

✓ **Make Your Resume Stand Out to Employers**

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Employers are interested to know what makes you different from other candidates and what skills and attributes you can bring to their company. Identify specific accomplishments you achieved during your employment, along with examples.

Below are some questions that may help you develop the professional experience section of your resume.

There are many other candidates with similar interests as yours. Using the questions below, **think about how you can make your resume stand out.**

- *What makes you unique?*
- *What impact did you make at the organization?*
- *Were you ever selected to lead any projects?*
- *Have you identified problems and solved them?*

✓ **Illustrate your Accomplishments and Responsibilities vs. Job Duties**

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Example:

Job Duties	vs.	Illustration of Accomplishments and Responsibilities
Stocked inventory on shelves		Properly stocked shelves and maintained shelf inventory to ensure it was available to customers
(This tells the employer what you did.)		(This tells the employer what you did, how well you did it, and the difference you made.)

Job Duties	vs.	Illustration of Accomplishments and Responsibilities
Stocked inventory on shelves		Maintained shelf inventory and as a result increased store revenue by 12%
(This tells the employer what you did.)		(This tells the employer what you did, how well you did it, the difference you made, and the goal achieved.)