

National Major Trauma Nursing Group

Friday 11th March 2016

10:00 – 16:00

Midlands Trauma Network Meeting Room

4th Floor Kings House, 127 Hagley Road, Birmingham, B16 8LD

Approved Minutes

Present:

Robert Pinate (RP) Chair	Nurse Consultant, Kings College Hospital London (SELKaM)
Sue Booth (SB)	University Hospital of Newcastle (Northern)
Mike Cole (MC)	Sheffield Teaching Hospitals NHS Foundation Trust (South Yorkshire)
Ruth Johnson (RJ)	Sheffield Children's Hospital (South Yorkshire)
Sarah Graham (SG)	Service Improvement Facilitator, Midlands Critical Care & Trauma Network
Mandie Burston (MB)	Trauma Co-ordinator, Royal Stoke University Hospital (Central England)
Michelle Rudd (MR)	United Lincolnshire Hospitals NHS Trust (East Midlands)
Nicholas Darn (ND)	Royal Derby Hospital
Dean Whiting (DW)	Stoke Mandeville Hospital
David McGlynn (DM)	New Queen Elizabeth Hospital, Glasgow (Scotland)
Anna Crossley (AC)	Royal College of Nursing
Andrea Hargreaves (AH)	Practice Development Nurse, University Hospital of Coventry (Central England)
Karen Portas (KP)	Northern Trauma Network
Alison Taylor (AT)	North West Midlands & North Wales Network
Justin Walford (JuW)	Brighton & Sussex NHS Hospitals

Apologies:

Elaine Dempster (ED)	NHS Grampain, Aberdeen
Becky Gammon (BG)	ABMU Health Board (Wales)
Grant Williams (GW)	Abertawe Bro Morgannwg University Health Board (Wales)
Roisin Devlin (RD)	South Eastern Health and Social Care Trust
Linsey Sheerin (LS)	Royal Victoria Hospital, Belfast
Sharon Sanderson (SS)	Major Trauma Case Manager, Nottingham University Hospital (East Midlands)
Jo Merrifield (JM)	Nottingham University Hospital (East Midlands)
Rosalind Palfrey (RPa)	Major Trauma Co-ordinator, University Hospital Southampton (Wessex)
Janet Youd (JY)	Royal College of Nursing, Emergency Care Association
Lorrie Lawton (LL)	King's College Hospital (SELKaM)
Julie Wright (JW)	Oxford University Hospital
Jane Owen (JO)	Major Trauma Service Lead, University Hospital of Coventry (Central England)
Sharon Sanderson (SS)	Nottingham University Hospital
Josephine Merrifield (JM)	Nottingham University Hospital
Simon Davies (SD)	Trauma Co-ordinator, Royal Stoke University Hospital (Central England)
Prof Keith Porter (KP)	Midlands Trauma Networks
Neil Strawbridge (NS)	Sheffield Teaching Hospitals NHS Foundation Trust (South Yorkshire)
Rosemary Flanagan (RF)	Hull Royal Infirmary (North Yorkshire and Humberside)
Maureen Issott (MI)	North Yorkshire & Humberside Operational Delivery Networks
Craig Ord (CO)	Royal Victoria Infirmary, Newcastle (Northern)
Dr Jackie Gregson (JG)	Northumbria Foundation Trust (Northern)
Bruce Armstrong (BA)	Lead Clinical Educator, University Hospital of Southampton (Wessex)
Glenn Gregson-Holmes (GG-H)	Ysbyty Glan Clwyd, Betsi Cadwalader University Health Board
Sharon O'Brien (SO)	Cardiff and Vale University Health Board (Wales)
Professor Rob Crouch (RC)	Consultant Nurse and Visiting Professor, University Hospital Southampton and University of Surrey (Wessex)
Anita West (AW)	Royal London Hospital, Barts Health
Jill Windle (JW) Vice Chair	Salford Royal Foundation Trust (Greater Manchester)
Elaine Cole (EC)	Centre for Trauma Sciences, Blizzard Institute, QMUL (Pan-London Networks)
Gabby Lomas (GL)	Matron/Emergency Medicine, Salford Royal (Greater Manchester)
Mark Dawes (MD)	Trauma Nurse Practitioner, Royal Wolverhampton (Birmingham, Black Country, Hereford & Worcester)
Mark Cooper (MC)	Glasgow Royal Infirmary (Scotland)
Darren Darby (DD)	King's College Hospital (SELKaM)
Natalie Holbery (NH)	St George's Healthcare NHS Trust (South West London and Surrey)
Jonathan Jones (JJ)	Consultant in A and E, Leeds Teaching Hospital (West Yorkshire)
Lena Plawewski (LP)	Chesterfield Royal Hospital

1. Welcome and introductions:

Introductions were made round the table.

RP welcomed the new members and thanked colleagues for attending.

RP explained the main topic for today's meeting which is to go through the competency documents so that he is able to hit the March deadline date where he needs to ensure they are sent over to Prof Chris Moran.

RP mentioned that this group has been asked to write the 'nursing standards' for the Peer Review documentation.

2. Apologies:

Recorded as above

3. Minutes of the last meeting 6.11.15

Approved as an accurate record.

4. Matters arising:

Matters arising – review actions from previous minutes not on this agenda:

- 4.1 GL reported that a local patient representative (Manchester) was available but they would need to have recourse to funds to claim travelling and accommodation expenses. At present the NMTNG has no funding or access to funds. For further discussions.

We were informed again that there is still no money available at present but we may continue to explore the possibility of inviting an actual patient to attend the meetings. Any ideas contact RP.

- 4.2 RP, JW and GL – Liaising with TARN - to take this further once we have equivalence statement and competencies completed in Jan/Feb 2016.

No movement on this as yet, however with the work we are doing right now, we may be in a position to request changes to the sections required, however there is now data as yet. Pick this up again May/June

- 6.0 Approval of Terms of Reference – Done and circulated

- 7.0 Approval of the Equivalence Statement – circulated.

- 8.0 Networks Overview update: RP to update and re-circulate as version 5.
Sent V6 out this morning. Please check it and any errors contact RP, JW and SG.

We were informed that the Peninsula Network is coordinating a national contacts database that we may be able to use.

9.0 JW to set up a NMTNG sub-group to specifically focus on the development of an accreditation system for bespoke trauma courses.

This is on today's agenda for discussion.

5. Quality surveillance team trauma measures – TQuINS

- a. Draft educational standard, level 2, document (enc 4) - NHS England have invited the group to write the Peer Review Measure for the Educational Standard. They have looked at our documentation including the competencies.

The standard relates to the Nursing measure only, around the equivalence statement which is now in document form. RP will take it forward to the CRG for them to agree this as part of the measures.

- b. Draft levels 1 – 3 education and competency standards

Level 1 is to be defined – RP has completed the documentation (enc 5).
Competency standard is complete.

Level 2 – educational standard and competencies are now complete.

Level 3 – requires no further work.

- c. Draft trauma measures for MTC, Paediatric MTC and TU V1 (enc 6)
RP went through the document with the group.
The Trauma Unit section is almost identical to the MTC.

RP explained that no one will have achieved this by the time the reviews take place therefore the educational component will remain the same and we will work on the others as they did not exist before. Prof. Chris Moran likes the work done so far and feels they may become mandated in the future, which gives us a couple of years to drive these forward.

Funding was highlighted, especially the trusts who may use it as an excuse for not undertaking the training. At previous review visits they did identify nurse training as serious concerns in some trusts. RP mentioned that contracts are being updated next year that will hopefully reflect what we have produced. Trust staff are having to fight for extra funding for training.

The group were happy with this document.

6. Competencies:

- a. We received feedback from workshop group.

- b. Levels 1, 2 and 3
 - i. Adult Level 1 – ED Competencies v 0.3 (Enc 7)
 - ii. Adult Level 2 – ED Competencies v 0.1 (Enc 8)
 - iii. Paediatric Level 1 – ED Competencies v 0.1 (Enc 9)
 - iv. Paediatric Level 2 – ED Competencies v 0.1 (Enc 10)

Everyone attended the morning meeting and painstakingly went through each document for accuracy and relevance checking and have now produced the next set of competencies.

- c. RCEM copyright for assessment systems update - RP still needs to do this piece of work. These will be part of the competencies in the future.

7. Bespoke trauma education – peer review template

JW updated the group on previous discussions held and agreed to look at the criteria. JW has transposed a possible peer review template. She explained that we are not an appointed body, but we should be able to consider how we influence the work required.

RC emailed JW about this, and agreed we should be very clear about what goes in peer review, we need to be consistent with our documentation and need to ensure this group is involved in any future bespoke trauma training being put forward by organisations in the future. JW presented the template she has written.

JW would like to ensure the group know their way around the curriculum and that they get someone e.g. a clinician to scrutinise it and be part of the peer review process. Basically, if all the sections on the template are not ticked then it does not achieve the approved status for trauma training. We don't know how many of these type of courses are currently out there and it may be another piece of work for the future. At this point in time we just need to get our work out there and obtain some feedback.

JW mentioned the appeals process, which would be difficult without the support of the peer review process backing this.

Participatory hours have not been included in the document. However, we should refer to contract wording of 8 hours mandatory training each year.

Any thoughts and ideas to JW by the beginning of next week.

8. So what of critical care and trauma wards?

RP explained that this is not just about ED, it is about the whole patient pathway and this is clearly stated in the ToR. We will be looking at the next phases of trauma work. Membership is fluid and will require staff from networks with different expertise like critical care, trauma ward etc. but there will always be core membership.

The Pan Trauma Nursing Group are already working on critical care nursing competencies and trauma ward competencies. RP also chairs this group and will share their work with the national group. Also, we will invite CC3N again to help us with their training packages.

9. NG39 Major Trauma Guidelines

RP reminded colleagues to read them. There is some good information in the document. E.g. the need for up to date training, safeguarding etc.

10. NG40 Major Trauma Service Delivery Guideline

RP reminded colleagues to read them.

11. Review of action plan tracker

We have completed a lot so far -

1. Complete
2. Complete
3. Complete
4. Complete
5. Complete
6. Complete
7. In progress
8. Will be adding CC competencies and Trauma Ward competencies.

12. AOB

There were discussions about the need for a NMTNG Website in the future that will hold the documentation produced by the group. We will also look for a logo. SG said she would ask SL for design options for both a website and the logo.

JuW – acknowledged the huge amount of work RP is putting into this group.

RP – Trauma Care Conference – RP is speaking about the group on Monday 18th April. Please circulate to nurse colleagues. RP needs some ideas about what to present at the ‘open meeting’ section.

RP mentioned that there are still a couple of Networks not currently represented.

South Cumbria and Lances

East of England

Severn

Peninsula

We need contacts for these networks so that we can approach them with an invite.

13. Date of next meeting: Friday 17th June, MCC&TN Office, Birmingham