



No Smoking Policy

1. Statement of Policy

Park Education and Training Centre recognizes its responsibility under Section 2 (2) (e) of the Health and Safety at Work Act 1974, which places a duty on all employers to provide a working environment that is 'safe, without risk to health, and adequate as regards facilities and arrangements for their welfare at work.' Included within this responsibility is the requirement under the Management of Health and Safety at Work Regulations (1999), to prevent exposure to environmental tobacco smoke and to identify people particularly at risk from workplace hazards.

Park Education and Training Centre has the responsibility to comply with The Smoke Free (Premises and Enforcement) Regulations 2006 and the Health Act 2006 (smoke free premises, places and vehicles). The law makes it a criminal offence to smoke in any 'smoke free' premises. These include 'enclosed' (or 'substantially enclosed') premises which are

- Open to the Public
- Used as a place of work by more than one person, even if only intermittently
- Vehicles used for work purposes
- Used as a place of work where members of the public may enter and seek or receive goods or services from those working there

Therefore all Park Education and Training Centre Premises are No Smoking Zones.

This Policy applies to all people present on Park Education and Training Centre premises including, staff, students, contractors and all visitors.

2. Park Education and Training Centre Policy

Employees will not smoke while on duty in any Park Education and Training Centre premises, offices, receptions, waiting areas, schools, centres, exit and entrances to the workplace including temporary structures.

Park Education and Training Centre includes building grounds as part of the No Smoking zone and this includes school car parks, centre grounds within the immediate responsibility of Park Education and Training Centre.

Park Education and Training Centre employees, students, visitors and contractors are expected to adhere to the policy in and around the buildings.

No Smoking Policy July 2014

Reviewed September 2018



The No-Smoking Policy covers all types of burnt and smoked products including cigarettes, electronic cigarettes, cigars, tobacco and non-tobacco products in whatever format. Whilst it is not a legal offence to smoke e-cigarettes in a public place, given some E cigarettes do release a vapour or substance of some description, to ensure we maintain an enjoyable and comfortable environment for all, Park Education and Training Centre Policy is that Electronic Cigarettes / E-Cigs / Vapour Cigarettes are treated in the same way as conventional cigarettes and therefore are prohibited to be used in Park Education and Training Centre premises at any time.

3. Implementation

All Park Education and Training Centre staff and students have a responsibility to ensure people adhere to this Policy. Breaches of this policy may in the case of staff or students lead to disciplinary action or in the case of contractors or visitors to their being asked to leave the premises. The No Smoking Policy will be implemented as follows:-

Assessors are to explain the No Smoking Policy to students during the induction.

The No Smoking Policy will be explained to New Staff during the Induction process.

Managers are responsible for ensuring all staff who work in their area of responsibility comply with this policy.

Centre Manager will be responsible for :-

- Ensuring all contractors and visitors comply with this policy and
- Include monitoring of the Policy in Health & Safety Inspections

5. Review

The Policy will be reviewed on an annual basis or as and when changes occur and will replace any previous versions.