**ROCK CREEK MESA WATER DISTRICT**

**REGULAR MEETING**

**MOVE INTO EXECUTIVE SESSION**

**180 Rock Creek Mesa Road**

**March 9, 2022**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday February 9, 2022, at 6:00 PM.

**ATTENDANCE**

Board: Beth McCowen, Melynda Charlick, Billy Joe Stephenson, Christine Carranza, and Carrie Haze

Employees: Glenn Butts, Kathy Olson

Excused:

Guests:

**MINUTES**

The minutes for the January 12, 2021, Regular Meeting, were read by Carrie Haze. Corrections were noted and made.

**NEW BUSINESS**

* Glenn reported the Love ditch is flowing slowly. The diversion box is running water into our reservoirs. Reservoirs 2 and 3 are holding fine, #4 is down. Well, is keeping up with the usage each month. We are only supplementing with the SSF once or twice a week. We have been using the well for almost a year. Reservoir #5 is still empty. The Love ditch isn’t running strong enough to begin flowing into this reservoir.
* Glenn continues exercising the SSF each week. This will help the water moving and hopefully keep the water clean, no brown water. It is estimated that the SSF will need to be cleaned in the spring. Possibly new sand will need to be added.
* Kathy contacted Olson Plumbing and Heating concerning an invoice submitted for labor and materials for the booster pit in 2020. The invoice is incorrect, and Kathy will contact them to discuss the issues with the invoice.
* Glenn renewed his distribution license. Glenn would like to study and take the “B” license test. The board of directors made a motion and a unanimous vote to pay for Glenn to obtain his “B” license.
* Glenn put a new starter on the Blue Truck, cost $52.00. Glenn also took it in for a free oil change.
* Kathy is finalizing the audit for 2021. She will take all paperwork into the CPA by the end of the week.
* Glenn is completing the changes to the SOP manual and Kathy will make the changes and get the books up to date.
* This is election year. Beth McCowen has been appointed the DEO. Kathy has filed all the necessary paperwork and posted in the Gazette newspaper a Call for Nominations.

**WATER FOREMAN’S REPORT**

**Water Conditions – Glenn Butts**

FOREMANS REPORT

* + Glenn handed out his monthly reports
  + We had a high loss in water for the month. This was part of the service line break in front of Stephenson’s house.
  + Glenn changed out two cartridges for the well.
  + The chlorine levels remain very consistent during the month.

**GENERAL MANAGER REPORT  
 Kathy Olson**

Monthly financial spreadsheets were handed out and discussed.

Monthly reports on water usage, debit card purchases, etc. were handed out.

The district will be close using all its water allotment before March 31, 2022.

**Motion made to pay bills: (Carrie/Billy Joe)**

**Visitor Comments: There were no visitor comments.**

**Motion to move into executive session: (Carrie/Christine)**

**Motion to move into regular session: (Billy Joe/Carrie)**

Respectfully Submitted,

Christine Carranza

Secretary/Treasurer Board of Directors

Rock Creek Mesa Water District