquisition for the current right-away cost \$2,500/acre to a total cost of \$1.6 to 1.8 million; estimates land cost to date in the area of \$5,000/acre; NRDRWSC would use the difference between then and now pricing for NRDRWSC to acquire space in the current right-away. A search is needed to review the original intent of the right of way as it was planned to incorporate both lines when the right of way was first taken.
- The Regional Sewer line would extend from Red Deer to Lacombe.

The Commission stated that they would consider negotiations with NRDRWSC in utilizing the same right-away.

**7. Next Meeting:**

April, 2013 – date and time to be decided.

**8. Adjournment:**

*MOVED by Mayor Henkelman to adjourn this December 4, 2012 NRDRWSC Meeting at 9:23 am.*

CARRIED

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Chairperson

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Administrator