



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)
NEW OFFICE LOCATION 2016: 27w457 Warrenville Rd. Warrenville, Illinois. 60505

**BOARD OF DIRECTORS'
Meeting Minutes Tuesday, February 16, 2016**

**Meeting Location:
Messenger Public Library of North Aurora Illinois
113 Oak St, North Aurora, IL 60542 (630-896-0240)**

1. Call to Order, Roll Call

Vice -President Lenore Berendt called the meeting to order at 10:07 a.m. and asked that roll call be taken.

Secretary Kevin Davis called the roll and the following Board Members were present: Lenore Berendt, Berkley Public Library/LIMRiCC Board Vice President. Jennie Mills Director of the Shorewood-Troy Public Library/ LIMRiCC Director, Kevin Davis, Administrator of the Messenger Library/LIMRiCC Secretary, and Jim Kregor, RAILS Library System Finance Director/LIMRiCC Director.

Absent: Stacy Wittman, Director of the Eisenhower Public Library/LIMRiCC President

2. Introduction of Visitors / Public Comments

The following people were also present for the Meeting: From the Accounting / HR Firm of Lauterbach and Amen, LLP; Nathan Gaskill, CPA, Wes Levy and Margie Tannehill; Jill Boreham, Human Resources Manager for the Fountaindale Public Library District, Lyons Library Director Dan Hilker and Assurance LIMRiCC Representative and Interim Account Manager Scott Remmenga.

3. Approval of the Consent Agenda:

- a.* Approval of Agenda January 19, 2016 Board of Directors Meeting
- b.* Acceptance of the LIMRiCC Board Meeting Minutes from January 19, 2016
- c.* Approval of the payment of bills for January 20, 2016 through February 16, 2016 LIMRiCC Business Services in the amount of \$ 3,186.51 (Exhibit B.1)
- d.* Approval of the payment of bills for January 20, 2016 through February 16, 2016 Purchase of Health Insurance Program (PHIP) in the amount of \$ 370,608.94. (Exhibit B.1)
- e.* Approval of the payment of bills for January 20, 2016 through February 16, 2016 Unemployment Compensation Group Account (UCGA) in the amount of \$ 11,453.21 (Exhibit B.1)
- f.* Approval of Balance Sheet and Detail of Expenditures for January 2016 (Exhibit C.1-C.4)

Motion:

Jennie Mills motioned to approve the Consent Agenda Items a to f listed above and as present. Seconded by Kevin Davis.

Roll Call: All Board Members present voted to approve the Consent Agenda. Items listed above:
Ayes 4 = Berendt, Davis, Kregor and Mills.
Nyes: 0
Absent: 1 = Wittman

4. Action #1

Summary Plan Description language addition for the look back provisions measurement period in regards to ACA (Affordable Care Act) (Exhibit PDF email).

Jennie Mills moved that the LIMRiCC Board of Directors approve language as presented regarding look-back provisions to add to the Summary Plan Provisions. Seconded by Lenore Berendt.

Roll Call: All Board Members present approved;
Ayes 4 = Berendt, Davis, Kregor and Mills.
Nyes: 0
Absent: 1 = Wittman

5. Action #2

Approval of Benefits Manager

Kevin Davis motioned to hire and approve Margie Tannehill of the firm of Lauterbach and Amen LLC as the new LIMRiCC Benefits Manager. Seconded by Lenore Berendt.

Roll Call: All Board Members present approved;
Ayes 4 = Berendt, Davis, Kregor and Mills.
Nyes: 0
Absent: 1 = Wittman

6. Action #3

Appointment of IMRF (Illinois Municipal Retirement Fund) Authorized Agent

Jennie Mills motioned to approve Nathan Gas Nathan Gaskill of Lauterbach and Amen LLC to be the IMRF Authorized Agent for LIMRiCC. Seconded by Lenore Berendt.

Roll Call: All Board Members present approved;
Ayes 5 = Berendt, Davis, Kregor, and Mills.
Nyes: 0
Absent: 1 = Wittman

7. Action #4

Cancellation of lease on office space.

Jim Kregor motioned to cancel the lease on office space with Regus effective with the June 1, 2106 current expiration term. Seconded by Kevin Davis.

8. Discussion Item #1

Administration Transition update from Assurance to Lauterbach Amen.

There was an update report by Assurance Representative Scott Remmenga with regard to the transition of account and Benefit management to Lauterbach and Amen.

9. Discussion Item #2

LIMRICC Board Election Process.

Jennie Mills will be posting information and a survey ballot link with regard to the LIMRICC Board Election would be placed on the LIMRICC website. The balloting would be open the LIMRICC members through March 31st. The newly elected Board Members would be seated at the April LIMRICC Board meeting.

10. New Business

Lenore Berendt noted that no other Board members had any new business to be discussed at this time.

8. Next Board Meeting and Location

Kevin Davis reminded the Board that the next Board meeting is scheduled to take place on Tuesday, March 15, 2016 at 10:00 a.m. at Messenger Public Library of North Aurora.

9. Adjournment

Kevin Davis moved. Seconded by Jim Kregor to adjourn the meeting.

Roll Call: All Board Members present voted to adjourn the meeting.

Ayes 5 = Berendt, Davis, Kregor, and Mills.

Nyes: 0

Absent: 1 = Wittman

The meeting adjourned at 11:10 a.m.