

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, March 19th, 2019 at 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:08AM by Dan Armagost on Tuesday, March 19th, 2019. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Paul Besel, Jim Hecimovich, and Jeff Sampson. Absent was Bryan Boysen. Administration and staff in attendance were: Executive Director Dan Armagost, Coordinator Denise Kennedy, and Administrative Assistant Tiffany Lewison.

A motion was made by Jerry Reshetar, seconded by Jim Hecimovich to approve the Agenda. Motion carried.

Public comments/recognition: Jim Hecimovich recognized Paul Besel and Grand Meadow Public Schools for taking on Kingsland's tech team this summer. Thank you Paul and GM!

A motion was made by Jim Hecimovich, seconded by Paul Besel to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the February 19th, 2019 Regular meeting, Treasurer's Report/Financial Report, and the NEXT Step bank account statement.

Committee Reports:

A. Policy Committee:

- a. Series 200 Policies for second reading and adoption. A motion was made by Paul Besel, to approve Policies 202 School Board Officers, 203 Operation of the School Board, 203-1 School Board Procedures; Rules of Order, 203-5 School Board Meeting Agenda, 203-6 Consent Agendas for adoption as well as a motion to approve the change to policy 410. Motion was seconded by Jeff Sampson. Motion Carried.
- b. First reading only, no action required.
- c. See motion made in a.

New Business Items:

- A. Change Legal name from Southern Minnesota Special Education Consortium to Southern Minnesota Education Consortium: A motion to approve was made by Jeff Sampson, seconded by Jerry Reshetar. Motion carried.
- B. Approve 2019-20 Rates of Pay: A motion to approve was made by Paul Besel, seconded by Jerry Reshetar. Motion carried.
- C. Approve para contract for Stacy Jacobsen for rest of 2018-19 school year: A motion to approve was made by Jerry Reshetar, seconded by Jim Hecimovich. Motion carried.
- D. Approve SLP contract for Ashley Crumb for 2019-20 school year: A motion to approve was made by Jeff Sampson, seconded by Jerry Reshetar. Motion carried.
- E. Approve CARDS teacher contract for Taylor Turner for 2019-20 school year: A motion to approve was made by Jerry Reshetar, seconded by Paul Besel. Motion carried.
- F. Approve FMLA leave for Karen Erickson effective April 1 – May 31st: A motion to approve was made by Jeff Sampson, seconded by Jerry Reshetar. Motion carried.
- G. Approve resignation of Stephanie Lackey effective the end of the 2018-19 school year: A motion to approve was made by Jerry Reshetar, seconded by Jim Hecimovich. Motion carried.

H. Approve internet service for Grand Meadow NEXT Step Building and SMEC Education Center: A motion to approve was made by Jim Hecimovich, seconded by Jeff Sampson. Motion carried.

Old Business Items:

None

Administrative Reports:

Admin Council Updates by Paul Besel: Last admin council meeting – BYOC presenter which is an online version of scope and sequence also discussed summer admin retreat

3rd Party Billing Coordinator Update: No update available

Business manager Updates: Todd Lechtenberg was absent. Dan Armagost reviewed the information that was presented at the Board meeting on February 27th, 2019

Coordinator Updates (Denise Kennedy): Kingsland para on maternity leave; ESY staff applications sent out as well as registration forms to parents; trainings this summer: LSCI in June, ESY and reading camp in July; Behavioral Aide, STAR, SMEC Staff Development, CARDS training in August and also need time for CPI in August as well; MDE is interested in SMEC's reading camp model, MDE staff to come this summer to see how SMEC runs their reading camp; reading camp will have Kingsland title teachers as well as Chloe Pittelko bringing new ideas to reading camp this year to engage students

Executive Director Updates (Dan Armagost): Kingsland Next Step student presented their business plans which included a worm farm and selling those worms to another business in Spring Valley, cookies and brownies, above ground flower beds made from pallets; Alden Next Step students are working on sensory boards for preschoolers

Cabinet Comments:

None

Next Meeting Date/Time:

The next regular meeting of the board of education will be on Tuesday, April 16th, 2019 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

Adjourn:

A motion to adjourn was made by Jerry Reshetar, seconded by Jeff Sampson. Motion Carried. Meeting adjourned at 10:20AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on March 20th, 2019.
Minutes approved by the Cabinet on April 16th, 2019*