

Audio Visual Menu

Popular Packages

Ballroom Presentation Package

5000 Lumen HD projector, cradle screen, draped AV cart, 25' extension cord, power strip and a wireless presentation remote

- Upgrade to 7 ½' x 10' fast fold w/drape kit...
- Patch your laptop, iPod or microphone to house sound...

Breakout Room Presentation Package

3000 Lumen HD projector, tripod screen w/drape, draped AV cart, 25' extension cord, power strip and a wireless presentation remote

- Upgrade to a 10' x 10' cradle...
- Patch your laptop, iPod or microphone to house sound...

Large Flat Screen Display

50" HD-LCD Monitor, rolling pole stand with media shelf

- With a DVD player...

Bring Your Own Projector

Draped AV cart, tripod screen w/dress kit, 25' extension cord, power strip and set up assistance, as needed.

- Upgrade to a 10' x 10' cradle...
- With a wireless presentation remote...
- Patch your laptop, iPod or microphone to house sound...

Flip-Chart Set

Hardback Easel, standard white paper pad & four color markers

- Upgrade to a Post-It™ paper pad...



Audio Visual Menu

Audio Equipment

Wireless microphone

Wired microphone

Pencil gooseneck podium microphone

4 channel mono mixer

12 channel stereo mixer

Self-amplified, high-fidelity speaker

Patch your laptop, iPod or microphone into the house sound



Display Equipment

50" HD-LCD Monitor on rolling pole stand with a media shelf

Laptop computer

Windows 7 OS and Microsoft Office Suite

Seamless video switcher

DVD player

Video recorder to hard drive

Multiple "final format" options

HD camera w/ tripod

Wireless presentation remote



Audio Visual Menu

Conferencing Equipment

Conference speakerphone < 12 attendees

Deluxe conferencing system <25 attendees

Speakerphone + 2 extension microphones

Telephone Interface into Pa System



Miscellaneous

Tripod (sign) Easel

Hardback (flipchart) Easel

Power Strip

AV Cart

Large White Board

Laser Pointer

Standard Flipchart Pad

Post-It™ Flipchart Pad

Four-Pack of Pad Markers



Audio Visual Menu

Décor & Lighting Options for Special Events

LED Up-lighting packages

Programmable colors to match any décor

Stage lighting packages

Highlight the stage for enhanced viewing and recording

Podium spot light

Please call to discuss your décor & lighting options

Velour Drapery

Black 10' wide x \leq 16' high

White 12' wide x \leq 16' high



Audio Visual Menu

Skilled Technicians & Event Support

Monday-Friday 7am-6pm (2 hour minimum)

Evenings and Weekends (3 hour minimum)

12am-7am & Holidays (4 hour minimum)

All AV services: estimates, pricing, important policies & procedures

- **Estimates** are recommended and will be valid for 30 days
- **Pricing** is per room per day unless noted and does not include applicable taxes or fees
- **Final charges** may vary due to unforeseen requirements or circumstances beyond our control
- **Cancelled reservation charges**
 - **Special orders:**
 - Cancelled < 168 hours of event = 50% estimated charges
 - Cancelled < 96 hours of event = 100% estimated charges
 - **All other reservations:**
 - Cancelled < 24 hours of event = 50%
 - Cancelled < 12 hours of event = 100%
- **Abbreviated menu** reflects only frequently requested products & services. Please consult our Director of AV Services for Hotel Tech Partner's full onsite offering which includes seamless switchers & controllers, scan converters, HD convertors & distribution, wireless com systems, line array sound systems, etc.
- **Advice** is free...just ask! We know the facility and are here to enhance your meetings and special events.

